

Commissioners:

SCOTT L. METZGER
Chairman

TONY R. MUSSARE
Vice Chairman

RICHARD MIRABITO
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*

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**LYCOMING COUNTY BOARD OF COMMISSIONERS
PUBLIC MEETING AGENDA
THURSDAY, OCTOBER 27, 2022
10:00 A.M.**

1.0 OPERATIONS

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Public Meeting
- 1.4 Approve the Minutes of the Previous Meeting
- 1.5 Public Comment on Agenda Items Only

2.0 REPORTS

- 2.1 Reighanna Mellott – Vote to approve accounts payable cash requirement report.
- 2.2 Reighanna Mellott – Vote to approve jury panel #9 report.

3.0 INFORMATION ITEMS

- 3.1 Jessica Segraves – Prison Recruitment Update

4.0 PERSONNEL ACTIONS

- 4.1 Jessica Segraves – Approve the following Personnel Actions as conditional offers of employment, subject to the successful completion of a background check and all other employment conditions:
 - Prison – Monica Laird, Sergeant, Full-Time Promotion, \$24.29 per hour, 80 hours per Pay Period, Anticipated Transfer Date: 10/30/2022.
 - Prison – Danell Dymeck, CO I Relief, Full-Time Replacement, \$20.00 per hour, 80 hours per Pay Period, Anticipated Start Date: 10/31/2022.
 - Prison – Terri Leonard, LPN, Full-Time Replacement, Paygrade 10, \$30.00 per hour, 80 hours per Pay Period, Anticipated Start Date: 11/7/2022.

- Prison – Zachery Miller, CO I Relief, Part-Time New Position, \$20.00 per hour, Not to exceed 1000 hours, Anticipated Start Date: 11/7/2022.
- Prison – Daniel Gabbard, CO I Relief, Full-Time Replacement, \$20.00 per hour, 80 hours per Pay Period, Anticipated Start Date: 11/14/2022.
- Prison – Dalton Shank, CO I Relief, Full-Time Replacement, \$20.00 per hour, 80 hours per Pay Period, Anticipated Start Date: 11/14/2022.
- Pre-Release Center – Taylor Cashner, Resident Supervisor I, Part-Time Replacement, \$15.95 per hour, not to exceed 1000 hours annually, Anticipated Start Date: 11/14/2022.
- Sheriff's Office – Charlene Matlack, Clerk III, Full-Time Replacement, \$14.44 per hour, 75 hours per Pay Period, Anticipated Start Date: 10/31/2022.
- Public Defender – Taylor Paulhamus, Assistant Public Defender, Promotion, \$53,543.83 per year, 75 hours per Pay Period, Transfer Date: 10/16/2022.

Recess Commissioners' Public Meeting for the Salary Board

5.0 SALARY BOARD

- 5.1 Convene Salary Board.
- 5.2 Jessica Segraves –Vote to approve the following salary board actions:
- Pre-Release Center – Reclassification to Fully Qualified, Morgan Stone, Resident Supervisor I, Paygrade 6.
- 5.3 Adjourn Salary Board.

Reconvene Commissioners' Public Meeting

6.0 TDA ACTIONS

- 6.1 Jessica Segraves – Approve the following TDA actions:
- Pre-Release Center – Reclassification to Fully Qualified, Morgan Stone, Resident Supervisor I, Paygrade 6.

7.0 ACTION ITEMS

- 7.1 Jessica Segraves – Vote to approve revision to Policy 512 Tool Allowance Policy.
- 7.2 Mya Toon – Vote to approve Memorandum of Understanding with West Branch Drug & Alcohol for juvenile probation clients (Act 198 funding).
- 7.3 Mya Toon – Vote to approve Memorandum of Understanding with West Branch Drug & Alcohol for adult offenders (Act 198 funding).

- 7.4 Mya Toon – Vote to approve Amendment to Agreement with Rogers Uniforms, LLC. (2023 budgeted item).
- 7.5 Matthew Long – Vote to approve the submission of the 2023 West Nile Virus grant application to Department of Environmental Protection.
- 7.6 Jason Yorks – Vote to approve the purchase of a new Ford F550 Weld truck from Sunbury Motors Ford (2022 approved budget item).
- 7.7 Jason Yorks – Vote to approve Agreement with Counsils Appliance (2023 budgeted item).
- 7.8 Jason Yorks – Vote to approve the purchase of new Volvo Haul Truck from Highway Equipment & Supply Company (2023 budgeted item).
- 7.9 Jason Yorks – Vote to approve Amendment to Agreement with Quality Air Mechanical, Inc. (2022/2023 budgeted item).
- 7.10 Jason Yorks – Vote to approve the 2023 Fee Schedule for Landfill and Transfer Station. (2023 budgeted item).
- 7.11 Jason Yorks – Vote to approve Minor Solid Waste Permit Modification application to the Department of Environmental Protection.
- 7.12 Ken George – Vote to approve the purchase of Ballistic Panels from Lezzer Lumbar (2022 budgeted item).

8.0 COMMISSIONER COMMENT

- 8.1 Discuss appraisal for Coroner’s Officer relocation near Williamsport Regional Medical Center.

9.0 GENERAL PUBLIC COMMENT

Speakers who wish to address the Board of Commissioners will be limited for no more than three (3) minutes on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

10.0 NEXT SCHEDULED MEETING

The next Commissioners Public Meeting will be held on Thursday, November 3, 2022, at 10:00 A.M. in the Commissioner’s Board Room, 1st Floor, Executive Plaza, 330 Pine Street, Williamsport, PA 17701.