

Commissioners:

SCOTT L. METZGER
Chairman

TONY R. MUSSARE
Vice Chairman

RICHARD MIRABITO
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*

J. DAVID SMITH
Solicitor

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COUNTY of LYCOMING
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LYCOMING COUNTY BOARD OF COMMISSIONERS
Meeting Agenda
Tuesday, March 30, 2021
10:00 A.M.

AGENDA ITEMS ARE SUBJECT TO CHANGE WITHOUT NOTICE

1.0 OPERATIONS

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Public Meeting
- 1.4 Approve the Minutes of the Previous Meeting
- 1.5 Public Comment (Agenda Items Only)
- 1.6 Present Proclamation- National Agriculture Week
- 1.7 Employee service awards:
 - *Joshua Billings Retirement & 20 years of service pin.
 - *Howard Persun Retirement

2.0 BID OPENINGS

Bridge Bundling Construction Inspection

3.0 ACCOUNTS PAYABLE CASH REQUIREMENT

Nicki Gottschall – Approve the following cash requirement report(s):

- 3.1 Nicki Gottschall- Approve accounts payable Cash Requirements Report through March 31, 2021 for payment March 24, 2021 in the amount of \$757,565.03.
- 3.2 Nicki Gottschall - Approve accounts payable Cash Requirements Report through April 07, 2021 for payment March 31, 2021 in the amount of \$573,193.78.

4.0 PERSONNEL ACTIONS

Roxanne Grieco – Approve the following personnel action(s):

- 4.1 Pre Release– Alisa M. Laylon, Full-Time Replacement Resident Supervisor, Paygrade 6, \$16.76/Hourly. Effective 3/31/21.
- 4.2 Courts-MDJ Kemp- Lindsay Sauers, Full-Time Replacement Clerk III, Paygrade 4, \$14.09/Hourly. Effective 3/29/21.
- 4.3 District Attorney- Kurt Weiland, Full-Time Replacement Clerk III, Paygrade 4, \$14.09/Hourly. Effective 4/1/21.
- 4.4 Prison- Spencer J. Ross, Full-Time Replacement Correctional Officer Relief, Paygrade CO1. \$17.46/Hourly. Effective 3/28/21.
- 4.5 Vote on personnel actions that were processed in March 2021.

Recess Commissioners' Public Meeting

5.0 BOARD OF ASSESSMENT REVISIONS- Brook Wright

- 5.1 Convene Board of Assessment Revision
- 5.2 Vote on Real Estate Exonerations.
- 5.3 Vote on Real Estate Refund:
74-012-204 – Best's Home Design & Remodeling - \$1275.74
- 5.4 Adjourn Board of Assessment Revisions

Reconvene Commissioners' Public Meeting

6.0 REPORTS/INFORMATION ITEMS

Acknowledge the County will be requesting bids for Bread Products

7.0 ACTION ITEMS

- 7.1 Mya Toon- Vote on Amendment to Agreement with TurnKey Construction, Inc.
- 7.2 Mya Toon- Vote on awarding the bid for food products to Feesers, Inc.; Keyco Distributors, Inc.; and Sysco Central Pennsylvania. 2021 Budgeted item.
- 7.3 Mya Toon- Vote to award bid for Flood Mitigation, Acquisition & Demolition Project to Steinbacher Enterprises, Inc. in the amount of \$81,044.00.
- 7.4 Nancy Ackley- Vote on Agreement with Families United. 2021 Budgeted item.

- 7.5 Michele McDermott- Vote on letter of agreement with Baker Tilly for the Lycoming County 2020 Audit in the amount of \$69,650.00. 2021 Budgeted item.
- 7.6 Michele McDermott- Vote on the letter of agreement with Baker Tilly for the Lycoming County Recreation Authority 2020 Audit in the amount of \$9,200.00.
- 7.7 Michele McDermott Vote on the following Grant & Monitoring Agreements as attached hereto to the agenda 2021 budgeted items.
- 7.8 John Stahl- Vote on Second Amendment to Agreement with GEO Reentry Services, LLC.
- 7.9 Nicki Gottschall- Discussion of the payment of the 2021 Actuarially Determined Employer Contribution (ADEC).
- 7.10 Sal Vitko- Vote on 2021 Liquid Fuels Municipal Allocations.
- 7.11 Matt McDermott- Vote on the continuance of the Declaration of Disaster Emergency.
- 7.12 Shannon Rossman- Vote on Redevelopment Assistance Capital Project application for the Lycoming County Levee Improvement Project in the amount of \$3,891,000.00.
- 7.13 Jerry Kennedy- Vote on annual support renewal for the software utilized in our Assessment Office in the amount of \$109,262.07. 2021 budgeted item.
- 7.14 Jason Yorks- Acknowledge the County will be requesting bids for the Leachate and LFG Pipe Cleaning Project at RMS.
- 7.15 Jason Yorks- Vote on the purchase of compactor replacement wheels in the amount of \$127,495.00. 2021.
- 7.16 Ken George- Vote on the purchase of materials for metal roof in the amount of \$10,113.07. 2021 budgeted item.
- 7.17 Ken George- Vote on Agreement with Select Security in the amount of \$41,636.55. 2021 budgeted item.
- 7.18 Ken George- Vote on Agreement with Air Management Technologies in the amount of \$2,995,000.00. 2021 budgeted item.
- 7.19 Mark Egly- Vote on Agreement with Families United Network, Inc. for foster care and residential care services in the amount of per diems ranging from \$28.65/day to \$208.07/day.
- 7.20 Mark Egly- Vote on Agreement with Taylor Diversion Programs, Inc. for residential care services in the amount of per diem of \$208.00/day.

- 7.21 Mark Egly- Vote on Agreement with Big Brothers Big Sisters of Northeastern Pennsylvania not to exceed \$28,434.00.
- 7.22 Mark Egly- Vote on Amendment to Agreement with Ironcutter Creative to extend the terms of the contract to June 30, 2021 no change in the overall contract amount of \$7,700.
- 7.23 Mark Egly- Vote on Agreement with KidsPeace National Centers, Inc. for foster care and residential care services per diems ranging from \$60.00/day to \$364.00/day.
- 7.24 Matthew McDermott- Vote on Resolution to acknowledge the retirement of Mark Egly.

8.0 COMMISSIONER COMMENT

9.0 PUBLIC COMMENT

Speakers who wish to address the Board of Commissioners will be limited for **no more than three (3) minutes** on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

10.0 NEXT SCHEDULED MEETING

The next Commissioners Public Meeting will be held on Tuesday April 6, 2021 at 10:00 A.M. in the Commissioner's Briefing Room, 1st Floor, Executive Plaza, 330 Pine Street, Williamsport, PA 17701.