

Commissioners:

SCOTT L. METZGER
Chairman

TONY R. MUSSARE
Vice Chairman

RICHARD MIRABITO
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*

J. DAVID SMITH
Solicitor

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**LYCOMING COUNTY BOARD OF COMMISSIONERS
WORK SESSION MINUTES
Tuesday May 18, 2021
10:00 A.M.**

Present:

**Commissioner Metzger
Commissioner Mussare
Commissioner Mirabito
Director McDermott
Solicitor Smith- Via Phone**

OPERATIONS: Opening Prayer and Pledge of Allegiance led by Mr. Metzger.

1.0 OPERATIONS

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Public Meeting
- 1.4 Approve the Minutes of the Previous Meeting

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.

- 1.5 Public Comment (Agenda Items Only) **None**
- 1.6 Proclamations: Emergency Medical Services- Children

EMS Week proclamation

County EMS Awards

2.0 BID OPENINGS

Krista Rogers- Bid openings for the following:

Bridge Bundle #1-General Construction

3.0 ACCOUNTS PAYABLE CASH REQUIREMENT

Approve the following cash requirement report(s):

Brandy Clemens – Approve accounts payable cash requirements report for invoices due through 05/26/2021 to be paid on 05/19/2021 in the amount of \$739,011.21.

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.

4.0 INFORMATION:

Information Series: County Departments and what they do for you.

This week's Department- **Lycoming County Planning Department-**

Shannon Rossman

5.0 PERSONNEL ACTIONS

Roxanne Grieco – Approve the following personnel action(s):

Mr. Mirabito moved to approve all Personnel Actions. Mr. Mussare 2nd the motion. Approved 3-0.

5.1 Prison– Robert J. Noble Jr., Full-Time Replacement Correctional Officer Relief, Paygrade CO1, \$17.46/ Hourly. Effective 5/23/21.

5.2 Prison- Haley R. Barto, Full-Time Replacement Correctional Officer Relief (M/F), Paygrade CO1, \$17.46/Hourly. Effective 5/23/21.

5.3 Pre-Release- Cameron J. Boyer, Full-Time Replacement Work Crew Supervisor, Paygrade 9, \$23.48/Hourly. Effective 5/30/21.

5.4 Maintenance- Nathan T. Tucker, Full-Time Replacement Maintenance III, Paygrade 8, \$20.01/Hourly. Effective 6/1/21.

6.0 ACTION ITEMS

6.1 Mya Toon- Vote to submit PCoRP grant application to CCAP in the amount of \$20,000.

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.

6.2 Kristin McLaughlin- Vote on FYY 2017 CDBG Budget Revision Certification in the amount of \$71,384.60.

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.

6.3 Kristin McLaughlin- Vote on Amendment 2 to Cooperative Agreement with the Borough of Montoursville

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.

6.4 Jeff Hutchins- Vote to purchase a flash software upgrade for (10) portable radios and (1) mobile radio from Motorola Solutions, Inc.in the amount of \$18,055.66.

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.

6.5 Jason Yorks- Vote on the purchase of a Skid Steer for Recycling Center in the amount of \$57,137.00. 2021 budgeted item.

Mr. Mussare moved to approve. Mr. Mirabito 2nd the motion. Approved 3-0.

7.0 COMMISSIONER COMMENT

Mr. Metzger- Reminding everyone it is Election Day. Please get out and vote.

Mr. Mussare- Message to Lycoming County Correction Officers- Help is on the way! We had a number of applicants. We will be hiring more soon!

Mr. Mussare & Mr. Mirabito- Made comments in regards to the money that the County will be receiving. (approx.: \$22 million) We are reaching out to other Counties to see if they would like to team up and work on projects together. Also wondering is we can get broadband for 6 Counties with the money?

8.0 PUBLIC COMMENT- NONE

***There was an issue with the Live Stream today. However, it is being recorded and will be posted later today.**

9.0 NEXT SCHEDULED MEETING

The next Commissioners Public Meeting will be held on Tuesday May 25, 2021 at 10:00 A.M. in the Commissioner's Briefing Room, 1st Floor, Executive Plaza, 330 Pine Street, Williamsport, PA 17701.

****Please refer to video recording of meeting for more detailed information.**

<https://www.youtube.com/channel/UCSRDCV2YEbfonPDRfPMnEuw/videos>