

Commissioners:

SCOTT L. METZGER
Chairman

TONY R. MUSSARE
Vice Chairman

RICHARD MIRABITO
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*

J. DAVID SMITH
Solicitor

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**LYCOMING COUNTY BOARD OF COMMISSIONERS
WORK SESSION MINUTES
Tuesday May 25, 2021
10:00 A.M.**

Present:

**Commissioner Metzger
Commissioner Mussare
Commissioner Mirabito
Director McDermott
Solicitor Smith- Via Phone**

OPERATIONS: Opening Prayer and Pledge of Allegiance led by Mr. Metzger.

1.0 OPERATIONS

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Public Meeting
- 1.4 Approve the Minutes of the Previous Meeting

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.

- 1.5 Public Comment (Agenda Items Only) **None**
- 1.6 Present Proclamation: Memorial Day Proclamation
- 1.7 Informational Series: County Departments and what they do for you.

This week's Department- **Lycoming County Veteran Affairs-Mike McMunn**

2.0 ACCOUNTS PAYABLE CASH REQUIREMENT

Michele McDermott – Approve the following cash requirement report(s):

Approve accounts payable cash requirements report for invoices due through 06/02/2021 to be paid on 05/26/2021 in the amount of \$1,409,629.62.

Mr. Mussare moved to approve. Mr. Mirabito 2nd the motion. Approved 3-0.

3.0 PERSONNEL ACTIONS

Roxanne Grieco – Approve the following personnel action(s):

3.1 Pre-Release – Alex M. Hamm, Full-Time Replacement, Resident Supervisor, Paygrade 6, \$16.76/ Hourly. Effective 6/7/21.

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.

3.2 Prison- Michael D. Minier, Full-Time Replacement, Rover, Paygrade COII, \$19.856813/ Hourly. Effective 6/27/21.

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.

3.3 Prison- Jesse J. Wagner, Full-Time Replacement/Promotion, Intake Officer, Paygrade COII, \$19.32/Hourly. Effective 6/27/21.

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.

3.4 Prison- Joel A. Sweitzer, Full-Time Replacement, Correctional Officer Relief, Paygrade CO1, \$17.46/Hourly. Effective 5/31/21.

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.

3.5 Prison- Keith W. Bertram, Full-Time Replacement, Correctional Officer Relief, Paygrade CO1, \$17.46/Hourly. Effective 5/31/21.

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.

4.0 INFORMATION ITEMS

4.1 Austin Daily- Bridge Bundling Presentation by Britt Bassett, Bassett Engineering

4.2 Vacancy opening up on the Lycoming County Industrial Development Authority (LCIDA).

5.0 ACTION ITEMS

- 5.1 Jason Yorks- Vote on agreement with Mobile Dredging & Video Pipe, Inc. in the amount of their bid of \$919,421.00.
Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.
- 5.2 Jason York- Vote to reject the apparent low bid for the Gas/Leachate line cleaning bid with Noble Environmental Specialty Services, LLC in the amount of \$643,339.00.
Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.
- 5.3 Austin Daily- Vote on awarding General Construction the Contract for Bridge Bundle #1 in the amount of \$499,550.00.
Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.
- 5.4 John Lavelle- Vote on HMGP Grant Award Contract in the amount of \$994,245.00.
Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.
- 5.5 Matthew McDermott- Vote on the 5-year reappointment of Ron Frick, Jeff Bower and Joe Strouse for the Lycoming County Industrial Development Authority (LCIDA). New terms ending 12/31/2025
Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.

6.0 COMMISSIONER COMMENT

The Commissioners' would like to announce that on 6/1/21 the County offices will not require mandatory masks. Prison does not apply and some Jury selections may require masks.

7.0 PUBLIC COMMENT- NONE

8.0 NEXT SCHEDULED MEETING

The next Commissioners Public Meeting will be held on Tuesday June 1, 2021 at 10:00 A.M. in the Commissioner's Briefing Room, 1st Floor, Executive Plaza, 330 Pine Street, Williamsport, PA 17701.

****Please refer to video recording of meeting for more detailed information.**

<https://www.youtube.com/channel/UCSRDCV2YEbfonPDRfPMnEu>
[w/videos](#)