

Commissioners:

SCOTT L. METZGER
Chairman

TONY R. MUSSARE
Vice Chairman

RICHARD MIRABITO
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*

J. DAVID SMITH
Solicitor

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**LYCOMING COUNTY BOARD OF COMMISSIONERS
PUBLIC MEETING MINUTES
THURSDAY, OCTOBER 20, 2022
10:00 A.M.**

Present: Commissioner Metzger, Commissioner Mussare, Commissioner Mirabito, Director Matthew McDermott, and Solicitor J. David Smith (via telephone).

****Vote to remove item *Human Resources: On-Call Policy Update* from Salary Board and add *Human Resources: On-Call Policy Update* to 7.0., move to 7.0a**

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

1.0 OPERATIONS

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Public Meeting
- 1.4 Approve the Minutes of the Previous Meeting

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

- 1.5 Public Comment on Agenda Items Only
- 1.6 Proclamation

- Amber Morningstar – Domestic Violence Awareness:
'Everyone Knows Someone'

2.0 REPORTS

- 2.1 Reighanna Mellott – (presented by Matthew McDermott) Vote ratification are the invoices due through 10/16/2022 that were paid on 10/19/2022 in the amount of \$1,577,715.19

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

- 2.2 Mya Toon – (via telephone)Vote to approve the contracts approved by the Director of Administration for the month of September.

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

3.0 PERSONNEL ACTIONS

- 3.1 Jessica Segraves (via telephone) – Approve the following Personnel Actions as conditional offers of employment, subject to the successful completion of a background check and all other employment conditions:

- Courts – Laurel Fox, Law Clerk II, Full-Time Transfer, Paygrade 11, \$77,602.56, 75 hours per Pay Period, Anticipated Transfer Date: 10/16/2022.
- Prison – Amanda Rowland, CO I Relief, Full-Time Replacement, \$20.00 per hour, 80 hours per Pay Period, Anticipated Start Date: 10/31/2022.

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

Recess Commissioners' Public Meeting for the Salary Board

4.0 SALARY BOARD

4.1 Convene Salary Board.

4.2 Jessica Segraves – (presented by Matthew McDermott) Vote to approve the following salary board actions:

- Prison: Wage adjustments as outlined in AFL-CIO Memorandum of Understanding (*effective October 16, 2022 beginning of new pay period*)

Mr. Mirabito moved to approve. Mr. Metzger 2nd the motion. Approved 3-1

- Prison: Adding an additional 10 Part-Time Correction Officer Positions to the TDA.

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 4-0

- ~~**Human Resources: On-Call Policy Update [removed]~~

4.3 Adjourn Salary Board.

Reconvene Commissioners' Public Meeting

5.0 TDA ACTIONS

5.1 Jessica Segraves – Approve the following TDA actions:

- Prison: Wage adjustments as outlined in AFL-CIO Memorandum of Understanding.

Mr. Mirabito moved to approve. Mr. Metzger 2nd the motion. Approved 2-0

- Prison: Adding an additional 10 Part-Time Correction Officer Positions to the TDA

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

6.0 INFORMATION ITEMS

6.1 Mya Toon – (via telephone) Acknowledge the County will be requesting proposals for Flood Plain Housing Remediation Project located at 251 Jordan Avenue in Montoursville Borough.

7.0 ACTION ITEMS

7.0.a Jessica Segraves - (added to action items) Human Resources: On-Call Policy Update clarifying 6 hrs per week retroactive to January 04, 2022

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

7.1 Jessica Segraves – Vote to approve Amendment to Agreement with OptumRx, Inc. (2022 budgeted funds available).

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

7.2 Jamie Shrawder – Vote to approve Amendment to Agreement with Jersey Shore Borough (2020 CDBG-CV funds).

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

7.3 Jamie Shrawder – Vote to approve Subrecipient Agreement with Jersey Shore Borough (2021 CDBG funds).

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

7.4 Matthew McDermott – Vote to ratify Memorandum of Understanding with American Federation of State, County and Municipal Employees AFL-CIO (2023 budgeted item).

Mr. Mirabito moved to approve. Mr. Metzger 2nd the motion. Approved 2-0

7.5 Matthew McDermott – Vote to approve Memorandum of Understanding with Williamsport Municipal Airport Authority.

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

7.6 Matthew McDermott – Vote to approve Resolution 2022-20 to adjust billing rates for solicitor and assistant solicitor services (2022 budget funds available).

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

7.7 Nancy Ackley – Vote to approve Agreement with Perseus House, Inc. (2022/2023 budgeted item).

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

7.8 Alison Herman – Vote to approve 2023 Community Clean Water Action Plan Coordinator grant application to the Pennsylvania Department of Environmental Protection (2023 budgeted item)

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

7.9 Alison Herman – Vote to approve 2023 Countywide Action Plan Implementation grant application to the Pennsylvania Department of Environmental Protection (2023 budgeted item).

