

Commissioners:

SCOTT L. METZGER  
*Chairman*

TONY R. MUSSARE  
*Vice Chairman*

RICHARD MIRABITO  
*Secretary*



MATTHEW A. McDERMOTT  
*Director of Administration  
and Chief Clerk*

J. DAVID SMITH  
*Solicitor*

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COUNTY of LYCOMING  
48 WEST THIRD STREET  
WILLIAMSPORT, PA 17701

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**LYCOMING COUNTY BOARD OF COMMISSIONERS  
WORK SESSION MINUTES  
Tuesday March 30, 2021  
10:00 A.M.**

**Present:**

**Commissioner Metzger  
Commissioner Mussare  
Commissioner Mirabito  
Director McDermott  
Solicitor Smith- Via Phone**

**OPERATIONS : Opening Prayer and Pledge of Allegiance led by Mr. Metzger.**

**1.0 OPERATIONS**

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Public Meeting
- 1.4 Approve the Minutes of the Previous Meeting **Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.**
- 1.5 Public Comment (Agenda Items Only) **None**
- 1.6 **Present Proclamation- National Agriculture Week**

1.7 **Employee service awards:**

**\*Joshua Billings Retirement & 20 years of service pin.**

**\*Howard Persun Retirement**

2.0 **BID OPENINGS**

Bridge Bundling Construction Inspection

3.0 **ACCOUNTS PAYABLE CASH REQUIREMENT**

Nicki Gottschall – Approve the following cash requirement report(s):

**Mr. Mussare moved to approve. Mr. Mirabito 2<sup>nd</sup> the motion. Approved 3-0.**

3.1 Nicki Gottschall- Approve accounts payable Cash Requirements Report through March 31, 2021 for payment March 24, 2021 in the amount of \$757,565.03.

3.2 Nicki Gottschall - Approve accounts payable Cash Requirements Report through April 07, 2021 for payment March 31, 2021 in the amount of \$573,193.78.

4.0 **PERSONNEL ACTIONS**

Roxanne Grieco – Approve the following personnel action(s):

**Mr. Mirabito moved to approve all. Mr. Mussare 2<sup>nd</sup> the motion. Approved 3-0.**

4.1 Pre Release– Alisa M. Laylon, Full-Time Replacement Resident Supervisor, Paygrade 6, \$16.76/Hourly. Effective 3/31/21.

4.2 Courts-MDJ Kemp- Lindsay Sauers, Full-Time Replacement Clerk III, Paygrade 4, \$14.09/Hourly. Effective 3/29/21.

4.3 District Attorney- Kurt Weiland, Full-Time Replacement Clerk III, Paygrade 4, \$14.09/Hourly. Effective 4/1/21.

4.4 Prison- Spencer J. Ross, Full-Time Replacement Correctional Officer Relief, Paygrade CO1. \$17.46/Hourly. Effective 3/28/21.

4.5 Vote on personnel actions that were processed in March 2021.

**Mr. Mussare moved to approve. Mr. Mirabito 2<sup>nd</sup> the motion. Approved 3-0.**

## *Recess Commissioners' Public Meeting*

### **5.0 BOARD OF ASSESSMENT REVISIONS- Brook Wright**

5.1 Convene Board of Assessment Revision

5.2 Vote on Real Estate Exonerations.

**Mr. Mirabito moved to approve. Mr. Mussare 2<sup>nd</sup> the motion. Approved 3-0.**

5.3 Vote on Real Estate Refund:

74-012-204 – Best's Home Design & Remodeling - \$1275.74

**Mr. Mirabito moved to approve. Mr. Mussare 2<sup>nd</sup> the motion. Approved 3-0.**

5.4 Adjourn Board of Assessment Revisions

### *Reconvene Commissioners' Public Meeting*

### **6.0 REPORTS/INFORMATION ITEMS**

Acknowledge the County will be requesting bids for Bread Products

### **7.0 ACTION ITEMS**

7.1 Mya Toon- Vote on Amendment to Agreement with TurnKey Construction, Inc.  
**Mr. Mirabito moved to approve. Mr. Mussare 2<sup>nd</sup> the motion. Approved 3-0.**

