

Commissioners:

SCOTT L. METZGER
Chairman

TONY R. MUSSARE
Vice Chairman

RICHARD MIRABITO
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*

J. DAVID SMITH
Solicitor

Telephone (570) 320-2124
Fax (570) 320-2127

COUNTY of LYCOMING
48 WEST THIRD STREET
WILLIAMSPORT, PA 17701

www.lyco.org
county.commissioners@lyco.org

**LYCOMING COUNTY BOARD OF COMMISSIONERS
WORK SESSION MINUTES
Tuesday February 16, 2021
10:00 A.M.**

Present:

Commissioner Metzger

Commissioner Mussare

Commissioner Mirabito- via phone

Director McDermott

Solicitor Smith- Via Phone

OPERATIONS : Opening Prayer and Pledge of Allegiance led by Mr. Metzger.

1.0 OPERATIONS

1.1 Opening Prayer

1.2 Pledge of Allegiance

1.3 Convene Commissioners' Public Meeting

1.4 Approve the Minutes of the Previous Meeting

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

1.5 Public Comment (Agenda Items Only) **None**

2.0 ACCOUNTS PAYABLE CASH REQUIREMENT

Nicki Gottschall – Approve the following cash requirement report(s):

2.1 Nicki Gottschall- Approve accounts payable cash requirement report through February 24, 2021, for payment on February 17, 2021 upon review and approval by the Commissioners.

Mr. Mussare moved to approve excluding the Blood Tests. Mr. Mirabito 2nd the motion. Approved 3-0

3.0 PERSONNEL ACTIONS

Roxanne Grieco – Approve the following personnel action(s):

Mr. Mussare moved to approve all Personnel Actions. Mr. Mirabito 2nd the motion. Approved 3-0

3.1 Maintenance– Joseph Kyle, Full-Time Promotion/New Position, Maintenance Supervisor, Paygrade 9, \$24.94/ Hourly. Effective 2/21/21.

3.2 Maintenance– Dennis Straub, Full-Time Reclassification, Maintenance II, Paygrade 6, \$16.76/ Hourly. Effective 2/21/21

3.3 Prison- Melissa Miller, Full-Time Replacement, Female Correctional Officer Relief, Paygrade CO1, \$17.46/Hourly. Effective 2/23/21.

4.0 TDA ACTION

Roxanne Grieco – Approve update to the TDA Report:

Mr. Mussare moved to approve. Mr. Mirabito 2nd the motion. Approved 3-0

4.1 Effective February 21, 2021-

Maintenance-

- Create one (1) Maintenance Supervisor Position, Paygrade 9.
- Reclassify one (1) Maintenance I Position paygrades 3/4 to a Maintenance II Position, Paygrades 5/6.

Recess Commissioners' Public Meeting

5.0 SALARY BOARD ACTIONS

Roxanne Grieco -- Approve update to the following salary schedule(s):

5.1 Effective January 24, 2021-

Register & Recorder-- **Ms. Lehman moved to approve. Mr. Mirabito 2nd the motion. Approved 4-0.**

- Reclassify two (2) Clerk I (II) Positions, Paygrades 2/3 to two (2) Clerk III Positions, Paygrade 4.

5.2 Effective February 21, 2021-

Maintenance- **Ms. Lehman moved to approve. Mr. Mussare 2nd the motion. Approved 4-0.**

- Create one (1) Maintenance Supervisor Position, Paygrade 9.
- Reclassify one (1) Maintenance I Position paygrades 3/4 to a Maintenance II Position, Paygrades 5/6.

5.3 Adjourn Salary Board Actions

Reconvene Commissioners' Public Meeting

6.0 REPORTS/INFORMATION ITEMS

NONE

7.0 ACTION ITEMS

7.1 Mya Toon- Vote on grant application to DCED for COVID-19 Hospitality Industry Recovery Program (CHIRP) amount of estimated funding of \$1,283,266.
Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

7.2 Mya Toon- Mya Toon- Vote on Agreement with MCM Consulting Group, Inc.
Mr. Mirabito moved to table until 2/23/21. Mr. Mussare 2nd the motion. Approved 3-0.

