

Commissioners:

SCOTT L. METZGER
Chairman

TONY R. MUSSARE
Vice Chairman

RICHARD MIRABITO
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*

J. DAVID SMITH
Solicitor

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**LYCOMING COUNTY BOARD OF COMMISSIONERS
PUBLIC MEETING MINUTES
THURSDAY, FEBRUARY 10, 2022
10:00 A.M.**

Present In-Person: Commissioner Metzger, Commissioner Mussare, Commissioner Mirabito, Director McDermott, and via telephone J. David Smith, Solicitor

ADDITIONS/CHANGES TO AGENDA NOT PREVIOUSLY POSTED

- Human Resources: Reclassify Benefits & Claims Specialist to a Benefits Specialist to include a Paygrade 6 (Salary Board 5.0).
- Human Resources: Reclassify HR Generalist from Paygrade 8 to Paygrade 6 (Salary Board 5.0).

Mr. Mirabito moved to approve additions to agenda. Mr. Mussare 2nd the motion. Approved 3-0.

1.0 OPERATIONS

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Public Meeting
- 1.4 Approve the Minutes of the Previous Meeting

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.

- 1.5 Public Comment (Agenda Items Only)

2.0 SERVICE AWARDS

- 2.1 Board of Commissioners – Recognize the following individual on their service to Lycoming County:

- Voter Services, Jill Shuman – 10 years

3.0 ACCOUNTS PAYABLE CASH REQUIREMENT

- 3.1 Brandy Clemens – Approve accounts payable cash requirement report. In the amount of 1,274,482.22

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.

4.0 PERSONNEL ACTIONS

4.1 Jessica Segraves– Approve the following personnel actions as attached hereto as **Attachment A** (see page 5).

Mr. Mirabito moved to approve items on Attachment A. Mr. Mussare 2nd the motion. Approved 3-0.

Recess Commissioners' Public Meeting for the Salary Board

5.0 SALARY BOARD

5.1 Convene Salary Board.

5.2 Jessica Segraves – Approve the following salary board action:

- Human Resources: Reclassify Benefits & Claims Specialist to a Benefits Specialist, **Paygrade 6**.

- **Human Resources: Reclassify HR Generalist from Paygrade 8 to Paygrade 6.**

Ms. Rogers moved to approve, Mr. Mussare 2nd the motion. 4-0.

5.3 Adjourn Salary Board.

Reconvene Commissioners' Public Meeting

6.0 ACTION ITEMS

6.1 Mya Toon – Vote to approve Business Rental Preferred Rate Agreement with Penrac, LLC (2022 budgeted item).

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.

6.2 Mya Toon – Acknowledge the list of contracts approved by the Director of Administration for the month of January (2022 budgeted items).

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.

6.3 Brandy Clemens – Vote to approve Policy 507, Investment Policy and Guidelines.

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.

6.4 Jason Yorks (**via telephone**) – Vote to approve and participate in the Pick Up Pennsylvania event with the Department of Environmental Protection (2022 budgeted item).

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.

6.5 Jason Yorks – (**via telephone**) Vote to approve the purchase of a 2022 Volvo Wheel Loader with Highway Equipment (2022 budgeted item).

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.

6.6 Jason Yorks – (**via telephone**) Vote to approve the purchase of a 2022 Mac Granite Chassis from Susquehanna Motor Company, Inc. (2022 budgeted item).

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.

6.7 Jason Yorks – (via telephone) Vote to approve the purchase of a fuel tank body from MJR Equipment (2022 budgeted item).

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.

6.8 Jason Yorks – (via telephone) Vote to approve purchase of a garage door replacement from Buffalo Valley Door Service, Inc. (2022 budget funds available).

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.

7.0 COMMISSIONER COMMENT

Mr. Mirabito asked the visiting students for any questions. They had no questions.

