

Commissioners:

SCOTT L. METZGER
Chairman

TONY R. MUSSARE
Vice Chairman

RICHARD MIRABITO
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*

J. DAVID SMITH
Solicitor

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**LYCOMING COUNTY BOARD OF COMMISSIONERS
PUBLIC MEETING AGENDA
THURSDAY, JUNE 30, 2022
10:00 A.M.**

1.0 OPERATIONS

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Public Meeting
- 1.4 Approve the Minutes of the Previous Meeting
- 1.5 Public Comment on Agenda Items Only

2.0 BID OPENINGS

- 2.1 Nicki Gottschall – Open the following bid:
 - Phase 1 Closure

3.0 REPORTS

- 3.1 Brandy Clemens – Vote to approve accounts payable cash requirement report in the amount of \$4,404,716.55.
- 3.2 Jessica Segraves – Vote to approve TDA report.

4.0 ACTION ITEMS

- 4.1 Jessica Segraves – Vote to approve, revise and/or remove the following Policies:

Policy Number	Policy Name	Action
102	Code of Ethics	Revise
105	Civil Rights Complaint Process	Revise
106	Employee Protection	Revise
107	Conflict of Interest	Revise
202	Nepotism	Revise
600	Disciplinary action	Revise
507	Telecommuting	New
400	Compensation Practices	New
411	Override	Remove

405	Partial Pay	Remove
400	Job Code Listing	Remove
401	County Pay Plans	Remove
402	Payroll	Remove
403	Direct Deposit	Remove
404	Payday	Remove
410	Reclassification and Promotion	Remove
413	Clerk I to Clerk II Advancement	Remove
414	Interns	Remove

- 4.2 Matthew McDermott – Vote to approve Agreement with Susquehanna Accounting & Consulting Solutions, Inc. (2022 budget funds available).
- 4.3 Mya Toon – Vote to approve Amendment to Agreement with McNerney, Page, Vanderlin & Hall (2022 budgeted item).
- 4.4 Mya Toon – Vote to approve Change Order #8 with TurnKey Construction for the construction of the health and wellness center (2022 budgeted item).
- 4.5 Mya Toon – Vote to approve proposal for architectural services with Anthony Visco, Jr. Architects (2022 budget funds available).
- 4.6 Mya Toon – Vote to approve Amendment to Agreement with M&M Asphalt, Corp. (2022 budgeted item).
- 4.7 Jason Yorks – Vote to approve Amendment to Agreement with Barton & Loguidice, D.P.C. (2022 budgeted item).
- 4.8 Shannon Rossman – Vote to approve Change Order #2 with Glenn O. Hawbaker for Timber Run Industrial Park Access Project (2022 budgeted item).
- 4.9 Shannon Rossman – Vote to approve Change Order #3 with Glenn O. Hawbaker for Timber Run Industrial Park Access Project (2022 budgeted item).

5.0 COMMISSIONER COMMENT

6.0 GENERAL PUBLIC COMMENT

Speakers who wish to address the Board of Commissioners will be limited for no more than three (3) minutes on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

7.0 NEXT SCHEDULED MEETING

The next Commissioners Public Meeting will be held on Thursday, July 7, 2022, at 10:00 A.M. in the Commissioner’s Board Room, 1st Floor, Executive Plaza, 330 Pine Street, Williamsport, PA 17701.