

Commissioners:

SCOTT L. METZGER  
*Chairman*

TONY R. MUSSARE  
*Vice Chairman*

RICHARD MIRABITO  
*Secretary*



MATTHEW A. McDERMOTT  
*Director of Administration  
and Chief Clerk*

J. DAVID SMITH  
*Solicitor*

---

Telephone (570) 320-2124  
Fax (570) 320-2127

COUNTY of LYCOMING  
48 WEST THIRD STREET  
WILLIAMSPORT, PA 17701

---

[www.lyco.org](http://www.lyco.org)  
[county.commissioners@lyco.org](mailto:county.commissioners@lyco.org)

**LYCOMING COUNTY BOARD OF COMMISSIONERS  
PUBLIC MEETING AGENDA  
THURSDAY, MARCH 31, 2022  
10:00 A.M.**

**1.0 OPERATIONS**

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Public Meeting
- 1.4 Approve the Minutes of the Previous Meeting
- 1.5 Public Comment on Agenda Items Only

**2.0 SERVICE AWARDS**

- 2.1 Board of Commissioners – Recognize the following individual(s) on their service to Lycoming County:
  - Information Services: Ned Trowbridge – 30 years
  - Facilities Management: David Allen – 10 years

**3.0 REPORTS**

- 3.1 Brandy Clemens – Vote to approve accounts payable cash requirement report in the amount of \$631,604.22.

**4.0 INFORMATION ITEMS**

- 4.1 Mya Toon – Acknowledge the County will be requesting bids for Drainage Work at White Deer Golf Course (2022 budgeted item).

**5.0 ACTION ITEMS**

- 5.1 Mya Toon – Vote to approve Agreement with Enterprise Fleet Management (2022 budgeted item).
- 5.2 Mya Toon – Vote to approve Radiation Emergency Response Fund (RERF) grant application.

- 5.3 Mya Toon – Vote to award RFP for Consulting Services for the Brownfields Revolving Loan Fund Program to Brownfield Redevelopment Solutions, Inc. (100% grant funded).
- 5.4 Brandy Clemens – Vote to approve Engagement Letter with Baker Tilly US, LLP (2022 budgeted item).
- 5.5 Jessica Segraves – Vote to approve Amendments to the following health and benefit plans:
- Pre-65 Retirees Group Health Plan
  - Employee Benefit Plan - AETNA PPO Group Health Plan
  - Prison Union Employee Benefit Plan
  - Pre-Release Union Employee Benefit Plan
  - Senior Plan Retiree Benefit Plan
- 5.6 Jessica Segraves – Vote to approve Internship Agreement with Bloomsburg University of Pennsylvania.
- 5.7 Leslie Kilpatrick– Vote to approve Amendment to Agreement with Windstream (2022 budgeted item).
- 5.8 Jason Yorks – Vote to approve purchase of software upgrade to the Carlson Landfill GPS Compaction Software with Carlson Software Inc. (2022 budgeted item).
- 5.9 Jason Yorks – Vote to approve Amendment to Agreement with PetroChoice Holdings, Inc. (2022 budgeted item).
- 5.10 Jason Yorks – Vote to approve Amendment to Agreement with Professional Petroleum Service Company (2022 budgeted item).
- 5.11 Jason Yorks – Vote to approve Municipal Waste Disposal Service Agreement with the County of Northumberland.
- 5.12 Jennifer McConnell – Vote to approve Pennsylvania Commission on Crime & Delinquency Project Modification Request for the Lycoming County Probation Restrictive Conditions Project grant.
- 5.13 Sal Vitko – Vote to approve Transportation Infrastructure Investment Funding Reimbursement Agreement with the Department of Transportation.
- 5.14 Sal Vitko – Vote to approve Resolution 2022-06 for the Transportation Infrastructure Investment Funding Reimbursement Agreement.

## **6.0 COMMISSIONER COMMENT**

**7.0 GENERAL PUBLIC COMMENT**

Speakers who wish to address the Board of Commissioners will be limited for no more than three (3) minutes on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

**8.0 NEXT SCHEDULED MEETING**

The next Commissioners Public Meeting will be held on Thursday, April 7, 2022, at 10:00 A.M. in the Commissioner's Board Room, 1st Floor, Executive Plaza, 330 Pine Street, Williamsport, PA 17701.