

Commissioners:

SCOTT L. METZGER
Chairman

TONY R. MUSSARE
Vice Chairman

RICHARD MIRABITO
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*

J. DAVID SMITH
Solicitor

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**LYCOMING COUNTY BOARD OF COMMISSIONERS
PUBLIC MEETING AGENDA
THURSDAY, AUGUST 25, 2022
10:00 A.M.**

1.0 OPERATIONS

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Public Meeting
- 1.4 Approve the Minutes of the Previous Meeting
- 1.5 Public Comment on Agenda Items Only
- 1.6 Proclamation – Black Breastfeeding Week

2.0 BID OPENING

- 2.1 Nicki Gottschall – Open the following bid:
 - RFP for the Greater Williamsport Trail System Wayfinding Project

3.0 REPORTS

- 3.1 Brandy Clemens – Vote to approve accounts payable cash requirement report in the amount of \$1,411,784.54.
- 3.2 Jessica Segraves – Vote to approve Personnel Action Report for the month of July.

4.0 PERSONNEL ACTIONS

- 4.1 Jessica Segraves – Approve the following Personnel Actions:
 - Prison: Justin Witmer, CO I (Relief), Full-Time Replacement, \$18.10 per hour, 80 hours per pay period, Anticipated Start Date 8/29/2022.
 - Prison: Steven Rzeszotarski, CO I (Relief), Full-Time Replacement, \$18.10 per hour, 80 hours per pay period, Anticipated Start Date 8/29/2022.

- Controller’s Office: Lynn Catherman, Internal Auditor, Full-Time Replacement, Pay Grade 7, \$36,533.52, 75 hours per pay period, Anticipated Start Date 9/12/2022.
- Prison: George Sisley, CO I (Relief), Full-Time Replacement, \$18.10 per hour, 80 hours per pay period, Anticipated Start Date 9/25/2022.
- Information Technology: Tammy Sanso, JNET Coordinator, Part-time New Position, \$20.00 per hour, Not to exceed 1000 hours, Anticipated Start Date 10/2/2022.

5.0 ACTION ITEMS

- 5.1 Mya Toon – Vote to approve Agreement with Tammy Aichner (Prison commissary surplus funds).
- 5.2 Mya Toon – Vote to Amendment to Agreements with TurnKey Construction, Inc., Lecce Electric, Inc. and RLS Construction Group (2022 budgeted item).
- 5.3 Mya Toon – Vote to approve Memorandum of Understanding with Lycoming County Housing Authority.
- 5.4 Nancy Ackley – Vote to approve Agreement with White Deer Run d/b/a Cove Prep (2022 budgeted item).
- 5.5 Jenny Picciano – Vote to approve Pennsylvania Housing Affordability and Rehabilitation Enhancement 2021/2021 Conditional Award Letter.
- 5.6 Jenny Picciano – Vote to approve Amendment to Subrecipient Agreement with Greater Lycoming Habitat for Humanity (2020/2021 PHARE funds).
- 5.7 Austin Daily – Vote to approve Change Order No. 2 with Wolyniec Construction, Inc. (2022 budget funds available).
- 5.8 Jason Yorks – Vote to approve Agreement with EnviroCon. Systems contingent upon Solicitor review (2022 budgeted item).
- 5.9 Sheriff Lusk / Chief Spiegel – Vote to approve Master Service Agreement with Lexipol, LLC. (2022 budgeted item).

6.0 COMMISSIONER COMMENT

7.0 GENERAL PUBLIC COMMENT

Speakers who wish to address the Board of Commissioners will be limited for no more than three (3) minutes on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

8.0 NEXT SCHEDULED MEETING

The next Commissioners Public Meeting will be held on Thursday, September 1, 2022, at 10:00 A.M. in the Commissioner's Board Room, 1st Floor, Executive Plaza, 330 Pine Street, Williamsport, PA 17701.