

Commissioners:

SCOTT L. METZGER
Chairman

TONY R. MUSSARE
Vice Chairman

RICHARD MIRABITO
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*

J. DAVID SMITH
Solicitor

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**LYCOMING COUNTY BOARD OF COMMISSIONERS
PUBLIC MEETING AGENDA
THURSDAY, FEBRUARY 24, 2022
10:00 A.M.**

1.0 OPERATIONS

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Public Meeting
- 1.4 Approve the Minutes of the Previous Meeting
- 1.5 Public Comment on Agenda Items Only

2.0 REPORTS

- 2.1 Jessica Segraves– Approve the following personnel actions as attached hereto as Attachment A.
- 2.2 Brandy Clemens – Approve accounts payable cash requirement report.

Recess Commissioners' Public Meeting for the Salary Board

3.0 SALARY BOARD

- 3.1 Convene Salary Board.
- 3.2 Jessica Segraves – Approve the following salary board action as attached hereto as Attachment B.
- 3.3 Adjourn Salary Board.

Reconvene Commissioners' Public Meeting

4.0 ACTION ITEMS

- 4.1 Matthew McDermott – Vote to approve land swap Settlement Agreement with the City of Williamsport.

- 4.2 Mya Toon – Vote to award ITB for Bridge Bundles No. 2, 3, & 4 Construction Inspection Services to Bassett Engineering (2022 budgeted item).
- 4.3 Mya Toon – Vote to approve Grant & Monitoring Agreement with Fire/EMS/Municipal Board (CRBG Convenience Funds).
- 4.4 Billy Clees – Vote to approve First Grant Amendment to Chesapeake Bay Program Grant Agreement (2022 budgeted item).
- 4.5 Jason Yorks – Vote to approve purchase of 2022 Bri Mar Utility Trailer from Bestline Equipment (2022 budgeted item).

5.0 COMMISSIONER COMMENT

6.0 GENERAL PUBLIC COMMENT

Speakers who wish to address the Board of Commissioners will be limited for no more than three (3) minutes on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

7.0 NEXT SCHEDULED MEETING The next Commissioners Public Meeting will be held on Thursday, March 3, 2022, at 10:00 A.M. in the Commissioner’s Board Room, 1st Floor, Executive Plaza, 330 Pine Street, Williamsport, PA 17701.

ATTACHMENT A

EMPLOYEE ACTION APPROVAL FORM				
Name	Department	Job Title	Date Effective	Action Description
Cindy Black	Assessment	Clerk IV	2/20/2022	Replacement/Promotion
Lisa Campbell	Assessment	Deputy Chief Assessor	2/20/2022	Replacement/Promotion
Paul Turner	Facilities Management	Custodial Supervisor	2/24/2022	Replacement/Promotion
Amy Breen	MDJ Frey-Courts	Clerk III	3/6/2022	Replacement
Jessica Welch Hetzel	Prison	Correctional Officer	2/27/2022	Replacement
Mackenzie Bowman	Sheriff's Office	Deputy Sheriff	2/28/2022	Replacement
Ryan Kepner	Sheriff's Office	Deputy Sergeant	3/6/2022	Replacement/Promotion

ATTACHMENT B

EMPLOYEE ACTION APPROVAL FORM		
Department	Job Title	Date Effective
Assessment	Deputy Chief Assessor	2/20/2022