

Commissioners:
SCOTT L. METZGER
Chairman
TONY R. MUSSARE
Vice Chairman
RICHARD MIRABITO
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*
J. DAVID SMITH
Solicitor

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**LYCOMING COUNTY BOARD OF COMMISSIONERS
PUBLIC MEETING MINUTES
THURSDAY, FEBRUARY 3, 2022
10:00 A.M.**

Present In-Person: Commissioner Metzger, Commissioner Mussare, Commissioner Mirabito, Director McDermott, and via telephone J. David Smith, Solicitor

ADDITIONS/CHANGES TO AGENDA NOT PREVIOUSLY POSTED

- Add ten (10) Personnel Actions as highlighted in yellow (Personnel Actions 3.1)

Mr. Mirabito moved to approve amended agenda items. Mr. Mussare 2nd the motion. Approved 3-0.

1.0 OPERATIONS

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Public Meeting
- 1.4 Approve the Minutes of the Previous Meeting

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.

- 1.5 Public Comment (Agenda Items Only)

2.0 ACCOUNTS PAYABLE CASH REQUIREMENT

- 2.1 Brandy Clemens – Approve accounts payable cash requirement report.
AP checks issued 02/02/2022 \$ 2,821,168.07

Ratified – Prior Approval of accounts payable on 02/01/2022

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.

3.0 PERSONNEL ACTIONS

- 3.1 Matthew McDermott– Approve the following personnel actions:
 - PCD: Heather Lehman, Financial Administrative Supervisor, Effective 2/6/22.
 - Prison: Kevin Thomas, Correctional Officer I, Effective 1/30/22.
 - Prison: Davon Seldon, Correctional Officer I, Effective 1/30/22.
 - Prison: Howard Price, Correctional Officer I, Effective 1/30/22.
 - PRC: Sandy Perez, Resident Supervisor I, Effective 2/7/22.

3.0 **PERSONNEL ACTIONS continued**

- Facility Management: James Guffey, Maintenance III, Effective 2/14/22.
- Facility Management: Hunter Dunlap, Maintenance III Electrician, Effective 2/22/22.
- Sheriff's Office: Michele McDermott, Administrative Specialist, Effective 2/20/22.
- Sheriff's Office: Eric Spiegel, Chief Deputy Sheriff, Effective 1/9/22.
- Finance & Budget: Angela Lepley, Administrative Specialist, Effective 2/20/22.
- Prothonotary: Lindsay Collins, Clerk III, Effective 2/6/22.

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.

4.0 **ACTION ITEMS**

- 4.1 Matthew McDermott – Vote to approve Memorandum of Understanding with the American Federation of State, County and Municipal Employees AFL-CIO for Prison Correctional Officers I and Correctional Officers II (2022 budgeted item).

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.

- 4.2 Matt McDermott – Vote to approve Memorandum of Understanding with Teamsters Local Union No. 764 affiliated with the International Brotherhood of Teamsters AFL-CIO for Assistant District Attorneys (2022 budgeted item).

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.

- 4.3 Mya Toon – Vote to award ITB for the Construction of a Suite Build-Out for an Employee Health & Wellness Center to the following bidders:
- General Construction: Turnkey Construction
 - Electrical Construction: Lecce Electrical
 - Plumbing Construction: RLS Construction
 - HVAC Construction: RLS Construction
 - Fire Protection: RLS Construction

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.

- 4.4 Mya Toon – Vote to approve Professional and Administrative Services Agreement with SEDA-COG (ARAP funded).

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.

- 4.5 Mya Toon – Vote to approve the Tax Collector Agreements with the following municipalities:

- | | |
|----------------------|-----------------------------|
| • Armstrong Township | • Hepburn Township |
| • Bastress Township | • Jackson Township |
| • Cascade Township | • Jersey Shore Borough |
| • Cummings Township | • Jordan Township |
| • Eldred Township | • Limestone Township |
| • Fairfield Township | • Lycoming County Treasurer |
| • Gamble Township | • Montoursville Borough |

4.5 continued

- Montgomery Borough
- Muncy Borough
- Nippenose Township
- Picture Rocks Boro
- Pine Township
- Plunkett's Creek
- Muncy Creek Township
- Moreland Township
- Salladasburg Borough
- Upper Fairfield Township
- Woodward Township

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.

- 4.6 Mya Toon – Vote to award the ITB for a No-Till Drill to W. F. Welliver & Son, Inc. (2022 budgeted item & Act 13 funds).

