

Commissioners:

SCOTT L. METZGER
Chairman

TONY R. MUSSARE
Vice Chairman

RICHARD MIRABITO
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*

J. DAVID SMITH
Solicitor

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**LYCOMING COUNTY BOARD OF COMMISSIONERS
WORK SESSION MINUTES
Tuesday February 9, 2021
10:00 A.M.**

Present:

Commissioner Metzger

Commissioner Mussare

Commissioner Mirabito- via phone

Director McDermott

Solicitor Smith- Via Phone

OPERATIONS : Opening Prayer and Pledge of Allegiance led by Mr. Metzger.

1.0 OPERATIONS

1.1 Opening Prayer

1.2 Pledge of Allegiance

1.3 Convene Commissioners' Public Meeting

1.4 Approve the Minutes of the Previous Meeting

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.

1.5 Public Comment (Agenda Items Only) **None**

2.0 ACCOUNTS PAYABLE CASH REQUIREMENT

Nicki Gottschall – Approve the following cash requirement report(s):

- 2.1 Nicki Gottschall- Approve accounts payable Cash Requirements Report through February 17, 2021 for payment February 10, 2021 in the amount of \$229,747.30

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.

3.0 PERSONNEL ACTIONS

Roxanne Grieco – Approve the following personnel action(s):

Mr. Mirabito moved to approve both actions. Mr. Mussare 2nd the motion. Approved 3-0.

- 3.1 Prison – Chase A. Hockenbrock, Full-Time Replacement, Correctional Officer Relief, Paygrade CO1, \$17.46/ Hourly. Effective 2/23/21.
- 3.2 Prison – Thomas B. Betz, Full-Time Replacement, Correctional Officer Relief, Paygrade CO1, \$17.46/ Hourly. Effective 2/14/21

Recess Commissioners' Public Meeting

4.0 SALARY BOARD ACTIONS

Roxanne Grieco – Approve update to the following salary schedule(s):

- 4.1 District Attorney is requesting to update the Special Detectives list of individuals participating in the DUI Roving Patrol.

Ms. Lehman moved to approve. Mr. Mirabito 2nd the motion. Approved 4-0.

- 4.2 District Attorney is requesting to update the Special Detectives list of individuals participating in the Narcotics Enforcement Unit (NEU) special detectives. This is an Administrative change to the Salary Board Action 6.1 voted on 2/2/21.

Ms. Lehman moved to approve. Mr. Mussare 2nd the motion. Approved 4-0.

Reconvene Commissioners' Public Meeting

5.0 INFORMATIONAL ITEM

- 5.1 Mya Toon- Acknowledge the County will be requesting bids for the construction of a flood wall, garage foundation wall and concrete slab for property located at 2107 Lycoming Creek Road.

6.0 ACTION ITEMS

- 6.1 Mya Toon - Vote on the 2021-2022 Radiation Emergency Response Fund (RERF) Grant Application in the amount of \$5876.00.
Mr. Mussare moved to approve. Mr. Mirabito 2nd the motion. Approved 3-0.
- 6.2 Mya Toon- Acknowledge the list of contracts approved by the Director of Administration for the month of January.
Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.
- 6.3 Eve Adrian- Vote on Chesapeake Bay Countywide Action Plan Implementation Grant in the amount of \$100,000.00.
Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.
- 6.4 Darla Krotzer- Vote on 2021-2022 Hazardous Materials Response Fund grant application.
Mr. Mussare moved to approve. Mr. Mirabito 2nd the motion. Approved 3-0.
- 6.5 Matthew McDermott- Amend award to Club Car, LLC for the purchase of and of 144 golf carts.
Mr. Mussare moved to approve. Mr. Mirabito 2nd the motion. Approved 3-0.

7.0 COMMISSIONER COMMENT

All 3 Commissioners' discussed the State Budget and how it is being handled. Mr. Metzger believes the State has a "spending problem"

They also discussed the County and wearing masks. Mr. Mirabito wants to remind the public to continue to wear masks and remember that not everyone is vaccinated yet.

8.0 PUBLIC COMMENT

Misty Dion – CIL Asked for an update in regards to the MOU that was presented to the County. Asking when it would be on the agenda. **Director McDermott said the MOU is being reviewed currently.**

9.0 NEXT SCHEDULED MEETING

The next Commissioners Public Meeting will be held on Tuesday February 16, 2021 at 10:00 A.M. in the Commissioner's Briefing Room, 1st Floor, Executive Plaza, 330 Pine Street, Williamsport, PA 17701.

****Please refer to video recording of meeting for more detailed information.**

<https://www.youtube.com/channel/UCSRDCV2YEbfonPDRfPMnEuw/videos>