

Commissioners:

SCOTT L. METZGER
Chairman

TONY R. MUSSARE
Vice Chairman

RICHARD MIRABITO
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*

J. DAVID SMITH
Solicitor

Telephone (570) 320-2124
Fax (570) 320-2127

COUNTY of LYCOMING
48 WEST THIRD STREET
WILLIAMSPORT, PA 17701

www.lyco.org
county.commissioners@lyco.org

**LYCOMING COUNTY BOARD OF COMMISSIONERS
PUBLIC MEETING AGENDA
THURSDAY, FEBRUARY 17, 2022
10:00 A.M.**

1.0 OPERATIONS

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Public Meeting
- 1.4 Approve the Minutes of the Previous Meeting
- 1.5 Public Comment (Agenda Items Only)

2.0 BID OPENING

- 2.1 Krista Rogers – Open the following bid:
 - RFP for a Qualified Environmental Professional to Provide Consulting Services for the Brownfields Revolving Loan Fund Program

3.0 ACCOUNTS PAYABLE CASH REQUIREMENT

- 3.1 Brandy Clemens – Approve accounts payable cash requirement report.

4.0 PERSONNEL ACTIONS

- 4.1 Jessica Segraves– Approve the following personnel actions as attached hereto as Attachment A.

5.0 ACTION ITEMS

- 5.1 Mya Toon – Vote to approve White Deer Golf Course/Pennsylvania College of Technology Land Conversion appraisal with H L Mantle, Inc., Appraisal Services (2022 budgeted item).
- 5.2 Mya Toon – Vote to approve the U.S. Department of Homeland Security Federal Fiscal Year 2021 Emergency Management Performance Grant Agreement (2022 budgeted item).
- 5.3 Mya Toon – Vote to approve SAVIN Maintenance and Service Agreement with the Pennsylvania District Attorneys Institute (2022 budgeted item).

- 5.4 Jessica Segraves – Vote to approve Medical Flexible Spending Account Plan (2022 budgeted item).
- 5.5 Jessica Segraves – Vote to approve Dependent Care Flexible Spending Account Plan (2022 budgeted item).
- 5.6 Jessica Segraves – Vote to approve Amendment No. 1 to Medical Flexible Spending Account Plan (2022 budgeted item).
- 5.7 Jessica Segraves – Vote to approve Amendment No. 1 to Dependent Care Flexible Spending Account Plan (2022 budgeted item).
- 5.8 Sal Vitko – Vote to approve Resolution 2022-04 for Williamsport Area Metropolitan Planning Organization Master Grant Agreement.
- 5.9 Sal Vitko – Vote to approve Williamsport Area Metropolitan Planning Organization Master Grant Agreement with the Department of Transportation (WATS Grant Funded).
- 5.10 Jason Yorks – Vote to approve Agreement with AMCS Group, Inc. (2022 budgeted item).
- 5.11 Jenny Picciano – Vote to approve Amendment to Agreement with ATC Group Services dba BCM Engineers (2022 budgeted item).
- 5.12 Austin Daily – Vote to award Bid for Bridge Bundling Program Bundle 2 – General Construction to Wolyniec Construction (2022 budgeted item).
- 5.13 Shannon Rossman – Vote to approve Amendment to Agreement with Keller Partners and Company (2022 budgeted item).

6.0 COMMISSIONER COMMENT

7.0 PUBLIC COMMENT

Speakers who wish to address the Board of Commissioners will be limited for no more than three (3) minutes on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

8.0 NEXT SCHEDULED MEETING The next Commissioners Public Meeting will be held on Thursday, February 24, 2022, at 10:00 A.M. in the Commissioner’s Board Room, 1st Floor, Executive Plaza, 330 Pine Street, Williamsport, PA 17701.

ATTACHMENT A

EMPLOYEE ACTION APPROVAL FORM				
Name	Department	Job Title	Date Effective	Action Description
Barnes, Kalen	Budget & Finance	Administrative Specialist	2/22/2022	Replacement
Jerri Rook	Courts	Executive Secretary	2/20/2022	Replacement
Richard Walker	Courts	Clerk III	2/20/2022	Replacement
Matthew Walker	Prison	Correctional Officer	2/27/2022	Replacement
Kyle Dawson	Prison	Bail Release Officere	2/28/2022	Replacement
Gavyn Eisenhower	Prison	Correctional Officer	3/13/2022	Replacement