

Commissioners:

SCOTT L. METZGER
Chairman

TONY R. MUSSARE
Vice Chairman

RICHARD MIRABITO
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*

J. DAVID SMITH
Solicitor

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**LYCOMING COUNTY BOARD OF COMMISSIONERS
PUBLIC MEETING MINUTES
TUESDAY, JANUARY 11, 2022
10:00 A.M.**

Present In-Person: Commissioner Metzger, Commissioner Mussare, Commissioner Mirabito, Director McDermott, and via telephone J. David Smith, Solicitor

1.0 OPERATIONS

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Public Meeting
- 1.4 Approve the Minutes of the Previous Meeting

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.

- 1.5 Public Comment (Agenda Items Only)

- *Public Service Announcement from Voter Services:*

Forrest Lehman - Voters Services wants constituents to be aware and be vigilant and to protect their personal information – It was reported to our office that people are going door to door misrepresenting themselves as being from Voter Service. Voter services will not do door-to-door solicitation at all.

- 1.6 Proclamation: Recognition of Jersey Shore High School Football Team on fourth consecutive District 4 Class AAAA Title.

Proclamation attached.

2.0 BID OPENING

- 2.1 Krista Rogers – Open the following bids:

- Construction of a Suite Build-Out for an Employee Health and Wellness Center.

7 bidders/No prices listed on bid response summary: Lundy Construction, RLS Construction Group, Lecce Electric, Turnkey Construction, Gray Builders, JC Orr & Son Inc., and Yoder Builder

- Williamsport Region Relief Well Rehabilitation and Replacement Project for the Borough of South Williamsport and the City of Williamsport.

No bids received – this will have to go out for rebid.

3.0 ACCOUNTS PAYABLE CASH REQUIREMENT

- 3.1 Brandy Clemens – Approve accounts payable cash requirement report for invoices due through 01/19/2022 to be paid on 01/12/2022, \$5,305,818.16
Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.

4.0 TDA ACTIONS

- 4.1 Matthew McDermott – Approve update to the TDA Report:
- Administrative Change to addition of (1) Part Time Temporary Sheriff Special Projects Position from Paygrade 6 to Paygrade 7 (Limited to 250 hours).
- Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.**

Recess Commissioners' Public Meeting for the Salary Board

5.0 SALARY BOARD

- 5.1 Convene Salary Board.
- 5.2 Matthew McDermott – Approve the following salary board action:
- Administrative Change to addition of (1) Part Time Temporary Sheriff Special Projects Position from Paygrade 6 to Paygrade 7, (Limited to 250 hours).
- Ms. Rogers moved to approve. Mr. Mirabito 2nd the motion. Approved 4-0.**

- 5.3 Adjourn Salary Board

Reconvene Commissioners' Public Meeting

6.0 PERSONNEL ACTIONS

- 6.1 Matthew McDermott – Approve the following personnel actions:
- Sheriff: Addition of (1) Part-Time Temporary Sheriff Special Projects Position, Paygrade 7 (Limited to 250 hours).
 - Prison: Jorge R. Gullian, Correctional Officer Relief, Full Time Replacement, Paygrade COI, \$17.90/hour, Effective 1/18/22.
 - Sheriff's Office: Curtis W. Ulmer, Sergeant, Reclassification, Paygrade DS, \$18.34/hour, Effective 1/9/22.
 - Courts: Marian E. Bitner, Executive Secretary, Part Time New Position, Paygrade 5, \$14.64/hour, not to exceed 1,000 hours annually, Effective 1/23/22.

~~Removed from Agenda 01/10/2022, change posted to Revised Agenda 01/11/22~~

- ~~• Facilities Management: James P. Preston, Jr., Maintenance III Electrical, Full Time Replacement, Paygrade 8, \$23.00/hour, Effective 1/18/22.~~
- Pre-Release: Kenneth M. Klejmont, Resident Supervisor, Part Time Replacement, Paygrade 6, \$15.95/hour, not to exceed 1,000 hours annually, Effective 1/16/22.

- Pre- Release: Shawn E. Myers, Workcrew Foreman, Full Time Replacement, Paygrade 8, \$20.51/hour, Effective 1/23/22.
- Budget & Finance: D. Scott Pfaff, General Accountant, Full Time Replacement, Paygrade 9, \$43,666.73/annually, Effective 1/18/22.
- DPS/Communications: Ashley A. Bradford, Telecommunicator Trainee, Full Time Replacement, Paygrade 6, \$17.18/hour, Effective 1/18/22.
- Courts: Jennifer E. Linn, Law Clerk III, Full Time Replacement, Paygrade 11, \$58,082.68/annually, Effective 2/20/22.

Vote On All Personnel Actions 6.0-6.1:

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.

7.0 ACTION ITEMS

7.1 Matthew McDermott – Vote to approve Personnel Action Report for the month of December.

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.

7.2 Mya Toon/Shannon Rossman – Vote to approve Redevelopment Assistance Capital Program grant funding for the Lycoming County Levee Improvement II project.

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.

7.3 Mya Toon/Shannon Rossman – Vote to award Timber Run Industrial Park Access Improvements to Glenn O. Hawbaker, Inc. (Act 13 funds and 2022 budgeted item).

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.

7.4 Mya Toon – Vote to award ITB for Food Products to Sysco Central PA and Keyco Distributors, Inc. (2022 budgeted item).

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.

7.5 Mya Toon – Vote to approve Agreement with The Roberts Company (2022 Budgeted Item).

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.

7.6 Mya Toon – Vote to approve 2022 CCAP membership dues (2022 budgeted item).

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.

7.7 Shannon Rossman – Vote to approve Right-of-Way Agreement with PPL Electric Utilities (Act 13 funds and 2022 budgeted item).

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.

