

Commissioners:

SCOTT L. METZGER
Chairman

TONY R. MUSSARE
Vice Chairman

RICHARD MIRABITO
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*

J. DAVID SMITH
Solicitor

Telephone (570) 320-2124
Fax (570) 320-2127

COUNTY of LYCOMING
48 WEST THIRD STREET
WILLIAMSPORT, PA 17701

www.lyco.org
county.commissioners@lyco.org

**LYCOMING COUNTY BOARD OF COMMISSIONERS
WORK SESSION MINUTES
Tuesday July 13, 2021
10:00 A.M.**

Present:

**Commissioner Metzger
Commissioner Mussare
Commissioner Mirabito
Director McDermott
Solicitor Smith- Via Phone**

OPERATIONS: Opening Prayer and Pledge of Allegiance led by Mr. Metzger.

1.0 OPERATIONS

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Public Meeting
- 1.4 Approve the Minutes of the Previous Meeting

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.

- 1.5 Public Comment (Agenda Items Only) **None**

2.0 BID OPENINGS-

Nicki Gottschall- Landfill Gas Wells, Liquid Pumps & Air Compressors

**3.0 INFORMATIONAL SERIES:
County Departments and what they do for you.**

Gregory Bonsall- Conservation District

4.0 ACCOUNTS PAYABLE CASH REQUIREMENT

Brandy Clemens– Approve accounts payable cash requirements report for invoices due through 07/21/2021 to be paid on 07/14/2021 in the amount of \$1,120,686.99.

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.

5.0 PERSONNEL ACTIONS

Roxanne Grieco – Approve the following personnel action(s):

5.1 RMS-Resource Recovery- James E. Schneider, Full-Time Replacement, Materials Recovery Facility Maintenance Specialist, Paygrade 8, \$20.01/ hourly. Effective: 7/19/21. **Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.**

5.2 RMS- Operators- Charles E. Snyder, Full-Time Replacement, Equipment Operator, Paygrade 6, \$18.00/hourly. Effective: 7/19/21. **Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.**

5.3 Vote on personnel actions processed in the month of June 2021

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.

6.0 INFORMATION ITEMS

6.1 Rachele Abbot from STEP, Inc- Lycoming County ERAP Update.

7.0 ACTION ITEMS

7.1 Mya Toon- Acknowledge the list of contracts approved by the Director of Administration for the month of June.
Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.

7.2 Mya Toon- Vote on Grant & Monitoring Agreement with River Valley Health & Dental in the amount of \$25,000.00.
Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.

- 7.3 Mya Toon- Vote to award the bid for food products to Keyco Distributors, Inc.; Feesers, Inc., and Sysco.
Mr. Mussare moved to approve. Mr. Mirabito 2nd the motion. Approved 3-0.
- 7.4 Jason Yorks- Vote on Dedication and Assignment Agreement of Landfill Conveyance System by Gregg Township Municipal Authority.
Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.
- 7.5 Mark Anderson- Vote on approval or disapproval of Real Estate Refund for 811 Park Pl, Williamsport PA 17701.
Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.
- 7.6 Adrienne Stahl- Vote on Longo, Jeana – Conflict Atty-Amend-2021-22. 2021 budgeted item.
Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.
- 7.7 John Lavelle- Approve RK Webster contract for engineering services related to our utility elevation project in the amount of \$15,922.00.
Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.
- 7.8 Shannon Rossman- Vote on UGI Pipeline Investment Program Subrecipient Agreement 2. This is a budgeted item (Act 13 and Grant Funds) Grant Funds in the amount of \$287,379 are being received from PA CFA and the County if matching the remaining funds with Act 13 in the amount of \$552,389.
Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.

8.0 COMMISSIONER COMMENT

Mr. Metzger- Ground Breaking for Digger on Friday. This is exciting for the new development to our area. Comprised of 150 jobs with expansion of up to 225 openings.

Mr. Mussare- Election Integrity0 Asking the media to pay attention to what s going on and report to constituents. Why is requesting Voter ID “suppression”? We want fair elections with facts, data and without rhetoric. He was shocked to hear today that outside envelope did not have to match signature to be accepted and counted.

9.0 PUBLIC COMMENT

Scott Miller- Williamsport

Offered his suggestions on what they should do with the \$22-million CARES Funds the County will receive.

10.0 NEXT SCHEDULED MEETING

The next Commissioners Public Meeting will be held on Tuesday July 20, 2021 at 10:00 A.M. in the Commissioner’s Briefing Room, 1st Floor, Executive Plaza, 330 Pine Street, Williamsport, PA 17701.

****Please refer to video recording of
meeting for more detailed
information.**

[https://www.youtube.com/channel/UCSRDCV2Y
EbfonPDRfPMnEuw/videos](https://www.youtube.com/channel/UCSRDCV2YEbfonPDRfPMnEuw/videos)