

Commissioners:

SCOTT L. METZGER
Chairman

TONY R. MUSSARE
Vice Chairman

RICHARD MIRABITO
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
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**LYCOMING COUNTY BOARD OF COMMISSIONERS
PUBLIC MEETING AGENDA
THURSDAY, SEPTEMBER 8, 2022
10:00 A.M.**

1.0 OPERATIONS

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Public Meeting
- 1.4 Approve the Minutes of the Previous Meeting
- 1.5 Public Comment on Agenda Items Only

2.0 REPORTS

- 2.1 Brandy Clemens – Vote to approve accounts payable cash requirement report.

3.0 PERSONNEL ACTIONS

- 3.1 Jessica Segraves – Approve the following Personnel Actions:
 - Pre-Release Center: Madison Zwisle, Resident Supervisor I, Part-Time Replacement, Paygrade 6, \$15.95 per hour, not to exceed 1,000 hours annually, Effective 9/12/2022.
 - Prison: Dennis Lynn, CO I (Relief), Full-Time Replacement, \$18.10 per hour, 80 hours per pay period, Anticipated start date 9/11/2022.
 - Prison: Nathan Bennett, CO I (Relief), Full-Time Replacement, \$18.10 per hour, 80 hours per pay period, Anticipated Start Date 9/11/2022.
 - Facilities Management: Regina Rooker, Operations Coordinator, Full Time Replacement/Internal transfer, Paygrade 6, \$19.28 per hour, 75 hours per pay period, Anticipated transfer date 9/18/22.
 - MDJ Solomon: Mara Persun, Clerk III, Full-Time Replacement, Paygrade 4, \$14.44 per hour, 75 hours per pay period, Tentative start date 9/26/22.

- Public Safety (Communication Center): Skylar Corbin, 9-1-1 Telecommunicator Trainee, Full-Time Replacement, Pay grade 6, \$17.18 per hour, 80 hours per pay period, Tentative start date 10/10/22.

Recess Commissioners' Public Meeting for the Salary Board

4.0 SALARY BOARD

4.1 Convene Salary Board.

4.2 Jessica Segraves –Vote to approve the following salary board actions:

- Prison: Requesting ratification of the decision to provide market rate adjustments for the Prison Nursing Staff including LPN's and RN's. All active employees in this position will receive a \$1.90 pay adjustment and the starting salary for the positions are increased by \$1.90. This change is retroactive to June 1, 2022.

4.3 Adjourn Salary Board.

Reconvene Commissioners' Public Meeting

5.0 TDA ACTIONS

5.1 Jessica Segraves – Approve the following TDA action:

- Requesting ratification of the decision to provide market rate adjustments for the Prison Nursing Staff including LPN's and RN's. All active employees in this position will receive a \$1.90 pay adjustment and the starting salary for the positions are increased by \$1.90. This change is retroactive to June 1, 2022.

6.0 INFORMATION ITEMS

6.1 Mya Toon – Acknowledge the County will be requesting bids for a new X-Ray Imaging System for the Courthouse.

6.2 Commissioners – Discuss the topic of Reassessment.

Recess Commissioners' Public Meeting for the Community Development Block Grant Public Hearing

7.0 COMMUNITY DEVELOPMENT BLOCK GRANT PUBLIC HEARING

7.1 Convene Public Hearing.

7.2 Kristin McLaughlin - Discuss FFY 2020-CV Community Development Block Grant program budget modification

7.3 Adjourn Public Hearing.

Reconvene Commissioners' Public Meeting

8.0 ACTION ITEMS

- 8.1 Kristin McLaughlin – Vote to approve Community Development Block Grant 2020-CV Budget Modifications.
- 8.2 Matthew McDermott – Vote to approve Resolution 2022-16 supporting the Pennsylvania Commission for the United States Semiquincentennial (AMERICA250PA).
- 8.3 Mya Toon – Vote to approve Amendment to Agreement with The Palumbo Group (2022 budgeted item).
- 8.4 Nancy Ackley – Vote to approve Agreement with Families United Network, Inc. (2022 budgeted item).
- 8.5 Ken George – Vote to approve Agreement with Johnson Controls Fire Protection LP (2022 budget funds available).
- 8.6 Jenny Picciano – Vote to approve Amendment to Agreement with ATC Group Services dba BCM Engineers (2022 budgeted item).
- 8.7 Jenny Picciano – Vote to approve Amendment to Subrecipient Agreement with Transitional Living Centers, Inc. (PHARE funds).
- 8.8 Matthew Long – Vote to approve Nutrient Management Act and Manure Management Program grant application.
- 8.9 Jason Yorks – Vote to approve purchase of a 2022 Caterpillar Landfill Compactor with Cleveland Brothers Equipment (2023 budgeted item).

9.0 COMMISSIONER COMMENT

10.0 GENERAL PUBLIC COMMENT

Speakers who wish to address the Board of Commissioners will be limited for no more than three (3) minutes on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

11.0 NEXT SCHEDULED MEETING

The next Commissioners Public Meeting will be held on Thursday, September 15, 2022, at 10:00 A.M. in the Commissioner's Board Room, 1st Floor, Executive Plaza, 330 Pine Street, Williamsport, PA 17701.