

Commissioners:

SCOTT L. METZGER
Chairman

TONY R. MUSSARE
Vice Chairman

RICHARD MIRABITO
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*

J. DAVID SMITH
Solicitor

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**LYCOMING COUNTY BOARD OF COMMISSIONERS
PUBLIC MEETING MINUTES
THURSDAY, SEPTEMBER 29, 2022
10:00 A.M.**

Present In-Person: Commissioner Metzger, Commissioner Mussare, Commissioner Mirabito, Director Matthew McDermott and Christopher Kenyon Solicitor.

ADDITIONS/CHANGES TO AGENDA NOT PREVIOUSLY POSTED

- Remove the following Action Items:
 1. 9.7 Jason Yorks – Vote to approve the purchase of property from the Federal Bureau of Prisons (approved RMS capital budget item).
 2. 9.8 Jason Yorks – Vote to approve Amendment to Agreement with Allenwood Federal Penitentiary (2022 budgeted item).
 3. 9.9 Jason Yorks – Vote to approve Amendment to Agreement with Energy Power Partners (2022 budgeted item).

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

****Add certification of SEDA Cog Budget Item for Pennsylvania Department of Community and Economic Development (PA DCED)**

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

1.0 OPERATIONS

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Public Meeting
- 1.4 Approve the Minutes of the Previous Meeting

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

- 1.5 Public Comment on Agenda Items Only

None

2.0 REPORTS

- 2.1 Reighanna Mellott – Vote ratification are the invoices due through 10/05/2022 that were paid on 09/28/2022 in the amount of \$1,185,746.74.

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

PERSONNEL ACTIONS

3.0 Jessica Segraves – Approve the following Personnel Actions as conditional offers of employment, subject to the successful completion of a background check and all other employment conditions:

- Adult Probation Office – Riley Nonemaker, Administrative Specialist, Full-Time Transfer, Paygrade 6, \$17.47 per hour, 75 hours per Pay Period, Anticipated Transfer Date: 10/16/2022.
- Department of Public Safety – Logan Laidacker, Emergency Management Specialist, Full-Time Transfer, Paygrade 8, \$46,743.16, 75 hours per Pay Period, Anticipated Transfer Date: 10/16/2022.

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0
Recess Commissioners' Public Meeting for the Salary Board

SALARY BOARD

4.0 Convene Salary Board.

4.1 Jessica Segraves –Vote to approve the following salary board actions:

- Facilities Management: Reclassification, Deputy Director position to eliminate the Partially Qualified Status of this position. This changes the position from a Paygrade 11/12 to a Paygrade 12.
- Prothonotary: Reclassification to Fully Qualified, Brenda Smith, Deputy, Paygrade 8, 5% Adjustment.
- Courts: Reclassification, Taaha Rehmani from Law Clerk I, Paygrade 9, to a Law Clerk II, Paygrade 11.
- Treasurer: Reclassification to Fully Qualified, Carrie Stine, Deputy, Paygrade 8, 5% Adjustment.
- Treasurer: Reclassification to Fully Qualified, Penelope Cummings, Deputy, Paygrade 8, 5% Adjustment.

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-1

4.2 Adjourn Salary Board.

Reconvene Commissioners' Public Meeting

5.0 TDA ACTIONS

5.1 Jessica Segraves – Approve the following TDA actions:

- Facilities Management: Reclassification, Deputy Director position to eliminate the Partially Qualified Status of this position. This changes the position from a pay grade 11/12 to a Paygrade 12.
- Prothonotary: Reclassification to Fully Qualified, Brenda Smith, Deputy,

Paygrade 8, 5% Adjustment.

- Courts: Reclassification, Taaha Rehmani from Law Clerk I at a Paygrade 9, to Law Clerk II at Paygrade 11.
- Treasurer: Reclassification to Fully Qualified, Carrie Stine, Deputy, Paygrade 8, 5% Adjustment.
- Treasurer: Reclassification to Fully Qualified, Penelope Cummings, Deputy, Paygrade 8, 5% Adjustment.

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

Recess Commissioners Meeting for the Community Development Block Grant Public Hearing

6.0 CDBG PUBLIC HEARING FOR FFY 19 COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM CONVENE PUBLIC HEARING

6.1 Convene Public Hearing

6.2 Jamie Shrawder - Discuss public hearing for FFY 2019 Community Development Block Grant budget modification for South Williamsport and Montoursville.