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.

- 4.7 Beth Baylor – Vote to approve Agreement with Skyhook, Inc. (2022 budgeted item).

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.

- 4.8 Beth Baylor – Vote to approve Agreement with Hunter & Lomison, Inc. (2022 budgeted item).

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.

- 4.9 Beth Baylor – Vote to approve Amendment to Agreement with VFP, Inc. (2022 budgeted item).

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.

- 4.10 Beth Baylor – Vote to approve License Agreement with Jersey Shore Water Authority (2022 budgeted item).

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.

- 4.11 Beth Baylor – Vote to approve Letter of Concurrence with Central Susquehanna Regional 9-1-1 (2022 budgeted item).

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.

- 4.12 Jerry Kennedy – Vote to approve 3-year software and maintenance renewal with IntegraOne (2022 budgeted item).

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.

- 4.13 Kelsey Green – Vote to approve Change Order #2 for Flood Plain Housing Remediation Project (PHARE funded).

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.

- 4.14 Kelsey Green – Vote to approve Designation of Agent Resolution for CDBG-DR Buyout Grant Program.

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.

- 4.15 Kristin McLaughlin – Vote to approve Subrecipient Agreement with North Central Sight Services, Inc. (2020 CDBG-CV funded).

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.

- 4.16 Kristin McLaughlin – Vote to approve Budget Revision Certifications for the FFY 2017, FFY 2018, FFY 2020 Community Development Block Grant program (CDBG funded)

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.

- 4.17 Jason Yorks – Vote to approve RFP for the Truck Scale System Rebuild Project to Fairbanks Scale (2022 budgeted item).

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.

5.0 COMMISSIONER COMMENT

Mr. Mussare thanked Mr. Metzger for the time and effort he puts into the opening prayer. Thanked Jason Fink, Williamsport Chamber of Commerce for his continued efforts to improve the economic development of Lycoming County. Commented regarding housing issues that Lycoming County faces.

Mr. Metzger agreed with Mr. Mussare regarding housing issues and indicated the need will increase as more businesses come to Lycoming County. The goal is to grow the tax base not put the burden on the current tax base.

Mr. Mirabito agrees with housing issues and would like to see a building program created to encourage a balance of new buildings while maintaining/and creating more accessible housing which he feels would be vital. Currently working with townships and municipalities with Zoning permitting that will make the building process easier and more affordable.

Mr. McDermott added that the Commissioners continue developing public and private partnerships in an effort to increase housing availability, job creation, and economic development.

6.0 PUBLIC COMMENT

Speakers who wish to address the Board of Commissioners will be limited for no more than three (3) minutes on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

YouTube Public Comment:

T

Thomas Adams As a county, I think we should not allow any sales of any real property to the federal government! As there are goals in place for feds to own 30% of all real estate in the United States by 2030. I

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M C-G Thank you Tom Adams for this insight.

T

Thomas Adams believe we must stand against the federal takeover of everything in this county, state and country! I believe most people want to keep our freedoms and get back to local control via the consent of the

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Thomas Adams governed. Our federal government and big business have too many ties to the Communist Chinese! Also, along those lines, I think the county must not allow any institutions or business to use ESG

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Thomas Adams scores for loans and/or business activities. These are anti-American, anti-free market enterprise designed for a global government business partnership modeled after China! Furthermore; all dealings

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Thomas Adams with Blackrock Financial and Blackstone must be outlawed as these are anti-American institutions as well! Please put pressure on all healthcare providers that insist on vaccines for employees and/or

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Thomas Adams patients be stopped immediately, failing to do so will incur fines and penalties! It is time for all Christians and freedom loving Americans to stand against the tyrants that are fully engaged to our

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Thomas Adams destruction. If we trust in God, we will stand against ALL evil and deception; the only thing to fear is fear itself! Thank-you, Tom Adams, Williamsport.

T

Thomas Adams No public-private partnerships, this is a scheme for price control and destruction of private property ownership! Tom Adams, Williamsport.

7.0 **NEXT SCHEDULED MEETING** The next Commissioners Public Meeting will be held on **Thursday, February 10, 2022**, at **10:00 A.M.** in the Commissioner's Board Room, 1st Floor, Executive Plaza, 330 Pine Street, Williamsport, PA 17701.

To view the Public Meeting go to:

<https://www.youtube.com/watch?v=Ny7hVkrpm8s>