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

7.10 Lauren Strausser – Vote to approve 2021 904 Recycling Performance Grant application to Department of Community and Economic Development (2022 budgeted item).

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

7.11 Shannon Rossman – Vote to approve Resolution 2022-21 authorizing the submission of the RACP application and business plan for the Lycoming County Levee Improvement Project (2022/2023 budgeted item).

7.12 Shannon Rossman – Vote to approve Resolution 2022-22 to approve the restriction of matching funds and interim funds for cost associated with the Lycoming County Levee Improvement Project (2022/2023 budgeted item).

Mr. Mirabito moved to approve both. Mr. Mussare 2nd the motion. Approved 3-0

8.0 COMMISSIONER COMMENT

Mr. Metzger spoke of fentanyl crisis in Pennsylvania. Noted he will be adding Coroner building lot appraisal to the agenda next meeting. Feels the property close to medical facility will be a good fit.

Mr. Mirabito is taking into consideration the Coroner thoughts and is not in favor of this proposed location as a building site.

9.0 GENERAL PUBLIC COMMENT

Speakers who wish to address the Board of Commissioners will be limited for no more than three (3) minutes on any particular item. The speaker must state his/her name and

address for the record. Any deviation from this rule must be approved by the Board Chairman.

John Shireman / Jersey Shore thanked Commissioner Mirabito for voting against the recount. Requested the cost for the re-count. Believes recount is catering to a small group and they should pay.

Thomas Adams/Williamsport Topics: Election Integrity; Airport Towers; believes pilots shortage due to vaccinations causing diseases ; biblical tax collectors; importance to pray for nation; Act 77; immorality; abortion; vote for people not personality; and fossil fuels.

YouTube Public Comments:

1:31:16Bill FendersonRick, you are so Right about this!The Lundy building would be a good fit

[M C-G](#)

[1 day ago](#)

What a beautiful opening prayer. Thank you Commissioner Metzger.

10.0 NEXT SCHEDULED MEETING

The next Commissioners Public Meeting will be held on **Thursday, October 27, 2022, at 10:00 A.M.** in the Commissioner's Board Room, 1st Floor, Executive Plaza, 330 Pine Street, Williamsport, PA 17701.

https://www.youtube.com/watch?v=rXXSxV_4vwo

PROCLAMATION

WHEREAS, Domestic violence has affected members of our community and individuals throughout the world. Sadly, many victims of this horrific crime suffer in silence because they are afraid to seek help. It is crucial that members of our community feel safe and comfortable when seeking help when needed; and

WHEREAS, It is estimated that more than 10 million people experience domestic violence every year. While domestic violence is known primarily as physical abuse, it has many other forms including emotional, sexual, financial, or psychological. It can cause long-term trauma to individuals of every gender, sexual orientation, race, religion, culture, and socioeconomic status; and

WHEREAS, since the beginning of the COVID-19 pandemic, Lycoming County has seen an increase in reports of domestic violence and abuse. A contributing factor to the increase is more people were staying home during lock downs or are forced to stay home during exposures or quarantine periods. Although home is a sanctuary for most of us, it can be the most dangerous place for victims of domestic violence; and

WHEREAS, Domestic Violence Awareness Month is nationally recognized every October, and first began by the National Coalition Against Domestic Violence as a Day of Unity to connect women's advocates across the country. This month is an opportunity to help our community promote and protect the safety and freedom of all who seek refuge from this terrible crime; and

WHEREAS, Williamsport YWCA – Wise Options is dedicated to help victims of domestic violence by providing advocacy, education, services and resources. Through their programs, individuals and families can feel a sense of hope, safety, and protection; and

WHEREAS, Lycoming County encourages members of the community to work together to increase domestic violence awareness. Doing so will enable members of our community to feel safe and secure.

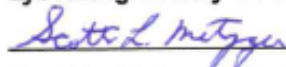
NOW, THEREFORE, BE IT RESOLVED that the Commissioners of Lycoming County hereby proclaim October 20, 2022:

"DOMESTIC VIOLENCE AWARENESS MONTH"

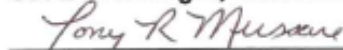
in Lycoming County. We encourage residents, schools, businesses, and community groups to recognize the importance of domestic violence awareness. We appreciate the efforts of Williamsport YWCA-Wise Options, and all other institutions and organizations that encourage domestic violence awareness throughout our community.

IN WITNESS WHEREOF, we have set our hands and seal this 20th day of October, 2022.

Lycoming County Commissioners



Scott L. Metzger, Chairman



Tony R. Mussare, Vice Chairman



Richard Mirabito, Secretary