7.2 Mya Toon- Vote on awarding the bid for food products to Feesers, Inc.; Keyco Distributors, Inc.; and Sysco Central Pennsylvania. 2021 Budgeted item.  
**Mr. Mirabito moved to approve. Mr. Mussare 2<sup>nd</sup> the motion. Approved 3-0.**

7.3 Mya Toon- Vote to award bid for Flood Mitigation, Acquisition & Demolition Project to Steinbacher Enterprises, Inc. in the amount of \$81,044.00.  
**Mr. Mirabito moved to approve. Mr. Mussare 2<sup>nd</sup> the motion. Approved 3-0.**

7.4 Nancy Ackley- Vote on Agreement with Families United. 2021 Budgeted item.  
**Mr. Mirabito moved to approve. Mr. Mussare 2<sup>nd</sup> the motion. Approved 3-0.**

- 7.5 Michele McDermott- Vote on letter of agreement with Baker Tilly for the Lycoming County 2020 Audit in the amount of \$69,650.00. 2021 Budgeted item.  
**Mr. Mirabito moved to approve. Mr. Mussare 2<sup>nd</sup> the motion. Approved 3-0.**
- 7.6 Michele McDermott- Vote on the letter of agreement with Baker Tilly for the Lycoming County Recreation Authority 2020 Audit in the amount of \$9,200.00.  
**Mr. Mirabito moved to approve. Mr. Mussare 2<sup>nd</sup> the motion. Approved 3-0.**
- 7.7 Michele McDermott Vote on the following Grant & Monitoring Agreements as attached hereto to the agenda 2021 budgeted items.  
**Mr. Mirabito moved to approve. Mr. Mussare 2<sup>nd</sup> the motion. Approved 3-0.**
- 7.8 John Stahl- Vote on Second Amendment to Agreement with GEO Reentry Services, LLC.  
**Mr. Mussare moved to approve. Mr. Mirabito 2<sup>nd</sup> the motion. Approved 3-0.**
- 7.9 Nicki Gottschall- Discussion of the payment of the 2021 Actuarially Determined Employer Contribution (ADEC).  
**Mr. Mirabito moved to approve. Mr. Mussare 2<sup>nd</sup> the motion. Approved 3-0.**
- 7.10 Sal Vitko- Vote on 2021 Liquid Fuels Municipal Allocations.  
**Mr. Mirabito moved to approve. Mr. Mussare 2<sup>nd</sup> the motion. Approved 3-0.**
- 7.11 Matt McDermott- Vote on the continuance of the Declaration of Disaster Emergency.  
**Mr. Mirabito moved to approve. Mr. Mussare 2<sup>nd</sup> the motion. Approved 3-0.**
- 7.12 Shannon Rossman- Vote on Redevelopment Assistance Capital Project application for the Lycoming County Levee Improvement Project in the amount of \$3,891,000.00.  
**Mr. Mirabito moved to approve. Mr. Mussare 2<sup>nd</sup> the motion. Approved 3-0.**
- 7.13 Jerry Kennedy- Vote on annual support renewal for the software utilized in our Assessment Office in the amount of \$109,262.07. 2021 budgeted item.  
**Mr. Mussare moved to approve. Mr. Mirabito 2<sup>nd</sup> the motion. Approved 3-0.**
- 7.14 Jason Yorks- Acknowledge the County will be requesting bids for the Leachate and LFG Pipe Cleaning Project at RMS.  
**Informational Item Only**
- 7.15 Jason Yorks- Vote on the purchase of compactor replacement wheels in the amount of \$127,495.00. 2021.  
**Mr. Mirabito moved to approve. Mr. Mussare 2<sup>nd</sup> the motion. Approved 3-0.**
- 7.16 Ken George- Vote on the purchase of materials for metal roof in the amount of \$10,113.07. 2021 budgeted item.  
**Mr. Mirabito moved to approve. Mr. Mussare 2<sup>nd</sup> the motion. Approved 3-0.**
- 7.17 Ken George- Vote on Agreement with Select Security in the amount of \$41,636.55. 2021 budgeted item.  
**Mr. Mirabito moved to approve. Mr. Mussare 2<sup>nd</sup> the motion. Approved 3-0.**