7.3 Mya- Vote on the purchase of door frames and related items from Lezzer Commercial Door contingent upon review by Mya to verify CoStar Status.
Mr. Mussare moved to approve. Mr. Mirabito 2nd the motion. Approved 3-0.

- 7.4 Mya Toon- Vote to award RFP for Small Local Bridge Inspection Program to Larson Design Group in the amount of \$288,029.89. **Mr. Mussare moved to approve. Mr. Mirabito 2nd the motion. Approved 3-0.**
- 7.5 Mya Toon- Vote on Agreement with Scotilla Psychological Services, LLC. **Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.**
- 7.6 Mya Toon- Vote on PCCD Grant Agreement for Victim/Witness Services in the amount of \$260,343.00. **Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.**
- 7.7 Mya Toon- Vote on Agreement to grant a construction easement. **Mr. Mussare moved to approve. Mr. Mirabito 2nd the motion. Approved 3-0.**
- 7.8 Mya Toon- Vote on Amendment to Agreement with Paul Albert Architect, LLC. **Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.**
- 7.9 Steven Simms- Vote on the purchase of gas field pipe item in the amount of \$21,363.14. **Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.**
- 7.10 John Lavelle- Vote on Nature Based Solutions grant application in the amount of \$25,000.00. **Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.**
- 7.11 John Lavelle- Vote on Designation of Agent Resolution for Nature Based Solutions grant application. **Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.**
- 7.12 Nicki Brelsford- Discussion of the payment of the 2021 Actuarially Determined Employer Contribution (ADEC). **Mr. Metzger moved to table until 2/23/21. Mr. Mussare 2nd the motion. Approved to table 3-0.**
- 7.13 Matthew McDermott- Vote on MOU between the County and Roads to Freedom Center for Independent Living for FEMA reimbursement. **Mr. Mirabito moved to approve pending legal review. Mr. Mussare 2nd the motion. Approved 3-0.**

8.0 COMMISSIONER COMMENT

Mr. Mirabito- No Comments

Mr. Mussare- Commented on the rising fuel prices

Mr. Metzger- several comments.

- Regarding the article about the Gold Course- The Gold carts were purchased under an agreement. They will repay the loan over an 8 year time. They are paying their own bills and can pay back the loan.
- Regarding Vaccines- He was on a call with DOH 2/10/21. Still a problem trying to get the vaccines out to the public. We continue to hear stories of people being frustrated/ He will be in contact with DOH Bi-Weekly.
- Regarding ShopVac- Reports that they are hiring people back at lower pay rates is not true. They are continuing to fire many back at the same rate and also are giving many raises.
- Regarding Rent Relief- Lycoming County is receiving 6-7 million for Rent Relief.
- Assessment & Appeals Board needs new members. Contact the Commissioners' Office for an application if you are interested in volunteering.
- The Commissioners met with 8 year old boy name Noah last week. He is an incredible boy that hates litter! He has organized an Earth Day Cleanup of Williamsport. Anyone interested in helping out can contact the Commissioners' office for more information.

9.0 PUBLIC COMMENT

Speakers who wish to address the Board of Commissioners will be limited for **no more than three (3) minutes** on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chair

mc greene:

Still hoping for a podium where we can see presenters.

mc greene:

The financial burden of all elections falls entirely on counties in Pa. When there are state and federal candidates those governments should share the financial burden.

Kiski Spider:

I see a comment regarding a camera at the podium and I agree. I would like to add that I think that online comments should be held to the same rules as those at the podium, ie. give their full name and where they are from for the record - Elaine Decker, Cogan Station.

10.0 NEXT SCHEDULED MEETING

The next Commissioners Public Meeting will be held on Tuesday February 23, 2021 at 10:00 A.M. in the Commissioner's Briefing Room, 1st Floor, Executive Plaza, 330 Pine Street, Williamsport, PA 17701.

****Please refer to video recording of meeting for more detailed information.**

<https://www.youtube.com/channel/UCSRDCV2YEbfonPDRfPMnEuw/videos>