

Commissioners:

SCOTT L. METZGER
Chairman

TONY R. MUSSARE
Vice Chairman

RICHARD MIRABITO
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*

J. DAVID SMITH
Solicitor

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**LYCOMING COUNTY BOARD OF COMMISSIONERS
PUBLIC MEETING MINUTES
TUESDAY, DECEMBER 28, 2021
10:00 A.M.**

Present:

**Commissioner Metzger
Commissioner Mussare
Commissioner Mirabito
Director McDermott
Solicitor Michael Wiley**

1.0 OPERATIONS

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Public Meeting
- 1.4 Approve the Minutes of the Previous Meeting

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.

- 1.5 Public Comment (Agenda Items Only)
None.

*Moved**Informational Item 3.1 Speaker Jason Yorks – Acknowledge the retirement and outstanding career of Dave Bonus: Dave Bonus spoke of his 33 years and thanked the Commissioners, Director McDermott, Director York, all LCRMS co-workers, and his family for their support, respect, and love over the years that made his career meaningful and one that he loved doing.*

- 1.6 County Department Informational Series: “What They Do for You?”
 - Mark Lusk – Sheriff’s Office

2.0 ACCOUNTS PAYABLE CASH REQUIREMENT

- 2.1 Brandy Clemens – Approve accounts payable cash requirement report for invoices due through 12/29/2021 to be paid on 12/19/2021.
\$10,026.27 for

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.

3.0 INFORMATION ITEM

****3.1 Jason Yorks – Acknowledge the retirement of Dave Bonus.
Move to section OPERATIONS 1.6**

***Matthew McDermott presented for Mya Toon 3.2**

- 3.2 Mya Toon – Acknowledge the County will be extending the ARPA pre-application deadline to February 28th.

WE EXPERIENCED TECHNICAL DIFFICULTIES WITH THE LIVE FEED ONE HOUR AND 36 MINUTES AND 16 SECONDS INTO THE MEETING.

3.0 ACTION ITEMS

**Matthew McDermott presented for Mya Toon 4.1-4.4*

- 4.1 Mya Toon – Vote to approve Amendment to Agreement with STEP for ERAP 2 Funds (2022 budgeted item by ERAP funds).

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 2-0, 1 abstention.

- 4.2 Mya Toon – Vote to approve Proposal and Agreement with Supply Source (2022 budget funds available)

Mr. Mussare moved to approve. Mr. Mirabito 2nd the motion. Approved 3-0.

- 4.3 Mya Toon – Vote to award ITB for Bread Products to Bimbo Bakeries, USA, Inc. (2022 budgeted item).

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.

- 4.4 Mya Toon – Vote to approve Agreement with Marc Lovecchio of Counsel to McCormick Law Firm (2022 budgeted item).

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.

**Matthew McDermott presented for Adrienne Stahl 4.5*

- 4.5 Adrienne Stahl – Vote to approve Agreement with Edward J. Rymsza, Esq. (2022 budgeted item).

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.

- 4.6 Matthew McDermott – Vote to approve 2022-2023 Worker’s Compensation Proposal with PMA Companies in partnership with The Hartman Agency (2022 budgeted item).

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.

- 4.7 Matthew McDermott – Vote to approve Resolution 2021-015 authorizing the Board of Commissioners to enter into Settlement Agreements with McKesson Corporation, Cardinal Health, Inc., AmerisourceBergen Corporation, Johnson & Johnson, Janssen Pharmaceuticals, Inc., Ortho-McNeil-Janssen Pharmaceuticals, Inc., and Janssen Pharmaceutica, Inc., and to agree to the terms of the Pennsylvania Opioid Misuse and Addiction Abatement Trust.

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.

4.8 Matthew McDermott – Vote to approve Amendment to Agreement Montgomery Water Authority (2022 budgeted item by Keystone Community Grant and Act 13 funds).

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.

4.9 Beth Baylor – Vote to approve Agreement with Nokia of America Corporation (2022 budgeted item).

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.

4.10 Mark Hulyo – Vote to approve invoice for annual maintenance and support for the various software modules within our financial system (2022 budgeted item).

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.

4.11 Lauren Strausser – Vote to award ITB for Tire Recycling to Mahantango Enterprise, Inc. (2022 budgeted item).

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.

4.0 COMMISSIONER COMMENT

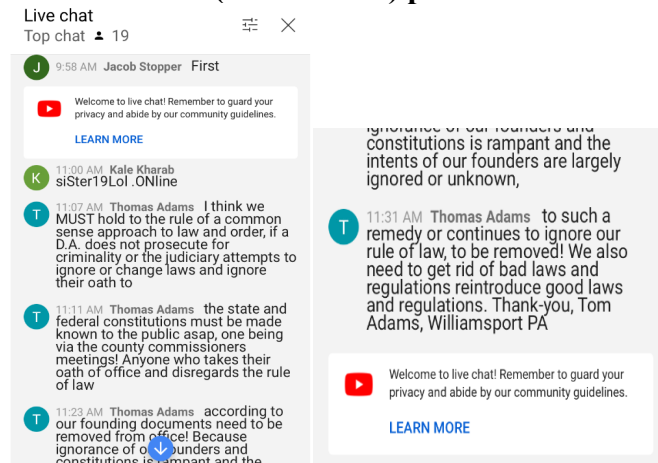
Mr Mussare: Spoke of the last crazy two years with workforce shortatges- he invites Lycoming County to come and join our team! He added, they won't be disappointed. We always worry about how we will effect the tax payers. Still, we offer decent wages and we our pioneers and put in a lot of time and effort.

6.0 PUBLIC COMMENT

Speakers who wish to address the Board of Commissioners will be limited for no more than three (3) minutes on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

Mr. Jack McKernan stopped to say goodbye to Roxanne Grieco and pitch for Lauren Bower deserved and earned to be in the open HR Director position. Feels that being short staffed in the HR Department will be difficult for the County.

YouTube chat (screen shots) prior to technical difficulties (no live video feed):



7.0 **NEXT SCHEDULED MEETING** The next Commissioners Public Meeting will be held on Tuesday, January 4, 2022, at 10:00 A.M. in the Commissioner's Board Room, 1st Floor, Executive Plaza, 330 Pine Street, Williamsport, PA 17701.

(1:34:16 until live video feed was lost)

<https://www.youtube.com/watch?v=l30jlp9LZF8>

(live feed captured 15:46)

[https://www.youtube.com/watch?v= NCOqSRxV_o](https://www.youtube.com/watch?v=NCOqSRxV_o)