

Commissioners:

SCOTT L. METZGER  
*Chairman*

TONY R. MUSSARE  
*Vice Chairman*

RICHARD MIRABITO  
*Secretary*



MATTHEW A. McDERMOTT  
*Director of Administration  
and Chief Clerk*

J. DAVID SMITH  
*Solicitor*

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COUNTY of LYCOMING  
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**LYCOMING COUNTY BOARD OF COMMISSIONERS  
PUBLIC MEETING AGENDA  
THURSDAY, SEPTEMBER 29, 2022  
10:00 A.M.**

**1.0 OPERATIONS**

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Public Meeting
- 1.4 Approve the Minutes of the Previous Meeting
- 1.5 Public Comment on Agenda Items Only

**2.0 REPORTS**

- 2.1 Reighanna Mellott – Vote to approve accounts payable cash requirement report.

**3.0 PERSONNEL ACTIONS**

- 3.1 Jessica Segraves – Approve the following Personnel Actions as conditional offers of employment, subject to the successful completion of a background check and all other employment conditions:
  - Adult Probation Office – Riley Nonemaker, Administrative Specialist, Full-Time Transfer, Paygrade 6, \$17.47 per hour, 75 hours per Pay Period, Anticipated Transfer Date: 10/16/2022.
  - Department of Public Safety – Logan Laidacker, Emergency Management Specialist, Full-Time Transfer, Paygrade 8, \$46,743.16, 75 hours per Pay Period, Anticipated Transfer Date: 10/16/2022.

***Recess Commissioners' Public Meeting for the Salary Board***

**4.0 SALARY BOARD**

- 4.1 Convene Salary Board.
- 4.2 Jessica Segraves –Vote to approve the following salary board actions:
  - Facilities Management: Reclassification, Deputy Director position to eliminate the Partially Qualified Status of this position. This changes the position from a Paygrade 11/12 to a Paygrade 12.

- Prothonotary: Reclassification to Fully Qualified, Brenda Smith, Deputy, Paygrade 8, 5% Adjustment.
- Courts: Reclassification, Taaha Rehmani from Law Clerk I, Paygrade 9, to a Law Clerk II, Paygrade 11.
- Treasurer: Reclassification to Fully Qualified, Carrie Stine, Deputy, Paygrade 8, 5% Adjustment.
- Treasurer: Reclassification to Fully Qualified, Penelope Cummings, Deputy, Paygrade 8, 5% Adjustment.

4.3 Adjourn Salary Board.

***Reconvene Commissioners' Public Meeting***

**5.0 TDA ACTIONS**

5.1 Jessica Segraves – Approve the following TDA actions:

- Facilities Management: Reclassification, Deputy Director position to eliminate the Partially Qualified Status of this position. This changes the position from a pay grade 11/12 to a Paygrade 12.
- Prothonotary: Reclassification to Fully Qualified, Brenda Smith, Deputy, Paygrade 8, 5% Adjustment.
- Courts: Reclassification, Taaha Rehmani from Law Clerk I at a Paygrade 9, to Law Clerk II at Paygrade 11.
- Treasurer: Reclassification to Fully Qualified, Carrie Stine, Deputy, Paygrade 8, 5% Adjustment.
- Treasurer: Reclassification to Fully Qualified, Penelope Cummings, Deputy, Paygrade 8, 5% Adjustment.

***Recess Commissioners Meeting for the Community Development Block Grant Public Hearing***

**6.0 CDBG PUBLIC HEARING FOR FFY 19 COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM CONVENE PUBLIC HEARING**

6.1 Convene Public Hearing

6.2 Jamie Shrawder - Discuss public hearing for FFY 2019 Community Development Block Grant budget modification for South Williamsport and Montoursville.

6.3 Adjourn Public Hearing

***Reconvene Commissioners' Public Meeting***

## **7.0 INFORMATION ITEMS**

- 7.1 Mya Toon – Acknowledge the County will be requesting bids for an Emergency Watershed Protection Project.
- 7.2 Mya Toon – Acknowledge the County will be requesting bids for a Hi-Scan X-Ray Imaging System for the Courthouse.
- 7.3 Jenny Picciano – The County announces the 2022-2023 Pennsylvania Housing Affordability and Rehabilitation Enhancement Fund (PHARE) grant funding opportunity.

### ***Recess Commissioners' Public Meeting for the Board of Assessment Revisions***

## **8.0 BOARD OF ASSESSMENT REVISIONS**

- 8.1 Convene Board of Assessment Revisions.
- 8.2 Brooke Wright – Approve the following real estate tax exemptions as attached hereto.
- 8.3 Adjourn Board of Assessment Revisions.

### ***Reconvene Commissioners' Public Meeting***

## **9.0 ACTION ITEMS**

- 9.1 Mya Toon – Vote to approve the extension of NRCS Emergency Watershed Protection Cooperative Agreement (EWP program).
- 9.2 Mya Toon – Vote to approve Temporary Access Agreement with NRCS (EWP grant).
- 9.3 Mya Toon – Vote to approve Change Order with Lecce Electric for the construction of the health and wellness center (2022 budget funds available).
- 9.4 Mya Toon – Vote to approve a no cost Change Order with TurnKey Construction, Inc.
- 9.5 Mya Toon – Vote to approve Agreement with IntegriTec Inc. (2022 budgeted item).
- 9.6 Mya Toon – Vote to approve MATP Subrecipient Monitoring Agreement with STEP, Inc. (2022 budgeted item).
- 9.7 Jason Yorks – Vote to approve the purchase of property from the Federal Bureau of Prisons (approved RMS capital budget item).

- 9.8 Jason Yorks – Vote to approve Amendment to Agreement with Allenwood Federal Penitentiary (2022 budgeted item).
- 9.9 Jason Yorks – Vote to approve Amendment to Agreement with Energy Power Partners (2022 budgeted item).
- 9.10 Nancy Ackley – Vote to approve Agreement with Centre County Youth Services Bureau (2022 budgeted item).
- 9.11 Nancy Ackley – Vote to approve Agreement with Diakon Family Life Services (2022 budgeted item).
- 9.12 Nancy Ackley – Vote to approve Agreement with George Junior Republic in Pennsylvania (2022 budgeted item).
- 9.13 Nancy Ackley – Vote to approve Agreement with 2022-2023 KidsPeace National Centers, Inc. (2022 budgeted item).
- 9.14 Nancy Ackley – Vote to approve Agreement with 2023-2024 KidsPeace National Centers, Inc. (2022 budgeted item).
- 9.15 John Lavelle – Vote to approve Agreement with Tiadaghton Valley Municipal Authority for the allocation of ARPA funds.
- 9.16 Forrest Lehman – Vote to approve Agreement with Election IQ (2022 budgeted item).

**10.0 COMMISSIONER COMMENT**

**11.0 GENERAL PUBLIC COMMENT**

Speakers who wish to address the Board of Commissioners will be limited for no more than three (3) minutes on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

**12.0 NEXT SCHEDULED MEETING**

The next Commissioners Public Meeting will be held on Thursday, October 6, 2022, at 10:00 A.M. in the Commissioner’s Board Room, 1st Floor, Executive Plaza, 330 Pine Street, Williamsport, PA 17701.