6.3 (added action item modification) Certification

6.4 (former 6.3) Adjourn Public Hearing

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

Reconvene Commissioners' Public Meeting

7.0 INFORMATION ITEMS

7.1 Mya Toon – (presented by Matthew McDermott) Acknowledge the County will be requesting bids for an Emergency Watershed Protection Project.

7.2 Mya Toon – (presented by Matthew McDermott) Acknowledge the County will be requesting bids for a Hi-Scan X- Ray Imaging System for the Courthouse.

7.3 Jenny Picciano – The County announces the 2022-2023 Pennsylvania Housing Affordability and Rehabilitation Enhancement Fund (PHARE) grant funding opportunity.

Recess Commissioners' Public Meeting for the Board of Assessment Revisions

8.0 BOARD OF ASSESSMENT REVISIONS

8.1 Convene Board of Assessment Revisions.

8.2 Brooke Wright – Approve the following real estate tax exemptions as attached hereto.

Approvals

Mr. Mirabito moved to approve recommendations. Mr. Mussare 2nd the motion. Approved 3-0

Denials

Mr. Mirabito moved to approve recommendations. Mr. Mussare 2nd the motion. Approved 3-0

8.3 Adjourn Board of Assessment Revisions.

Reconvene Commissioners' Public Meeting

9.0 ACTION ITEMS

9.1 Jamie Shrawder (added) Submission 2019 Grant certification for DCED
Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

9.2 (former 9.1) Mya Toon – (presented by Matthew McDermott) Vote to approve the extension of NRCS Emergency Watershed Protection Cooperative Agreement (EWP program).
Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

9.3 Mya Toon – (presented by Matthew McDermott) Vote to approve Temporary Access Agreement with NRCS (EWP grant).
Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

9.4 Mya Toon – (presented by Matthew McDermott) Vote to approve Change Order with Lecce Electric for the construction of the health and wellness center (2022 budget funds available).
Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

9.5 Mya Toon – (presented by Matthew McDermott) Vote to approve a no cost Change Order with TurnKey Construction, Inc.
Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

9.6 Mya Toon – (presented by Matthew McDermott) Vote to approve Agreement with IntegriTec Inc. (2022 budgeted item).
Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

9.7 Mya Toon – (presented by Matthew McDermott) Vote to approve MATP Subrecipient Monitoring Agreement with STEP, Inc. (2022 budgeted item).
Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

9.8 Nancy Ackley – Vote to approve Agreement with Centre County Youth Services Bureau (2022 budgeted item).
Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

9.9 Nancy Ackley – Vote to approve Agreement with Diakon Family Life Services (2022 budgeted item).
Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

9.8 Nancy Ackley – Vote to approve Agreement with George Junior Republic in Pennsylvania (2022 budgeted item).

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

9.9 Nancy Ackley – Vote to approve Agreement with 2022-2023 KidsPeace National Centers, Inc. (2022 budgeted item).

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

9.10 Nancy Ackley – Vote to approve Agreement with 2023-2024 KidsPeace National Centers, Inc. (2022 budgeted item).

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

9.11 John Lavelle – Vote to approve Agreement with Tiadaghton Valley Municipal Authority for the allocation of ARPA funds.

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

9.12 Forrest Lehman – Vote to approve Agreement with Election IQ (2022 budgeted item).

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

10.0 COMMISSIONER COMMENT

Mr. Metzger and Mr. Mussare shared concerns for the ongoing opioid crisis. Additionally, they concerned about the trafficking of drugs that continues in the country.

11.0 GENERAL PUBLIC COMMENT

Speakers who wish to address the Board of Commissioners will be limited for no more than three (3) minutes on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

Scott Miller/Williamsport PA instead of reassessment talk to banks to see which homes increased in value. Shared storm water idea.

Tom Adams/Williamsport PA Topics: ‘Big Pharma’; rain water/tax; lies not backed by science; lawlessness; immorality; voting/integrity.

YouTube public comments:

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10:30 AMM C-GI support the idea of re-examining the tax exemption of medical non-profit organizations because the federal government already taxes the business operations of non-profits and so should our county.

12.0 NEXT SCHEDULED MEETING

The next Commissioners Public Meeting will be held on **Thursday, October 6, 2022**, at **10:00 A.M.** in the Commissioner's Board Room, 1st Floor, Executive Plaza, 330 Pine Street, Williamsport, PA 17701.

<https://www.youtube.com/watch?v=myev3i8DPJ0>

