

Commissioners:

SCOTT L. METZGER
Chairman

TONY R. MUSSARE
Vice Chairman

RICHARD MIRABITO
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*

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**LYCOMING COUNTY BOARD OF COMMISSIONERS
PUBLIC MEETING AGENDA
THURSDAY, NOVEMBER 3, 2022
10:00 A.M.**

1.0 OPERATIONS

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Public Meeting
- 1.4 Approve the Minutes of the Previous Meeting
- 1.5 Public Comment on Agenda Items Only

2.0 SERVICE AWARD

- 2.1 Board of Commissioners /Jerry Kennedy – Acknowledge the following employee on their years of service:
 - Print Shop: Gary Fox – 20 years

3.0 INFORMATION ITEM

- 3.1 Mya Toon – Acknowledge the County is requesting bids for food products.

4.0 REPORTS

- 4.1 Reighanna Mellott – Vote to approve accounts payable cash requirement report.

Recess Commissioners' Public Meeting for the Board of Assessment Revisions

5.0 BOARD OF ASSESSMENT REVISIONS

- 5.1 Convene Board of Assessment Revisions.
- 5.2 Brooke Wright – Certify the tax rolls for 2023:
 - Taxable Parcels – 51,997 Assessment – 5,765,256,341
 - Exempt Parcels – 2,062 Assessment – 1,048,631,590
 - Total Parcels – 54,059 Assessment – 6,813,887,931
- 5.3 Adjourn Board of Assessment Revisions.

Reconvene Commissioners' Public Meeting

6.0 PERSONNEL ACTIONS

6.1 Jessica Segraves – Approve the following Personnel Actions as conditional offers of employment, subject to the successful completion of a background check and all other employment conditions:

- Prison – Nichole Stroup, CO I Relief, Full-Time Replacement, \$20.00 per hour, 80 hours per Pay Period, Anticipated Start Date: 11/14/2022.
- Pre-Release Center – Katie Shay, Resident Supervisor I, Full-Time Replacement, \$17.18 per hour, 80 hours per Pay Period, Anticipated Start Date: 11/14/2022.
- Prison – Tim Taylor, CO I Relief, Part-Time New Position, \$20.00 per hour, Not to exceed 1000 hours, Anticipated Start Date: 11/15/2022.
- PRC – Ikeima Lowe, Resident Supervisor I, Full-Time Replacement, \$17.18 per hour 80 hours per Pay Period, Anticipated Start Date: 11/14/2022.
- Pre-Release Center – Tyran Fisher, Resident Supervisor I, Full-Time Replacement, \$17.18 per hour, 80 hours per Pay Period, Anticipated Start Date: 11/14/2022.
- Courts – Carol Gilberti, Tipstaff, Part-Time Replacement, \$10.43 per hour, not to exceed 1000 hours, Anticipated Start Date: 12/5/2022.

Recess Commissioners' Public Meeting for the Salary Board

7.0 SALARY BOARD

7.1 Convene Salary Board.

7.2 Jessica Segraves –Vote to approve the following salary board actions:

- Prison – Reclassification for Nurse Supervisor position from a Paygrade 10 to a Paygrade 12 due to market adjustment.
- Prison: Reclassification to Kim Poorman, Paygrade 12.
- Commissioners – Add a Full-Time Procurement and Grant Officer position in a Paygrade 8.

7.3 Adjourn Salary Board.

Reconvene Commissioners' Public Meeting

8.0 TDA ACTIONS

- 8.1 Jessica Segraves – Approve the following TDA actions:
- Prison – Reclassification for Nurse Supervisor position from a Paygrade 10 to a Paygrade 12 due to market adjustment.
 - Prison: Reclassification to Kim Poorman, Paygrade 12.
 - Commissioners – Add a Full-Time Procurement and Grant Officer position in a Paygrade 8.

9.0 ACTION ITEMS

- 9.1 Mya Toon – Vote to approve Proposal with Daikin Applied Americas, Inc. (2022 budget funds available).
- 9.2 Mya Toon – Vote to approve Act 13 Agreement with West Branch Firemen’s Association (Act 13 funded).
- 9.3 Jason Yorks – Vote to Approve Amendment to Agreement with Mahantango Enterprises, Inc. (2023 budgeted item).
- 9.4 Jason Yorks – Vote to approve Amendment to Agreement with Kroff Chemical Company, Inc. (2023 budgeted item).
- 9.5 Jason Yorks – Vote to approve Equipment Rental Agreement with Kroff Chemical Company, Inc. (2022/2023 budgeted item).
- 9.6 Jason Yorks – Vote to approve Amendment to Agreement with Federal Bureau of Prisons (2022/2023 budgeted item).
- 9.7 Jason Yorks – Vote to approve Master Power Purchase and Sale Agreement Confirmation Letter #3 with Energy Power Investment Company, LLC. (2022/2023 budgeted item).
- 9.8 Jenny Picciano – Vote to approve submission of the 2022 PHARE grant application to PHFA in the amount of \$1,000,000.
- 9.9 Shannon Rossman – Vote to approve deadline extension to Redevelopment Assistance Capital Program application and business plan submission for the DiSalvo’s Restaurant Addition and Renovation Project.
- 9.10 John Lavelle – Vote to approve Lycoming County Housing Starts Initiative Grant Award to T-Ross Brothers Construction, Inc. contingent upon Agreement documents (Act 13 funded item).

10.0 COMMISSIONER COMMENT

11.0 GENERAL PUBLIC COMMENT

Speakers who wish to address the Board of Commissioners will be limited for no more than three (3) minutes on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

12.0 NEXT SCHEDULED MEETING

The next Commissioners Public Meeting will be held on Thursday, November 10, 2022, at 10:00 A.M. in the Commissioner's Board Room, 1st Floor, Executive Plaza, 330 Pine Street, Williamsport, PA 17701.