

Commissioners:

SCOTT L. METZGER
Chairman

TONY R. MUSSARE
Vice Chairman

RICHARD MIRABITO
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*

J. DAVID SMITH
Solicitor

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COUNTY of LYCOMING
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**LYCOMING COUNTY BOARD OF COMMISSIONERS
WORK SESSION MINUTES
Tuesday February 23, 2021
10:00 A.M.**

Present:

**Commissioner Metzger
Commissioner Mussare
Commissioner Mirabito- via phone
Director McDermott
Solicitor Smith- Via Phone**

OPERATIONS : Opening Prayer and Pledge of Allegiance led by Mr. Metzger.

1.0 OPERATIONS

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Public Meeting
- 1.4 Approve the Minutes of the Previous Meeting
- 1.5 Public Comment (Agenda Items Only)

2.0 BID OPENINGS

Nicki Gottschall- Opening bids for the Copier Equipment and Full Service Maintenance & Repair project.

3.0 ACCOUNTS PAYABLE CASH REQUIREMENT

Nicki Gottschall – Approve the following cash requirement report(s):

- 3.1 Nicki Gottschall- Approve accounts payable report Cash Requirements Report through March 3, 2021 for payment February 24, 2021 in the amount of \$476,626.76.

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

- 3.2 Nicki Gottschall- Vote on tabled item from 2/16/21-NMS Labs- \$9,383.00.

Mr. Mussare moved to approve. Mr. Mirabito 2nd the motion. Approved 3-0

4.0 PERSONNEL ACTIONS

Roxanne Grieco – Approve the following personnel action(s):

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

- 4.1 RMS-Operations– Jason K. Kitchen, Full-Time Replacement, Gas Technician Paygrade 5, \$15.37/ Hourly. Effective 3/1/21.

Recess Commissioners' Public Meeting

5.0 TEFRA HEARING

- 5.1 Ann Pepperman- Hearing on Resolution 2021-02 for a plan of financing and undertaking of a project for the benefit of the Pennsylvania College of Technology.

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

- 5.2 Adjourn TEFRA HEARING

Reconvene Commissioners' Public Meeting

6.0 ACTION ITEMS

- 6.1 Mya Toon- Vote on the purchase of Tasers and accessories for County Deaprtments2021, Budgeted items for APO, Prison, Sheriff, DA. The County is on a 5-year purchase program.
Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0
- 6.2 Mya Toon/Austin Daily- Vote on Amendment to Agreement with Bassett Engineering, Inc.
Mr. Mussare moved to approve. Mr. Mirabito 2nd the motion. Approved 3-0
- 6.3 Mya Toon- Vote on Agreement with SEDA-COG to administer and disburse CHIRP grant funds contingent upon final review of terms and condition.
Mr. Mussare moved to approve. Mr. Mirabito 2nd the motion. Approved 3-0
- 6.4 Nicki Gottschall- Discussion of the payment of the 2021 Actuarially Determined Employer Contribution (ADEC).
Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0
- 6.5 Scott Konkle- Vote on Agreement with MCM Consulting Group, Inc.
Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0
- 6.6 Jenny Picciano- Vote on Subrecipieint Agreement with South Williamsport Borough FFY2019 CDBG.
Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0
- 6.7 John Lavelle- Vote on MOU with Loyalsock Township pertaining to an FMA buyout grant.
Mr. Mussare moved to approve. Mr. Mirabito 2nd the motion. Approved 3-0
- 6.8 Matthew McDermott- Vote on Resolution 2021-03 to revise appointed County solicitors and assistant solicitors. Elizabeth White has been added as an assistant Solicitor at a rate of \$100/hr effective 1/1/21.
Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0
- 6.9 Matthew McDermott- Vote on Resolution 2021-04 to amend Resolution 2010-11 to limit consecutive terms of Lycoming County Planning Commission members.
Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0
- 6.10 Jerry Kennedy- Vote on OnBase licensing renewal for the Prothonotary's office in the amount of \$11,240.09. No rate increase. 2021 budgeted item.
Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0
- 6.11 Jason Yorks- Vote on LCRMS participation in the annual Pick Up Pennsylvania event. DEP is exempting specific disposal fees for waste collected during the month of April. LCRMS participates in this event annually.
Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

- 6.12 Jason Yorks- Vote on Caterpillar hydraulics rebuild and miscellaneous repairs needed for Caterpillar Landfill Compactor at LCRMS. 2021 Budgeted item.
Mr. Mussare moved to approve. Mr. Mirabito 2nd the motion. Approved 3-0

7.0 COMMISSIONER COMMENT

Mr. Metzger spoke on 2 topics.

- Commissioners have created Goals and Objectives for the County and plan to announce the soon.
- 8 year old Giovanni raised \$1000 to tip his favorite restaurant. It's great to see young kids are thinking of the Public instead of self.

8.0 PUBLIC COMMENT

Speakers who wish to address the Board of Commissioners will be limited for **no more than three (3) minutes** on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

None in person.

Online-

mc greene-We are delighted to see the new podium but can the camera be moved slightly to the right to include the speaker as well as the podium? Thank you.

mc greene-Thank you for moving the podium to enable us to see the presenter.

mc greene-Has anyone planned for the energy needs of the county in the event of a catastrophe similar to the one that occurred recently in Texas due to reliance on windmills and the new green deal?

9.0 NEXT SCHEDULED MEETING

The next Commissioners Public Meeting will be held on Tuesday March 2, 2021 at 10:00 A.M. in the Commissioner's Briefing Room, 1st Floor, Executive Plaza, 330 Pine Street, Williamsport, PA 17701.

****Please refer to video recording of
meeting for more detailed
information.**

[https://www.youtube.com/channel/UCSRDCV2Y
EbfonPDRfPMnEuw/videos](https://www.youtube.com/channel/UCSRDCV2YEbfonPDRfPMnEuw/videos)