8.0 PUBLIC COMMENT

Speakers who wish to address the Board of Commissioners will be limited for no more than three (3) minutes on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

Scott Miller, of Williamsport

Spoke of the Federal Government increased his Social Security payment, then raising his health insurance cost increased. Due to an increase of his Social Security payment the State Government decreased his monthly food stamps amount.

YouTube Online Public Comments:

Thomas AdamsIt's not up to the courts to determine our election law, it's up to the people! Our election laws were hijacked by a twisted scheme to ignore our constitutions, state and federal. I met Forrest and

T

Thomas Adamsrespectfully disagree. The election process is in the hands of the people...not a few elites sitting in the judiciary! It is time to stand against the takeover of honest and open elections, which we

T

Thomas Adamshad, until Act 77! We, as a county, must be an example to the rest of our state and country to stand for Righteous laws and against oligarchy! I thank all of you for the work you do, but when we

T

Thomas Adams capitulate to crooked twisting of law and order, we are not protecting the people or our constitutions! I believe your oaths to office are your protection from tyrannical unfettered courts and other

T

Thomas Adams selected officials who have total disregard and disdain for our form of government; either through ignorance or design, they must be stood against and called out for their unlawful deeds! Stand up for

T

Thomas Adams what our Founders and forefathers bled, suffered and died for and not hide behind the curtain of excuses! Another point: I think UPMC and Geisinger health systems must be investigated for malpractice

T

Thomas Adams concerning covid treatment and the insistence for people to be 'vaccinated' which goes against the Nuremberg Code, state and federal laws and disgraces our first ammendment rights and all freedom of

T

Thomas Adams conscience laws! Thank-you very much for your efforts and willingness to listen. I do pray for you all and hope we can make things better for everyone, not a selected few. I speak-out and speak-up

T

Thomas Adams because I am a Christian and must stand for Truth, Justice and Righteousness; to honor Christ because of His sacrifice for me. Thank-you, Tom Adams, Williamsport.

9.0 **NEXT SCHEDULED MEETING** The next Commissioners Public Meeting will be held on **Thursday, February 17, 2022, at 10:00 A.M.** in the Commissioner's Board Room, 1st Floor, Executive Plaza, 330 Pine Street, Williamsport, PA 17701.

To watch the Lycoming County Commissioners Public Meeting on YouTube copy and paste the link into your web browser:

<https://www.youtube.com/watch?v=LQLcR17GytY>

ATTACHMENT A

(See Item 4.0, page 2)

EMPLOYEE ACTION APPROVAL FORM					
Name	Department	Job Title	Salary	Date Effective	Action Description
Wenner, Robert	RMS	Work Crew Foreman		2/14/2022	Replacement
Barnes, Kalen	Budget & Finan	Administrative Specialist		2/14/2022	Replacement
Feldhusen, Carmen	Domestics	Clerk III Intake		2/20/2022	Replacement
Frye, Katja	Domestics	Clerk III		2/20/2022	Replacement
Dubuque, Liam	Prison	COI		2/7/2022	Replacement
Ashton, Ryan	Prison	COI		2/7/2022	Replacement
Dimassimo, Brittani	Prison	COI		2/7/2022	Replacement
Hayman, Larkin	Public Defender	Assistant Public Defender		2/7/2022	Replacement
Dimassimo, Kahla	Prison	COI		2/13/2022	Replacement
Caudell, Devon	Prison	COI		2/13/2022	Replacement
Gehr, Scott	Prison	COI		2/21/2022	Replacement
Jeff O'Connor	Facility	Custodial Worker		2/22/2022	Replacement
Karen Stopper	HR	Benefits Specialist	5% increase	2/20/2022	Reclassification
Jill Livermore	HR	HR Generalist	5% increase	2/20/2022	Reclassification
Regina Rooker	Domestics	Clerk III		2/20/2022	Replacement
Kaczurkin-Quiggle, Zach	Prison	COI		2/27/2022	Replacement