

Commissioners:

SCOTT L. METZGER  
*Chairman*

TONY R. MUSSARE  
*Vice Chairman*

RICHARD MIRABITO  
*Secretary*



MATTHEW A. McDERMOTT  
*Director of Administration  
and Chief Clerk*

J. DAVID SMITH  
*Solicitor*

---

Telephone (570) 320-2124  
Fax (570) 320-2127

COUNTY of LYCOMING  
48 WEST THIRD STREET  
WILLIAMSPORT, PA 17701

---

www.lyco.org  
county.commissioners@lyco.org

**LYCOMING COUNTY BOARD OF COMMISSIONERS  
PUBLIC MEETING AGENDA  
THURSDAY, OCTOBER 20, 2022  
10:00 A.M.**

**ADDITIONS/CHANGES TO AGENDA NOT PREVIOUSLY POSTED**

Remove Salary Board Action – Human Resources: On-Call Policy Update

**1.0 OPERATIONS**

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Public Meeting
- 1.4 Approve the Minutes of the Previous Meeting
- 1.5 Public Comment on Agenda Items Only
- 1.6 Proclamation
  - Amber Morningstar – Domestic Violence Awareness

**2.0 REPORTS**

- 2.1 Reighanna Mellott – Vote to approve accounts payable cash requirement report.
- 2.2 Mya Toon – Vote to approve the contracts approved by the Director of Administration for the month of September.

**3.0 PERSONNEL ACTIONS**

- 3.1 Jessica Segraves – Approve the following Personnel Actions as conditional offers of employment, subject to the successful completion of a background check and all other employment conditions:
  - Courts – Laurel Fox, Law Clerk II, Full-Time Transfer, Paygrade 11, \$77,602.56, 75 hours per Pay Period, Anticipated Transfer Date: 10/16/2022.
  - Prison – Amanda Rowland, CO I Relief, Full-Time Replacement, \$20.00 per hour, 80 hours per Pay Period, Anticipated Start Date: 10/31/2022.

***Recess Commissioners' Public Meeting for the Salary Board***

**4.0 SALARY BOARD**

- 4.1 Convene Salary Board.

- 4.2 Jessica Segraves –Vote to approve the following salary board actions:
- Prison: Wage adjustments as outlined in AFL-CIO Memorandum of Understanding.
  - Prison: Adding an additional 10 Part-Time Correction Officer Positions to the TDA.
- 4.3 Adjourn Salary Board.

***Reconvene Commissioners' Public Meeting***

**5.0 TDA ACTIONS**

- 5.1 Jessica Segraves – Approve the following TDA actions:
- Prison: Wage adjustments as outlined in AFL-CIO Memorandum of Understanding.
  - Prison: Adding an additional 10 Part-Time Correction Officer Positions to the TDA

**6.0 INFORMATION ITEMS**

- 6.1 Mya Toon – Acknowledge the County will be requesting proposals for Flood Plain Housing Remediation Project located at 251 Jordan Avenue in Montoursville Borough.

**7.0 ACTION ITEMS**

- 7.1 Jessica Segraves – Vote to approve Amendment to Agreement with OptumRx, Inc. (2022 budgeted funds available).
- 7.2 Jamie Shrawder – Vote to approve Amendment to Agreement with Jersey Shore Borough (2020 CDBG-CV funds).
- 7.3 Jamie Shrawder – Vote to approve Subrecipient Agreement with Jersey Shore Borough (2021 CDBG funds).
- 7.4 Matthew McDermott – Vote to ratify Memorandum of Understanding with American Federation of State, County and Municipal Employees AFL-CIO (2023 budgeted item).
- 7.5 Matthew McDermott – Vote to approve Memorandum of Understanding with Williamsport Municipal Airport Authority.
- 7.6 Matthew McDermott – Vote to approve Resolution 2022-20 to adjust billing rates for solicitor and assistant solicitor services (2022 budget funds available).
- 7.7 Nancy Ackley – Vote to approve Agreement with Perseus House, Inc. (2022/2023 budgeted item).

- 7.8 Alison Herman – Vote to approve 2023 Community Clean Water Action Plan Coordinator grant application to the Pennsylvania Department of Environmental Protection (2023 budgeted item)
- 7.9 Alison Herman – Vote to approve 2023 Countywide Action Plan Implementation grant application to the Pennsylvania Department of Environmental Protection (2023 budgeted item).
- 7.10 Lauren Strausser – Vote to approve 2021 904 Recycling Performance Grant application to Department of Community and Economic Development (2022 budgeted item).
- 7.11 Shannon Rossman – Vote to approve Resolution 2022-21 authorizing the submission of the RACP application and business plan for the Lycoming County Levee Improvement Project (2022/2023 budgeted item).
- 7.12 Shannon Rossman – Vote to approve Resolution 2022-22 to approve the restriction of matching funds and interim funds for cost associated with the Lycoming County Levee Improvement Project (2022/2023 budgeted item).

## **8.0 COMMISSIONER COMMENT**

### **9.0 GENERAL PUBLIC COMMENT**

Speakers who wish to address the Board of Commissioners will be limited for no more than three (3) minutes on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

### **10.0 NEXT SCHEDULED MEETING**

The next Commissioners Public Meeting will be held on Thursday, October 27, 2022, at 10:00 A.M. in the Commissioner’s Board Room, 1st Floor, Executive Plaza, 330 Pine Street, Williamsport, PA 17701.