7.8 Shannon Rossman – Vote to approve Agreement with Delta Development Group, Inc. (2022 budgeted item).

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.

7.9 Nancy Ackley – Vote to approve Agreement with Erie County Children & Youth (2022 budgeted item).

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.

7.10 Nancy Ackley – Vote to approve Agreement with Cornell Abraxas Group, LLC. (2022 budgeted item).

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.

7.11 Nancy Ackley – Vote to approve Agreement with County of Northampton (2022 budgeted item).

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.

7.12 Kelsey Green – Vote to approve PHARE Utility Elevation Homeowner Agreement with Charles Wheeler (PHARE grant).

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.

7.13 Jason Yorks – Vote to approve Agreement with Meiser and Earl, Inc. (2022 budgeted item).

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.

7.14 Jason Yorks – Vote to approve Agreement with Davis – Ulmer Sprinkler Company, Inc. (2022 budgeted item).

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.

Removed from Agenda 01/10/2022, change posted to Revised Agenda 01/11/22

~~7.15—Krista Rogers—Vote to approve Fee Agreement with Rudolph Clarke, LLC.
This item was removed~~

8.0 COMMISSIONER COMMENT

Mr. Mussare:

We met with local business owners utilizing a temporary staffing agency to bring workers here that want to work, they want that dream. The company that has hired them pays them \$16 plus an hour, for 4 months of work, to them that is a good wage and could be equivalent to maybe 5 years of wages to their families. They are all contributing to our local economy.

Also, want people to be aware that there are people out there that may be able to change your address without you knowing about it. It is happening in a lot of places. Some can even get in and change your address on your medical records. Be aware and check frequently, there seems to be no protocol to stop this, this is another thing our legislators need to address.

Mr. Metzger:

We went to check up on rumors we were hearing. We reviewed the status. We found they are doing things by the law. They work with a staffing agency that reviews and runs checks on those being hired. They are good workers. The local Police Chief told us in the five years they have been conducting business in this manner there have only been two police reports. They are obeying the law. The business owner stated he used to be able to get local workers, but now there seems to be too many incentives for local people to not want to work. It was either change the way he hired workers or lose his business. If he couldn't stay in business, we would all lose.

Mr. Metzger continued:

The business tax base would be gone, all the workers that are buying local products and renting local and paying taxes and payroll taxes would be gone.

We want people to come to our County to work. We will be speaking with ICE in a week and a half, to learn more about the process, in the event a work visas runs out. Currently, we are aware there are holding cells across the state, and in our area. They are for detention and deportation.

There was also a change philosophy from one president to the next. We cannot change that. We can stop creating and listening to rumors and lies on social media. The lies and rumors need to stop.

Mr. Mirabito:

One reason it is important for us to talk about this is when intolerance grows, it causes problems. Recently, in the news in Georgia we see men going to jail for life, for the shooting death of Ahmaud Arbery. The men probably didn't wake up that day thinking things were going to get out of control – and now four family's lives are destroyed. We can be passionate about things in life, just make sure social media doesn't windup causing things to get out of control for you or others.

9.0 PUBLIC COMMENT

Speakers who wish to address the Board of Commissioners will be limited for no more than three (3) minutes on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

None.

10.0 NEXT SCHEDULED MEETING The next Commissioners Public Meeting will be held on **Tuesday, January 18, 2022, at 10:00 A.M.** in the Commissioner's Board Room, 1st Floor, Executive Plaza, 330 Pine

Please copy and paste the link below to watch the meeting in full

<https://www.youtube.com/watch?v=uJfVuxdWwz4>

PROCLAMATION



WHEREAS, THE JERSEY SHORE BULLDOG FOOTBALL TEAM HAS HAD AN AMAZING 36-6 WINS OVER THE LAST THREE SEASONS LED BY HEAD COACH TOM (THOMAS) GRAVISH; AND

WHEREAS, THEY HAVE RECEIVED 5 HEARTLAND ATHLETIC CONFERENCE TITLE AWARDS AND 7 DISTRICT TITLES; AND

WHEREAS, THE TEAM HAS HAD 6 APPEARANCES IN STATE PLAYOFFS AND 3 APPEARANCES IN PIAA AAAA FINALS; AND

WHEREAS, THEY WERE RUNNER UP IN THE STATE CHAMPIONSHIP TITLE GAME; AND

WHEREAS, THE FOOTBALL TEAM HAS HAD INCREDIBLE SUCCESS THAT HAS BECOME A FAMILY ATMOSPHERE FOR THE PLAYERS AND THEIR FAMILIES. JERSEY SHORE WHICH IS A CLOSELY KNIT AREA HAS RALLIED BEHIND THIS TEAM MAKING THE COMMUNITY AN EVEN CLOSER ONE THAT PEOPLE ARE PROUD TO RAISE THEIR CHILDREN IN; AND

NOW THEREFORE, THE COMMISSIONERS OF THE COUNTY OF LYCOMING DO HEREBY PROCLAIM TUESDAY, JANUARY 11, 2022 AS

 **"JERSEY SHORE BULLDOGS FOOTBALL PRIDE DAY"** 

IN HONOR OF THIS CHAMPIONSHIP TEAM, AND ENCOURAGE ALL CITIZENS TO JOIN US IN CELEBRATING THE OUTSTANDING RECORD SETTING ACCOMPLISHMENTS.

IN WITNESS WHEREOF, WE HAVE SET OUR HAND AND SEAL THIS 11TH DAY OF JANUARY 2022.

LYCOMING COUNTY COMMISSIONERS

Scott L. Metzger

SCOTT L. METZGER, CHAIRMAN

Tony R. Mussare

TONY R. MUSSARE, VICE CHAIRMAN

Richard Mirabito

RICHARD MIRABITO, SECRETARY

