

Commissioners:

SCOTT L. METZGER
Chairman

TONY R. MUSSARE
Vice Chairman

RICHARD MIRABITO
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
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**LYCOMING COUNTY BOARD OF COMMISSIONERS
PUBLIC MEETING AGENDA
THURSDAY, FEBRUARY 3, 2022
10:00 A.M.**

1.0 OPERATIONS

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Public Meeting
- 1.4 Approve the Minutes of the Previous Meeting
- 1.5 Public Comment (Agenda Items Only)

2.0 ACCOUNTS PAYABLE CASH REQUIREMENT

- 2.1 Brandy Clemens – Approve accounts payable cash requirement report.

3.0 PERSONNEL ACTIONS

- 3.1 Matthew McDermott– Approve the following personnel actions:
 - PCD: Heather Lehman, Financial Administrative Supervisor, Full Time Position, Effective 2/6/22.

4.0 ACTION ITEMS

- 4.1 Matthew McDermott – Vote to approve Memorandum of Understanding with the American Federation of State, County and Municipal Employees AFL-CIO for Prison Correctional Officers I and Correctional Officers II (2022 budgeted item).
- 4.2 Matt McDermott – Vote to approve Memorandum of Understanding with Teamsters Local Union No. 764 affiliated with the International Brotherhood of Teamsters AFL-CIO for Assistant District Attorneys (2022 budgeted item).
- 4.3 Mya Toon – Vote to award ITB for the Construction of a Suite Build-Out for an Employee Health & Wellness Center to the following bidders:
 - General Construction: Turnkey Construction
 - Electrical Construction: Lecce Electrical
 - Plumbing Construction: RLS Construction
 - HVAC Construction: RLS Construction
 - Fire Protection: RLS Construction

- 4.4 Mya Toon – Vote to approve Professional and Administrative Services Agreement with SEDA-COG (ARAP funded).
- 4.5 Mya Toon – Vote to approve the Tax Collector Agreements with the following municipalities:
- Armstrong Township
 - Bastress Township
 - Cascade Township
 - Cummings Township
 - Eldred Township
 - Fairfield Township
 - Gamble Township
 - Hepburn Township
 - Jackson Township
 - Jersey Shore Borough
 - Jordan Township
 - Limestone Township
 - Lycoming County Treasurer
 - Montoursville Borough
 - Montgomery Borough
 - Muncy Borough
 - Muncy Creek Township
 - Moreland Township
 - Nippenose Township
 - Penn Township
 - Picture Rocks Boro
 - Pine Township
 - Plunkett's Creek
 - Salladasburg Borough
 - Upper Fairfield Township
 - Woodward Township
- 4.6 Mya Toon – Vote to award the ITB for a No-Till Drill to W. F. Welliver & Son, Inc. (2022 budgeted item & Act 13 funds).
- 4.7 Beth Baylor – Vote to approve Agreement with Skyhook, Inc. (2022 budgeted item).
- 4.8 Beth Baylor – Vote to approve Agreement with Hunter & Lomison, Inc. (2022 budgeted item).
- 4.9 Beth Baylor – Vote to approve Amendment to Agreement with VFP, Inc. (2022 budgeted item).
- 4.10 Beth Baylor – Vote to approve License Agreement with Jersey Shore Water Authority (2022 budgeted item).
- 4.11 Beth Baylor – Vote to approve Letter of Concurrence with Central Susquehanna Regional 9-1-1 (2022 budgeted item).
- 4.12 Jerry Kennedy – Vote to approve 3-year software and maintenance renewal with IntegraOne (2022 budgeted item).
- 4.13 Kelsey Green – Vote to approve Change Order #2 for Flood Plain Housing Remediation Project (PHARE funded).
- 4.14 Kelsey Green – Vote to approve Designation of Agent Resolution for CDBG-DR Buyout Grant Program.

- 4.15 Kristin McLaughlin – Vote to approve Subrecipient Agreement with North Central Sight Services, Inc. (2020 CDBG-CV funded).
- 4.16 Kristin McLaughlin – Vote to approve Budget Revision Certifications for the FFY 2017, FFY 2018, FFY 2020 Community Development Block Grant program (CDBG funded)
- 4.17 Jason Yorks – Vote to approve RFP for the Truck Scale System Rebuild Project to Fairbanks Scale (2022 budgeted item).

5.0 COMMISSIONER COMMENT

6.0 PUBLIC COMMENT

Speakers who wish to address the Board of Commissioners will be limited for no more than three (3) minutes on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

7.0 NEXT SCHEDULED MEETING The next Commissioners Public Meeting will be held on Thursday, February 10, 2022, at 10:00 A.M. in the Commissioner’s Board Room, 1st Floor, Executive Plaza, 330 Pine Street, Williamsport, PA 17701.