

Commissioners:

SCOTT L. METZGER
Chairman

TONY R. MUSSARE
Vice Chairman

RICHARD MIRABITO
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*

J. DAVID SMITH
Solicitor

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COUNTY of LYCOMING
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**LYCOMING COUNTY BOARD OF COMMISSIONERS
WORK SESSION MINUTES
TUESDAY October 6, 2020
10:00 A.M.**

Present:

**Commissioner Metzger
Commissioner Mussare
Commissioner Mirabito
Director McDermott
Solicitor Smith**

1.0 OPERATIONS : Prayer and Pledge of Alliance led by Mr. Metzger.

1.1 Opening Prayer

1.2 Pledge of Allegiance

1.3 Convene Commissioners' Public Meeting

1.4 Approve the Minutes of the Previous Meeting **Mr. Mirabito moved to approved.
Mr. Mussare 2nd the motion. Approved 3-0.**

1.5 Public Comment (Agenda Items Only) **None**

1.6 National Disability Employment Awareness Month- Commissioners present
Proclamation.

2.0 PERSONNEL ACTIONS

Roxanne Grieco – Approve the following personnel actions:

Mr. Mussare moved to approve. Mr. Mirabito 2nd the motion. Approved 3-0.

- 2.1 DPS-Communications- Clinton Frackman, Full-Time Reclassification, Telecommunicator, Paygrade 7, \$18.08/ Hourly. Effective 10/4/20.

Recess Commissioners' Public Meeting

2.0 BOARD OF ASSESSMENT REVISIONS

Mr. Mussare moved to approve. Mr. Mirabito 2nd the motion. Approved 3-0.

- 3.1 Convene Board of Assessment Revision
- 3.2 Brooke Wright- Vote on Real Estate Refunds:
- 60-002-501 – Gary Apker - \$138.42
- 51-002-600 – Little League Baseball - \$635.84
- 15-289-106.B – Charles & Bonnie Ulmer Jr - \$50.00
- 3.3 Adjourn Board of Assessment Revisions

Reconvene Commissioners' Public Meeting

4.0 REPORTS/INFORMATION ITEMS

Proclamations presented on Thursday:

- *Juvenile Justice Week
- *Domestic Violence Awareness
- *National Cybersecurity Month

5.0 ACTION ITEMS

- 5.1 Mya Toon & Jerry Kennedy- Vote on Agreement with Avenu Insights & Analytics, LLC for the manual review, scanning and indexing of deed books for the Register & Recorder's Office in the amount of \$210,000.00. **Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.**

- 5.2 Kristin McLaughlin- Vote on FFY 2019 CDBG Subrecipient Agreement with Jersey Shore Borough for Meadow Alley Reconstruction Phase II in the amount of \$77,401.00. **Mr. Mussare moved to approve. Mr. Mirabito 2nd the motion. Approved 3-0.**
- 5.3 Kristin McLaughlin- Vote on Memorandum of Understanding with the Lycoming County Housing Authority to conduct Environmental Reviews for Department of Housing and Urban Development funded housing projects with SEDA-COG. **Mr. Mussare moved to approve. Mr. Mirabito 2nd the motion. Approved 3-0.**
- 5.4 Kristin McLaughlin- Vote on Resolution for the readoption of plans/policies which must be maintained, addressing civil rights and other procedural requirements for the FFY 2020 Community Development Block Grant Program. **Mr. Mussare moved to approve. Mr. Mirabito 2nd the motion. Approved 3-0.**
- 5.5 Kristin McLaughlin- Vote on Title VI Complaint Procedure for the FFY 2020 Community Development Block Grant Program. **Mr. Mussare moved to approve. Mr. Mirabito 2nd the motion. Approved 3-0.**
- 5.6 Kristin McLaughlin- Vote on Resolution authorizing SEDA-Council of Governments Community Development Program staff to prepare, sign, and submit FFY 2020 Community Development Block Grant administrative documents, to the Pennsylvania Department of Community and Economic Development. **Mr. Mussare moved to approve. Mr. Mirabito 2nd the motion. Approved 3-0.**
- 5.7 Kristin McLaughlin- Vote on Resolution for authorizing SEDA-COG to submit an application to the Pennsylvania Department of Community and Economic Development for FFY 2020 under the Community Development Block Grant Program, and further certifying compliance with the requirements of said program. **Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.**
- 5.8 Kristin McLaughlin- Vote on Resolution appointing a section 504 compliance officer and establishing a grievance procedure for the FFY 2020 Community Development Block Grant Program. **Mr. Mussare moved to approve. Mr. Mirabito 2nd the motion. Approved 3-0.**