- 7.18 Ken George- Vote on Agreement with Air Management Technologies in the amount of \$2,995,000.00. 2021 budgeted item.  
**Mr. Mirabito moved to approve pending final review. Mr. Mussare 2<sup>nd</sup> the motion. Approved 3-0.**
- 7.19 Mark Egly- Vote on Agreement with Families United Network, Inc. for foster care and residential care services in the amount of per diems ranging from \$28.65/day to \$208.07/day.  
**Mr. Mussare moved to approve. Mr. Mirabito 2<sup>nd</sup> the motion. Approved 3-0.**
- 7.20 Mark Egly- Vote on Agreement with Taylor Diversion Programs, Inc. for residential care services in the amount of per diem of \$208.00/day.  
**Mr. Mussare moved to approve. Mr. Mirabito 2<sup>nd</sup> the motion. Approved 3-0.**
- 7.21 Mark Egly- Vote on Agreement with Big Brothers Big Sisters of Northeastern Pennsylvania not to exceed \$28,434.00.  
**Mr. Mirabito moved to approve. Mr. Mussare 2<sup>nd</sup> the motion. Approved 3-0.**
- 7.22 Mark Egly- Vote on Amendment to Agreement with Ironcutter Creative to extend the terms of the contract to June 30, 2021 no change in the overall contract amount of \$7,700.  
**Mr. Mirabito moved to approve. Mr. Mussare 2<sup>nd</sup> the motion. Approved 3-0.**
- 7.23 Mark Egly- Vote on Agreement with KidsPeace National Centers, Inc. for foster care and residential care services per diems ranging from \$60.00/day to \$364.00/day.  
**Mr. Mussare moved to approve. Mr. Mirabito 2<sup>nd</sup> the motion. Approved 3-0.**
- 7.24 Matthew McDermott- Vote on Resolution to acknowledge the retirement of Mark Egly.  
**Mr. Mirabito moved to approve. Mr. Mussare 2<sup>nd</sup> the motion. Approved 3-0.**

## **8.0 COMMISSIONER COMMENT**

**\*All three Commissioners, Ed Robbins and Mr. Greevy spoke in regards to Mark Egly's Retirement. Sending him well wishes.**

**\*Mr. Mussare commented in regards to HR1. He is asking everyone to rerad about the gun rights. Contact your Legislators. This bill could change us from Democracy to Socialism if passed.**

**\*Mr. Mirabito talked about the meeting he was in with Senator Casey. Regarding \$22 million investment to Rural Pennsylvania.**

**\*Mr. Metzger commented about COVID-19 numbers and vaccines in our area. He believes our area has done well.**

## 9.0 PUBLIC COMMENT

Scott Miller- Williamsport, Spoke in regards to Vaccines and his view point of waiting until he can chose which shot to have. He also spoke about his distrust in Government and wanted to point out the County wages and how they are so close to other jobs like restaurant work. Lastly, he wanted to discuss the letter he sent to the Commissioners last week about the recycling company in England and thinks we should ask the Government for the money to try to bring one of these companies here.

Public Comments via Live Stream:

AlbertNorris

Please allocate \$50,000 in federal Covid funds for public health information regarding the importance of getting a vaccine against the coronavirus. Thank you, Richard and Alison Rupert, Penn Township

Jodie Baney

We also need to think about people who are unable to leave their homes as well. I myself as a nurse am willing to assist people in Lycoming County get the vaccine.

Jodie Baney

There are an estimated 2 million people in the United States who are unable to leave their homes and don't have access to the vaccine.

Jodie Baney

Lets use the money towards getting full access to the vaccine. We need to get the vaccine out to individuals who are unable to leave their homes.

## 10.0 NEXT SCHEDULED MEETING

The next Commissioners Public Meeting will be held on Tuesday April 6, 2021 at 10:00 A.M. in the Commissioner's Briefing Room, 1st Floor, Executive Plaza, 330 Pine Street, Williamsport, PA 17701.

**\*\*Please refer to video recording of meeting for more detailed information.**

<https://www.youtube.com/channel/UCSRDCV2YEBfonPDRfPMnEuw/videos>