

Commissioners:

SCOTT L. METZGER
Chairman

TONY R. MUSSARE
Vice Chairman

RICHARD MIRABITO
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*

J. DAVID SMITH
Solicitor

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COUNTY of LYCOMING
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**LYCOMING COUNTY BOARD OF COMMISSIONERS
WORK SESSION MINUTES
Tuesday April 27, 2021
10:00 A.M.**

Present:

**Commissioner Metzger
Commissioner Mussare
Commissioner Mirabito
Director McDermott
Solicitor Smith- Via Phone**

OPERATIONS: Opening Prayer and Pledge of Allegiance led by Mr. Metzger.

1.0 OPERATIONS

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Public Meeting
- 1.4 Approve the Minutes of the Previous Meeting

Mr. Mussare moved to approve. Mr. Mirabito 2nd the motion. Approved 3-0.

- 1.5 Public Comment (Agenda Items Only) None

2.0 Awards

- 2.1 **Autism Acceptance Month Proclamation**
- 2.2 **Conservation District Week**

3.0 Bid Openings- Krista Rogers - Bread Products

4.0 ACCOUNTS PAYABLE CASH REQUIREMENT

Approve the following cash requirement report(s):

- 4.1 Approve accounts payable Cash Requirements Report

Mr. Mussare moved to approve. Mr. Mirabito 2nd the motion. Approved 3-0.

5.0 PERSONNEL ACTIONS

Roxanne Grieco – Approve the following personnel action(s):

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

- 5.1 Sheriff- Bryann R. Bingaman, Full-Time Replacement, Deputy Sheriff, Paygrade DS, \$18.34/Hourly. Effective 5/10/21.
- 5.2 Courts-MDJ Biichle- Ericka K. Heeman, Full-Time Replacement, Clerk III, Paygrade 4, \$14.09/Hourly. Effective 5/3/21.
- 5.3 Planning & Community Development- Tiffany Krajewski, Full-Time Replacement, Community & Economic Development planner, \$47,422.74/Salary. Lateral move. Effective 5/16/21.

6.0 Information Items

- 6.1 Mya Toon- Acknowledge the County will be requesting bids for Food Products

7.0 ACTION ITEMS

- 7.1 Michele McDermott- Vote on Grant & Monitoring Agreement with American Rescue Workers in the amount of \$20,000.00.
Mr. Mussare moved to approve. Mr. Mirabito 2nd the motion. Approved 3-0
- 7.2 Shannon Rossman- Vote on Amendment to Agreement with Wood Environment & Infrastructure Solutions, Inc. 2021 budgeted item.
Mr. Mussare moved to approve. Mr. Mirabito 2nd the motion. Approved 3-0
- 7.3 Kristin McLaughlin- Vote on Subrecipient Agreement with Muncy Borough in the amount of \$130,901.00.
Mr. Mussare moved to approve. Mr. Mirabito 2nd the motion. Approved 3-0

- 7.4 Kristin McLaughlin- Vote on Subrecipient Agreement with Franklin Township in the amount of \$938,400.00.
Mr. Mussare moved to approve. Mr. Mirabito 2nd the motion. Approved 3-0
- 7.5 Kristin McLaughlin- Vote on Subrecipient Agreement with Franklin Township in the amount of \$124,501.00.
Mr. Mussare moved to approve. Mr. Mirabito 2nd the motion. Approved 3-0
- 7.6 Kristin McLaughlin- Vote on Amendment to Professional Services Agreement with SEDA-COG in the amount of \$124,490.00.
Mr. Mussare moved to approve. Mr. Mirabito 2nd the motion. Approved 3-0

8.0 COMMISSIONER COMMENT

Mr. Mussare commented about an article he read about 911 calls and a special mental health program in Oregon. He believes Lycoming County would benefit from this and would like the Commissioners' to look into the program for our County. The other Commissioners' agree.

Mr. Metzger wanted everyone to know that River Valley Health is giving Covid vaccinations and they are working with CIL to get the vaccination to home bound residents.

Mr. Metzger mentioned that \$438,464.16 has been paid out for rental assistance through the rental program.

Mr. Metzger wants the public to know that for the next several weeks we will be highlighting each department within the County of Lycoming during the meetings but having the Department Heads do presentation.

9.0 PUBLIC COMMENT

Speakers who wish to address the Board of Commissioners will be limited for **no more than three (3) minutes** on any item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

10.0 NEXT SCHEDULED MEETING

The next Commissioners Public Meeting will be held on Tuesday May 4, 2021 at 10:00 A.M. in the Commissioner's Briefing Room, 1st Floor, Executive Plaza, 330 Pine Street, Williamsport, PA 17701.

****Please refer to video recording of meeting for more detailed information.**

<https://www.youtube.com/channel/UCSRDCV2YebfonPDRfPMnEuw/videos>