

Commissioners:

SCOTT L. METZGER
Chairman

TONY R. MUSSARE
Vice Chairman

RICHARD MIRABITO
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*

J. DAVID SMITH
Solicitor

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**LYCOMING COUNTY BOARD OF COMMISSIONERS
WORK SESSION MINUTES
Tuesday April 20, 2021
10:00 A.M.**

Present:

**Commissioner Metzger
Commissioner Mussare
Commissioner Mirabito
Director McDermott
Solicitor Smith- Via Phone**

OPERATIONS: Opening Prayer and Pledge of Allegiance led by Mr. Metzger.

1.0 OPERATIONS

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Public Meeting
- 1.4 Approve the Minutes of the Previous Meeting

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.

- 1.5 Public Comment (Agenda Items Only) **Mr. Stoudt, Clinton Township Fire Company strongly encourages the Commissioners' to vote yes for the purchase of the Ambulance/Safety Vehicle. Agenda Item 4.5.**

2.0 Awards

- 2.1 **Presenting Proclamation to the Loyalsock Lancers.**
- 2.2 **Sheriff Lusk will be recognizing local Clubs and Veterans for their support & donations to help purchase a UTV for the Sheriff's Office.**
- 2.3 **Candace Dawes – Sheriff's Office 20 years**

3.0 ACCOUNTS PAYABLE CASH REQUIREMENT

Approve the following cash requirement report(s): Krista Rogers

- 3.1 Approve accounts payable Cash Requirements Report –pending information
Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.

4.0 ACTION ITEMS

- 4.1 Matthew McDermott- Vote on Verification of Complaint.
Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.
- 4.2 Mya Toon- Acknowledge the list of contracts for the month of March by the Director of Administration.
Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.
- 4.3 Jennifer McConnell- Vote to submit the Lycoming County Probation with Restrictive Conditions grant application to the Pennsylvania Commission on Crime & Delinquency in the amount of \$380,000.00.
Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.
- 4.4 Adrienne Stahl- Vote on Agreement with Trisha Hoover Jasper, Esq. in the amount not to exceed \$40,000.00.
Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.
- 4.5 Jason Yorks- Vote on the purchase of used ambulance/safety vehicle from Clinton Township Volunteer Fire Department in the amount of \$15,000 plus registration and transfer costs 2021 Budgeted item.
Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.
- 4.6 Jason Yorks- Vote on repair and undercarriage rebuild to RMS 2012 Cat D8T Dozer in the amount of \$59,260.67. 2021 budgeted item.
Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.
- 4.7 Jason Yorks- Vote on Amendment to Agreement with Cleveland Brothers Equipment Co., Inc. 2021 budgeted item.
Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.

- 4.8 Jason Yorks- Vote on the repair and final drive replacement to RMS 2019 Cat D8T Dozer in the amount of \$17,668.46. 2021 budgeted item.
Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.
- 4.9 Jenny Picciano- Vote on Amendment to Subrecipient Agreement Monitoring Agreement with Greater Lycoming Habitat for Humanity.
Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.
- 4.10 Jenny Picciano- Vote on Amendment to Subrecipient Agreement monitoring Agreement with American Rescue Workers.
Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.
- 4.11 Jenny Picciano- Vote on Resolution 2021-06 designating Jenny Picciano to act as the Technical Coordinator for the Sylvan Dell Project.
Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.
- 4.12 Shannon Rossman- Vote on Agreement with Larson Design Group in the amount of \$28,875.50. 2021 budgeted item.
Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.
- 4.13 John Lavelle- Vote on Resolution 2021-07 to adopt update to Hazard Mitigation Plan.
Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.

5.0 COMMISSIONER COMMENT

Mr. Mussare learned a lot helping on Saturday for Noah's Earth Day Clean-Up.

In addition, all three Commissioners' spoke about the action taken today for item 4.1 and why they are proceeding in regards to transferring fiscal responsibilities.

Mr. Metzger mention that there are many jobs in the area. It's time for everyone to get back to work. And the E-WRAP Rental Program is working.

Mr. Mirabito continued the conversation in regards to loss in the work force. He asks the question; how do we keep people in Lycoming County?

6.0 PUBLIC COMMENT

Speakers who wish to address the Board of Commissioners will be limited for **no more than three (3) minutes** on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

MCGREENE from YouTube comment- The comment was not seen during the meeting. However, her comment was-

Where can we get a copy of the plan just passed? The sound quality was not good and the name of the plan and the presenter were not clear.

After following-up via email to find out what plan she was referring to - Someone mentioned an emergency plan that was being forwarded to possibly a state agency. The Commissioners' are looking into this.

7.0 NEXT SCHEDULED MEETING

The next Commissioners Public Meeting will be held on Tuesday April 27, 2021 at 10:00 A.M. in the Commissioner's Briefing Room, 1st Floor, Executive Plaza, 330 Pine Street, Williamsport, PA 17701.

****Please refer to video recording of meeting for more detailed information.**

<https://www.youtube.com/channel/UCSRDCV2YEBfonPDRfPMnEu>
[w/videos](#)