6.0 Final Public hearing for FFY 2020 Community Development Block Grant

- 6.1 Convene Public Hearing
- 6.2 Kristin McLaughlin- Discuss final public hearing for FFY 2020 Community Development Block Grant Program and projects selected for funding.
- 6.3 Adjourn Public hearing

Reconvene Commissioners' Public Meeting

7.0 COMMISSIONER COMMENT

Mr. Metzger-Comments to make the Public aware of programs available at the Veteran Multi-Service Center. They service 13-14 PA Counties. # 844-226-0368.

Mr. Mussare- Spoke in regards to conversations with Voter Registration Directors about voting concerns. (Example: pre-canvassing votes) People want to have an idea who is in the lead on Election night. Not wait till several days after election. 16 out of 67 Counties have had Directors and Deputy Directors resign from their positions in Voter Services.

8.0 PUBLIC COMMENT

Mr. Stoudt- Webb Weekly- Wants to give a “shout out” to Voter Services! He sat with them and saw firsthand how busy they are! He is appealing to the public to be wise Voters and go to <http://www.lyco.org/vote> , to find answers to your questions.

John Shireman- Jersey Shore- Commented on Mail-in Ballots and Coronavirus.

Bill Fenderson-Linden- Comments in regards to Williamsport Technical Institute as a follow-up from last week's meeting.

Asked the Board if there is a report on the Airport Authority. What's the back-up plan?

Commissioners' responded by explaining they do not know anymore that the public does. They know the Airport is closed until early November and employees were laid off. The Commissioners' do not run the Airport.

What is the County doing about the “drought”? Why is the school watering its grass?

Commissioners' responded by explaining the last they heard, the tables were pretty good and they have not been notified that the County has a problem and are not labeled as in a drought. The School watering their grass would be a school district issue and would have to be taken up with them.

9.0 NEXT SCHEDULED MEETING

The next Commissioners Public Meeting will be held on Thursday October 8, 2020, at 10:00 A.M. in the Commissioner's Briefing Room, 1st Floor, Executive Plaza, 330 Pine Street, Williamsport, PA 17701.

****Please refer to video
recording of meeting for
more detailed information.**

[https://www.youtube.com/channel/UCSRDC
V2YEbfonPDRfPMnEuw/videos](https://www.youtube.com/channel/UCSRDCV2YEbfonPDRfPMnEuw/videos)

Veterans Multi-Service Center, Inc.

Supportive Services for Veteran Families

Are you homeless? Or know someone who is?

Since 1980 the Veterans Multi-Service Center (VMC) has been advancing the cause of Veterans, advocating at all levels on their behalf, giving voice to their concerns, bringing attention to and action on their earned benefits and a just resolve to their needs. The VMC has expanded to serve **thirteen counties in Central PA**: Potter, Tioga, Cameron, Clinton, Lycoming, Centre, Union, Northumberland, Mifflin, Snyder, Juniata, Fulton and Franklin. We provide supportive services to qualified individual Veterans and Veteran families who are experiencing homelessness or are at risk of becoming homeless.

Service Provided

- Housing-based case management
- Outreach and resource assistance
- Employment services coordination
- Support with SSI/SSDI claims
- Budgeting and financial skills assistance
- Legal and credit repair referral assistance
- In qualifying cases, temporary financial assistance related to permanent housing stability, such as rent, utility, and deposit fees



Call Toll Free
(844) 226-0368

| REGIONAL OFFICES | COUNTIES SERVED | MOBILE PHONES |
|---|---|--|
| 8 N Grove St, Suite 2 Lock Haven, PA 17745 | Clinton, Lycoming, Tioga, Potter, & Cameron Centre, Snyder, Union, Northumberland, & Mifflin | 717-810-6742 717-818-0219 717-810-6767 717-818-9999 |
| Chambersburg, PA 17201 | Franklin, Fulton, & Juniata | 717-599-8835 717-714-1316 |

Veteran?

Are you Homeless Or behind on your rent?

***Call
211***

or call us directly

Veterans Multi-Service Center

844-226-0368

717-818-0219

8 North Grove St Suite 2

Lock Haven, PA.

