

Commissioners:

SCOTT L. METZGER  
*Chairman*

TONY R. MUSSARE  
*Vice Chairman*

RICHARD MIRABITO  
*Secretary*



MATTHEW A. McDERMOTT  
*Director of Administration  
and Chief Clerk*

J. DAVID SMITH  
*Solicitor*

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**LYCOMING COUNTY BOARD OF COMMISSIONERS  
PUBLIC MEETING AGENDA  
THURSDAY, APRIL 14, 2022  
10:00 A.M.**

**ADDITIONS/CHANGES TO AGENDA NOT PREVIOUSLY POSTED**

- Add Action Item 6.1: Letter of Intent with Lundy Industrial Reality, L.P.
- Add Salary Board Action 3.1: Vote to approve salary board action.

**1.0 OPERATIONS**

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Public Meeting
- 1.4 Approve the Minutes of the Previous Meeting
- 1.5 Public Comment on Agenda Items Only
- 1.6 Proclamation – Lycoming County United Way 100th anniversary
- 1.7 Non-Profit Informational Series: “What They Do for You?”
  - Brian Patchett – North Central Sight Services

**2.0 REPORTS**

- 2.1 Brandy Clemens – Vote to approve accounts payable cash requirement report in the amount of \$3,999,247.29.
- 2.2 Mya Toon – Acknowledge the list of Agreements approved by the Director of Administration for the month of March.

***Recess Commissioners' Public Meeting for the Salary Board***

**3.0 SALARY BOARD ACTIONS**

- 3.1 Convene Salary Board.
- 3.2 Jessica Segraves –Vote to approve salary board action.
- 3.3 Adjourn Salary Board

***Reconvene Commissioners' Public Meeting***

#### **4.0 INFORMATION ITEMS**

- 4.1 Sal Vitko – Williamsport Area Transportation Study 2023-2026 Transportation Improvement Program Presentation.

#### ***Recess Commissioners' Public Meeting for the Community Development Block Grant Public Hearing***

#### **5.0 PUBLIC HEARING FOR COMMUNITY DEVELOPMENT BLOCK (CDBG) GRANT FUNDS**

- 5.1 Convene Public Hearing
- 5.2 Kristin McLaughlin – Discuss FFY 2020 CDBG-CV, FFY 2018 CDBG, and FFY 2017 CDBG program budget modifications.
- 5.3 Adjourn Public Hearing

#### ***Reconvene Commissioners' Public Meeting***

#### **6.0 ACTION ITEMS**

- 6.1 Matthew McDermott – Vote to approve Letter of Intent with Lundy Industrial Reality, L.P.
- 6.2 Matthew McDermott – Vote to approve Emergency Disaster Declaration.
- 6.3 Matthew McDermott – Vote to approve Resolution 2022-08 to appoint an additional solicitor.
- 6.4 Jessica Segraves – Vote to approve Order Form with KeldairHR (2022 budget funds available).
- 6.5 Kristin McLaughlin – Vote to approve program budget modifications for FFY 2020 CDBG-CV, FFY 2018 CDBG, and FFY 2017 CDBG.
- 6.6 Jerry Kennedy – Vote to approve Agreement with Melillo Consulting (2022 budgeted item).
- 6.7 Jennifer McConnell – Vote to approve 2022-2023 Intermediate Punishment Treatment Program grant application to Pennsylvania Commission on Crime and Delinquency.
- 6.8 Shannon Rossman – Vote to approve Change Order with Glenn O. Hawbaker Inc. for the Timber Run Industrial Park Access Improvement project (2022 budgeted item).
- 6.9 Ken George – Vote to approve Agreement with Johnsons Controls Fire Protection LP (2022 budgeted item).

6.10 Kelsey Green – Vote to approve Change Order #2 with Smart Recycling, Inc. for the flood mitigation, acquisition and demolition project (100% grant funded).

**7.0 COMMISSIONER COMMENT**

**8.0 GENERAL PUBLIC COMMENT**

Speakers who wish to address the Board of Commissioners will be limited for no more than three (3) minutes on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

**9.0 NEXT SCHEDULED MEETING**

The next Commissioners Public Meeting will be held on Thursday, April 21, 2022, at 10:00 A.M. in the Commissioner's Board Room, 1st Floor, Executive Plaza, 330 Pine Street, Williamsport, PA 17701.