

Commissioners:

SCOTT L. METZGER
Chairman

TONY R. MUSSARE
Vice Chairman

RICHARD MIRABITO
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*

J. DAVID SMITH
Solicitor

Telephone (570) 320-2124
Fax (570) 320-2127

COUNTY of LYCOMING
48 WEST THIRD STREET
WILLIAMSPORT, PA 17701

www.lyco.org
county.commissioners@lyco.org

**LYCOMING COUNTY BOARD OF COMMISSIONERS
PUBLIC MEETING AGENDA
THURSDAY, OCTOBER 13, 2022
10:00 A.M.**

1.0 OPERATIONS

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Public Meeting
- 1.4 Approve the Minutes of the Previous Meeting
- 1.5 Public Comment on Agenda Items Only
- 1.6 Proclamation: North Central Sight Services, Inc. 65th Anniversary

2.0 REPORTS

- 2.1 Reighanna Mellott – Vote to approve accounts payable cash requirement report.
- 2.2 Reighanna Mellott – Vote to approve jury panel #7 report.

3.0 PERSONNEL ACTIONS

- 3.1 Jessica Segraves – Approve the following Personnel Actions as conditional offers of employment, subject to the successful completion of a background check and all other employment conditions:
 - Prison – Timothy Stutzman, Lieutenant, Full-Time Promotion, \$34.16 per hour, 80 hours per Pay Period, Anticipated Transfer Date: 10/30/2022.
 - Prison – Richard Zdun, CO I – Relief, Full-Time Replacement, \$18.10 per hour, 80 hours per Pay Period, Anticipated Start Date: 10/23/2022.

Recess Commissioners' Public Meeting for the Salary Board

4.0 SALARY BOARD

- 4.1 Convene Salary Board.
- 4.2 Jessica Segraves –Vote to approve the following salary board actions:

- Public Safety: Reclassification to Fully Qualified, Garrett McKinney, Senior Public Safety GIS Program Manager, Paygrade 10.
- Planning and Development: Reclassification to Fully Qualified, Heather George, Zoning Officer, Paygrade 7.
- Planning and Development: Reclassification to Fully Qualified, Mark Haas, Development Services Supervisor, Paygrade 10.
- Conservation District: Title Changes
 - Tech/Conserv District to Dirt and Gravel Roads Technician
 - Tech/Conserv District to Erosion and Sediment Control Technician
 - Tech/Nutrient Management to Chesapeake Bay Program Technician

4.3 Adjourn Salary Board.

Reconvene Commissioners' Public Meeting

5.0 TDA ACTIONS

5.1 Jessica Segraves – Approve the following TDA actions:

- Public Safety: Reclassification to Fully Qualified, Garrett McKinney, Senior Public Safety GIS Program Manager, Paygrade 10.
- Planning and Development: Reclassification to Fully Qualified, Heather George, Zoning Officer, Paygrade 7.
- Planning and Development: Reclassification to Fully Qualified, Mark Haas, Development Services Supervisor, Paygrade 10.
- Conservation District: Title Changes
 - Tech/Conserv District to Dirt and Gravel Roads Technician
 - Tech/Conserv District to Erosion and Sediment Control Technician
 - Tech/Nutrient Management to Chesapeake Bay Program Technician

Recess Commissioners' Public Meeting for the Board of Assessment Revisions

6.0 BOARD OF ASSESSMENT REVISIONS

6.1 Convene Board of Assessment Revisions.

6.2 Brooke Wright – Approve the following real estate tax refunds:

- 52-004-112 – Bradley & Susan Martin - \$418.67
- 62-004-701 – John RT Ryan Enterprises LLC - \$552.23
- 59-354-200.S – Sterlyn & Carol Mays - \$2,784.17

- 71-011-429 – PMF Industries - \$1,627.61

6.3 Adjourn Board of Assessment Revisions.

Reconvene Commissioners' Public Meeting

7.0 TAX CLAIM

7.1 Brooke Wright – Approve the following tax claim refund:

- 26-003-201 – Ryan & Courtney Benis - \$256.75

8.0 ACTION ITEMS

8.1 Jamie Shrawder – Vote to approve Subrecipient Agreement with Montoursville Borough (CDBG 2021 funds).

8.2 Jamie Shrawder – Vote to approve Amendment to Subrecipient Agreement with Montoursville Borough (CDBG 2020 funds).

8.3 Jamie Shrawder – Vote to approve Subrecipient Agreement with Center for Independent Living of North Central PA (CDBG 2020 -CV funds).

8.4 Jamie Shrawder – Vote to approve First Amendment to Agreement with the Department of Community and Economic Development (CDBG funds).

8.5 Mya Toon – Vote to approve Lease Agreement with DuBoistown Borough (2022 budgeted item).

8.6 Beth Baylor – Vote to approve Agreement with United Power System Inc. (2022 budgeted item).

8.7 Beth Baylor – Vote to approve Amendment to Agreement with Skyhook, Inc. (2022 budgeted item).

8.8 Austin Daily – Vote to approve Act 13 Agreement with the City of Williamsport (Act 13 funds).

8.9 Nancy Ackley – Vote to approve Agreement with City Mission – Living Stones, Inc. (2022 budgeted item).

8.10 Kelsey Green – Vote to approve FEMA Hazard Mitigation Assistance Grant Program Letter of Interest (BRIC funding).

9.0 COMMISSIONER COMMENT

10.0 GENERAL PUBLIC COMMENT

Speakers who wish to address the Board of Commissioners will be limited for no more than three (3) minutes on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

11.0 NEXT SCHEDULED MEETING

The next Commissioners Public Meeting will be held on Thursday, October 20, 2022, at 10:00 A.M. in the Commissioner's Board Room, 1st Floor, Executive Plaza, 330 Pine Street, Williamsport, PA 17701.