

Commissioners:

SCOTT L. METZGER  
*Chairman*

TONY R. MUSSARE  
*Vice Chairman*

RICHARD MIRABITO  
*Secretary*



MATTHEW A. McDERMOTT  
*Director of Administration  
and Chief Clerk*

J. DAVID SMITH  
*Solicitor*

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COUNTY of LYCOMING  
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**LYCOMING COUNTY BOARD OF COMMISSIONERS  
PUBLIC MEETING AGENDA  
THURSDAY, APRIL 7, 2022  
10:00 A.M.**

**ADDITIONS/CHANGES TO AGENDA NOT PREVIOUSLY POSTED**

- Action Item 4.7: Revise Resolution from 2022-06 to 2022-07.

**1.0 OPERATIONS**

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Public Meeting
- 1.4 Approve the Minutes of the Previous Meeting
- 1.5 Public Comment on Agenda Items Only
- 1.6 Proclamations:
  - Pennsylvania 811 Safe Digging Month
  - National Public Safety Telecommunications Week
- 1.7 Non-Profit Informational Series: "What They Do for You?"
  - Duane Hershberger – Greater Lycoming Habitat for Humanity

**2.0 REPORTS**

- 2.1 Jessica Segraves– Vote to approve the personnel actions report for the month of March, 2022.
- 2.2 Jessica Segraves – Vote to approve TDA action.
- 2.3 Brandy Clemens – Vote to approve accounts payable cash requirement report in the amount of \$1,493,353.63.

***Recess Commissioners' Public Meeting for the Board of Assessment Revisions***

**3.0 BOARD OF ASSESSMENT REVISIONS**

- 3.1 Convene Board of Assessment Revisions.
- 3.2 Brooke Wright – Approve the following real estate refund:
  - 47-145-125.D – Joseph Grace – \$1,002.77

- 3.3 Brooke Wright – Approve the list of real estate exonerations.
- 3.4 Adjourn Board of Assessment Revisions.

***Reconvene Commissioners' Public Meeting***

**4.0 ACTION ITEMS**

- 4.1 Chris Brewer – Vote to approve Ordinance 2022-01 for incurring of nonelectoral debt by the issuance of General Obligation Bonds.
- 4.2 Mya Toon – Vote to approve Agreement with Scotilla Psychological Services, LLC. (2022 budgeted item).
- 4.3 Mya Toon – Vote to approve Master Sales Agreement with Timekeeping Systems, Inc.
- 4.4 Mya Toon – Vote to approve RFQ for UGI Trenching Services to R&L Development Company (2022 budgeted item).
- 4.5 Mya Toon – Vote to approve Community Development Block Grant Program Contract with Department of Community and Economic Development.
- 4.6 Mya Toon – Vote to award ITB for Food Products to Keyco Distributors Inc., Feesers, Inc. and Sysco Central Pennsylvania.
- 4.7 Kristin McLaughlin – Vote to approve Resolution 2022-07 to allocate the County's American Rescue Plan Act (ARPA) funds to revenue loss.
- 4.8 Brooke Wright – Vote to approve Agreement with Palmetto Posting, Inc. (2022 budgeted item).
- 4.9 Beth Baylor – Vote to approve Amendment to Agreement with MCM Consulting Group, Inc. (2022 budgeted item).
- 4.10 Jerry Kennedy – Vote to approve professional services proposal with Melillo Consulting (2022 budgeted item).

**5.0 COMMISSIONER COMMENT**

**6.0 GENERAL PUBLIC COMMENT**

Speakers who wish to address the Board of Commissioners will be limited for no more than three (3) minutes on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

**7.0 NEXT SCHEDULED MEETING**

The next Commissioners Public Meeting will be held on Thursday, April 14, 2022, at 10:00 A.M. in the Commissioner's Board Room, 1st Floor, Executive Plaza, 330 Pine Street, Williamsport, PA 17701.