

Commissioners:

SCOTT L. METZGER  
*Chairman*

TONY R. MUSSARE  
*Vice Chairman*

RICHARD MIRABITO  
*Secretary*



MATTHEW A. McDERMOTT  
*Director of Administration  
and Chief Clerk*

J. DAVID SMITH  
*Solicitor*

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COUNTY of LYCOMING  
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WILLIAMSPORT, PA 17701

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**LYCOMING COUNTY BOARD OF COMMISSIONERS  
PUBLIC MEETING MINUTES  
TUESDAY JUNE 30, 2020  
10:00 A.M.**

**Present:**

**Commissioner Metzger  
Commissioner Mussare  
Commissioner Mirabito  
Director McDermott  
Solicitor Wiley**

**1.0 OPERATIONS**

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Meeting
- 1.4 Approve the Minutes of the Previous Meeting **Mr. Mussare moved to approve. Mr. Mirabito 2<sup>nd</sup> the motion. Approved 3-0.**
- 1.5 Public Comment (Agenda Items Only)

**2.0 Awards**

Proclamation to recognize June and July as Dairy Month and Ice Cream Month.

**3.0 ACCOUNTS PAYABLE CASH REQUIREMENT REPORT**

None

**4.0 TDA ACTIONS**

4.1 Roxanne Grieco – Approve update to the TDA Report.

**Mr. Mirabito moved to approve. Mr. Mussare 2<sup>nd</sup> the motion. Approved 3-0.**

4.1.1 Planning- Create one (1) FT Natural Resource Planner,  
Paygrades 8/9.

**5.0 PERSONNEL ACTIONS**

5.1 Roxanne Grieco – Approve the following personnel actions:

**Mr. Mirabito moved to approve. Mr. Mussare 2<sup>nd</sup> the motion. Approved 3-0.**

5.1.1 Adult Probation-: Hunter Kibler, as Full-Time Replacement,  
Adult Probation Officer, Paygrade APO, Salary of  
\$21.95/hour. Effective 7/13/20.

**Mr. Mirabito moved to approve. Mr. Mussare 2<sup>nd</sup> the motion. Approved 3-0.**

5.1.2 Treasurer: Elissa Stine, as Part-Time Replacement Clerk I,  
Paygrade 2, Salary of \$10.94/hour not to exceed 1000 hours  
annually. Effective 7/13/20.

***Recess Commissioners' Public Meeting***

**6.0 SALARY BOARD ACTIONS**

6.1 Roxanne Grieco – Approve update to Salary Schedule.

**Mr. Mussare moved to approve. Mr. Mirabito 2<sup>nd</sup> the motion. Approved 3-0.**

6.1.1 Planning- Create one (1) FT Natural Resource Planner,  
Paygrades 8/9.

***Reconvene Commissioners' Public Meeting***

## **7.0 REPORTS/INFORMATION ITEMS**

7.1 Jerry Kennedy- Discussion on Closed Captioning of Live Streamed Commissioner meetings.

7.2 Lauren Strausser- RFP for Electronic Recycling

## **8.0 ACTION ITEMS**

8.1 Jerry Kennedy- Vote on Microsoft Core Licensing Enterprise Agreement in the amount of \$165,165.15 annually. **Mr. Mussare moved to approve. Mr. Mirabito 2<sup>nd</sup> the motion. Approved 3-0.**

8.2 Jerry Kennedy- Vote on Microsoft SQL Licensing Enterprise Agreement in the amount of \$32,912.40 annually. **Mr. Mirabito moved to approve. Mr. Mussare 2<sup>nd</sup> the motion. Approved 3-0.**

8.3 Jerry Kennedy- Vote on Smartnet Renewal with Cisco in the amount of \$19,331.28. **Mr. Mirabito moved to approve. Mr. Mussare 2<sup>nd</sup> the motion. Approved 3-0.**

8.4 Wendy Hastings- Vote on Grant Agreement with the Department of Health for Emergency Management Services Subject to the availability of funds but maximum allocation is \$271,515.00. **Mr. Mirabito moved to approve. Mr. Mussare 2<sup>nd</sup> the motion. Approved 3-0.**

8.5 Jeffrey Hutchins- Vote on updated disaster declaration. **Mr. Mussare moved to approve. Mr. Mirabito 2<sup>nd</sup> the motion. Approved 3-0.**

## **9.0 BOARD OF ASSESSMENT REVISIONS**

None

10.0 **Commissioner Comment: All three Commissioners spoke in regards to wearing masks. Mr. Mirabito feels that all should be wearing masks. Mr. Metzger said, if the numbers increase we will revisit. For now, we are getting back to normal. Commissioners continue to revisit the topic ever Monday and will continue to do so.**

**11.0 PUBLIC COMMENT** Speakers who wish to address the Board of Commissioners will be limited for No More than Three (3) minutes on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

**Ms. Kennedy- Williamsport, asked a couple questions in regards to information she heard and read in the paper.**

**Mr. Webb-Williamsport, made comments in regards to the Pandemic and Nursing homes. He feels funding should be available for transitioning from nursing homes.**

**Mr. Lauer-Jersey Shore, Against tax payer dollars paying for transitioning residents out of Manor Care. He feels it should be the Nursing homes responsibility.**

Please see the Live Stream Video to see comments in full detail.

**12.0 NEXT SCHEDULED MEETING**

The next public meeting will be held on Tuesday July 7,2020 at 10:00 A.M. in the Commissioner's Briefing Room, 1st Floor, Executive Plaza, 330 Pine Street, Williamsport, PA 17701.

**13.0 ADJOURN THE COMMISSIONERS' PUBLIC MEETING**

**\*\*Please refer to video recording of meeting for more detailed information.**

<https://www.youtube.com/watch?v=9tvARmz9Zgs>