

Commissioners:

SCOTT L. METZGER
Chairman

TONY R. MUSSARE
Vice Chairman

RICHARD MIRABITO
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*

J. DAVID SMITH
Solicitor

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COUNTY of LYCOMING
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WILLIAMSPORT, PA 17701

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**LYCOMING COUNTY BOARD OF COMMISSIONERS
WORK SESSION MINUTES
Tuesday August 10, 2021
10:00 A.M.**

Present:

**Commissioner Metzger
Commissioner Mussare
Commissioner Mirabito
Director McDermott
Solicitor Wiley- Via Phone**

OPERATIONS: Opening Prayer and Pledge of Allegiance led by Mr. Metzger.

1.0 OPERATIONS

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Public Meeting
- 1.4 Approve the Minutes of the Previous Meeting

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.

- 1.5 Public Comment (Agenda Items Only) **None**
- 1.6 Proclamation Presentation- National Health Center Week - August 8 -14

2.0 INFORMATIONAL SERIES:
County Departments and what they do for you.

*Ken George – Maintenance Department

3.0 INFORMATION ITEM

Matthew McDermott- Recruiting and Retention issues at the 911 center.

4.0 ACCOUNTS PAYABLE CASH REQUIREMENT

Brandy Clemens– Approve accounts payable cash requirements report for invoices due through 08/18/2021 to be paid on 08/11/2021 in the amount of \$1,128,815.61.

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

5.0 PERSONNEL ACTIONS

Roxanne Grieco – Approve the following personnel action(s):

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

5.1 Sheriff- Sherrie L. Hook, Full-Time Replacement, Clerk III, Paygrade 4, \$16.51/hourly. Effective: 8/22/21.

5.2 Courts- Joanne Matty, Part-Time Replacement, Tipstaff, Paygrade 1, \$10.18/hourly. Not to exceed 1000 hours annually. Effective 8/16/21.

5.3 Sheriff- Glenn A. Murchison Jr., Full-Time Replacement, Deputy Sheriff, Paygrade DS, \$18.34/hourly. Effective 8/23/21.

5.4 Pre-Release- Melinda Sutton, Full-Time Replacement, Resident Supervisor, Paygrade 5, \$15.37/hourly. Effective 8/16/21.

5.5 Maintenance- Ruby Savin, Full-Time Replacement, Custodial Worker, Paygrade 2. \$11.91/hourly. Effective 8/16/21.

6.0 ACTION ITEMS

6.1 Mya Toon- Vote on agreement with Don Martino for professional services. 2021 budgeted item.

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

6.2 Mya Toon- Vote on Contracts approved by the Director of Administration for the month Of July.

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

6.3 Matthew McDermott- Vote on NG-911 Letter of Engagement.

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

6.4 Jason Yorks- Vote on Award of Gas Well Installation and Modification Project to R&L Development in the amount of \$1,499,466.00.

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

6.5 Shannon Rossman- Vote on amendment to agreement for WMWA - ACT13 - Mosquito Creek Water Main Project.

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

6.6 Beth Baylor- Vote on Amendment to Agreement with North Mountain 2021 in the amount of \$500.00 & four loads of stone biennial. 2021 budgeted item.

Mr. Mussare moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

6.7 Matthew McDermott- Vote on Agreement of Sale between Lycoming County and City of Williamsport.

Mr. Mussare moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

7.0 COMMISSIONER COMMENT- None

8.0 PUBLIC COMMENT

Karen DiSalvo- Lycoming County Resident- Comments in regards to the Commissioners opinions of the property swap with City of Williamsport. And also thanks 911 center and complimented Beth Balor on her excellent ideas she had to recruit ne hires.

Online comments can be viewed on the live stream video. See below link.

9.0 NEXT SCHEDULED MEETING

The next Commissioners Public Meeting will be held on Tuesday August 17, 2021 at 10:00 A.M. in the Commissioner's Briefing Room, 1st Floor, Executive Plaza, 330 Pine Street, Williamsport, PA 17701.

****Please refer to video recording of meeting for more detailed information.**

<https://www.youtube.com/channel/UCSRDCV2YEbfonPDRfPMnEuw/videos>