

Commissioners:

SCOTT L. METZGER  
*Chairman*

TONY R. MUSSARE  
*Vice Chairman*

RICHARD MIRABITO  
*Secretary*



MATTHEW A. McDERMOTT  
*Director of Administration  
and Chief Clerk*

J. DAVID SMITH  
*Solicitor*

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COUNTY of LYCOMING  
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**LYCOMING COUNTY BOARD OF COMMISSIONERS  
WORK SESSION MINUTES  
Tuesday June 1, 2021  
10:00 A.M.**

**Present:**

**Commissioner Metzger  
Commissioner Mussare  
Commissioner Mirabito  
Director McDermott  
Solicitor Smith- Via Phone**

**OPERATIONS: Opening Prayer and Pledge of Allegiance led by Mr. Metzger.**

**1.0 OPERATIONS**

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Public Meeting
- 1.4 Approve the Minutes of the Previous Meeting

**Mr. Mirabito moved to approve. Mr. Mussare 2<sup>nd</sup> the motion. Approved 3-0.**

1.5 Public Comment (Agenda Items Only) **John Shireman- Jersey Shore- Comments in regards to recycling containers in Jersey Shore. More containers are needed as soon as possible! Mr. Yorks from RMS stated by the end of the meeting that another recycling container was being delivered to Jersey today.**

1.6 Present Proclamation: Juror Appreciation Week- Presented by Mr. Mirabito

1.7 Informational Series: County Departments and what they do for you.

This week's Department- **Adrienne Stahl- Director of Courts Administration- Jury Role and Selection process.**

**2.0 BID OPENINGS**

Krista Rogers- Bids for Food Products

**3.0 ACCOUNTS PAYABLE CASH REQUIREMENT**

Approve the following cash requirement report(s):

3.1 Brandy Clemens- Approve accounts payable cash requirements report for invoices due through 06/09/2021 to be paid on 06/03/2021 in the amount of \$420,178.61.

**Mr. Mirabito moved to approve. Mr. Mussare 2<sup>nd</sup> the motion. Approved 3-0.**

**4.0 PERSONNEL ACTIONS**

Roxanne Grieco – Approve the following personnel action(s):

**Mr. Mirabito moved to approve. Mr. Mussare 2<sup>nd</sup> the motion. Approved 3-0.**

4.1 DPS-EMS- Howard T. Woodruff, Full-Time Replacement, EMS Regional Training Coordinator, Paygrade 7, \$36,644.52/Salary. Effective: 6/13/21.

**5.0 INFORMATION ITEMS**

Mya Toon-Acknowledge the County will be requesting bids for emergency repairs to the Hughesville streambank stabilization project.

**6.0 ACTION ITEMS**

6.1 Mya Toon- Vote on agreement with Ronald K. Wright, MD, JD, FAAFS. Amount not to exceed \$20,000.00. 2021 budgeted item.

**Mr. Mirabito moved to approve. Mr. Mussare 2<sup>nd</sup> the motion. Approved 3-0.**

6.2 Mya Toon- Vote on Fee Agreement with Hummel, Lewis & Smith, LLP for Legal Representation for the Lycoming County Controller. Not a budgeted item.

**Mr. Mirabito moved to approve. Mr. Mussare 2<sup>nd</sup> the motion. Approved 3-0.**

6.3 Beth Baylor- Vote on Amendment to Agreement with PennCore Consulting, LLC. 2021 budgeted item. No cost increases.

**Mr. Mirabito moved to approve. Mr. Mussare 2<sup>nd</sup> the motion. Approved 3-0.**

6.4 Jason Yorks- Vote on leachate hauling invoice with Altoona Water Authority in the amount of \$23,448.55. 2021 budgeted item.

**Mr. Mirabito moved to approve. Mr. Mussare 2<sup>nd</sup> the motion. Approved 3-0.**

6.5 Jason Yorks- Vote on leachate hauling invoice with Kelly Township Municipal Authority in the amount of \$27,389.03. 2021 budgeted item.

**Mr. Mirabito moved to approve. Mr. Mussare 2<sup>nd</sup> the motion. Approved 3-0.**

**\*\*Mr. Mussare & Mr. Mirabito asked Mr. Yorks the question: If the leachate tank project had been completed, would we have had these costs? Mr. Yorks confirmed, no we wouldn't have if we would have had our tank.**

6.6 Jason Yorks- Vote on the purchase of Kleeman Rock Crusher from Wirtgen America, Inc. in the amount of \$629,500.00. 2021 Budgeted item.

**Mr. Mirabito moved to approve. Mr. Mussare 2<sup>nd</sup> the motion. Approved 3-0.**

6.7 Jerry Kennedy- Vote on ScanPro Equipment Service Agreement with e-ImageData Corp. for microfilm readers in the amount of \$10,740.00. 2021 budgeted item.

**Mr. Mirabito moved to approve. Mr. Mussare 2<sup>nd</sup> the motion. Approved 3-0.**

**7.0 COMMISSIONER COMMENT- NONE**

**8.0 PUBLIC COMMENT- NONE**

**9.0 NEXT SCHEDULED MEETING**

The next Commissioners Public Meeting will be held on Tuesday June 8, 2021 at 10:00 A.M. in the Commissioner's Briefing Room, 1st Floor, Executive Plaza, 330 Pine Street, Williamsport, PA 17701.

**\*\*Please refer to video recording of meeting for more detailed information.**

<https://www.youtube.com/channel/UCSRDCV2YEbfonPDRfPMnEuw/videos>