

Commissioners:

SCOTT L. METZGER
Chairman

TONY R. MUSSARE
Vice Chairman

RICHARD MIRABITO
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*

J. DAVID SMITH
Solicitor

Telephone (570) 320-2124
Fax (570) 320-2127

COUNTY of LYCOMING
48 WEST THIRD STREET
WILLIAMSPORT, PA 17701

www.lyco.org
county.commissioners@lyco.org

**LYCOMING COUNTY BOARD OF COMMISSIONERS
WORK SESSION MINUTES
TUESDAY September 29, 2020
10:00 A.M.**

Present:

**Commissioner Metzger
Commissioner Mussare
Commissioner Mirabito
Director McDermott
Solicitor Smith**

1.0 OPERATIONS

1.1 Opening Prayer

1.2 Pledge of Allegiance

1.3 Convene Commissioners' Public Meeting

1.4 Vote on the Minutes of the Previous Meeting **Mr. Mussare moved to approve. Mr. Mirabito 2nd the motion. Approved 3-0.**

1.5 Public Comment (Agenda Items Only) **None**

3.0 ACCOUNTS PAYABLE CASH REQUIREMENT

2.1 Nicki Gottschall- Accounts Payable Cash Requirements Report through October 14, 2020 for payment September 30, 2020 in the amount of \$2,222,794.54.

Mr. Mussare moved to approve. Mr. Mirabito 2nd the motion. Approved 3-0.

3.0 **PERSONNEL ACTIONS**

Roxanne Grieco – Vote on the following personnel actions:

Mr. Mirabito moved to approve both. Mr. Mussare 2nd the motion. Approved 3-0.

- 3.1 Prison- Kodie A. Hess, Full-Time Replacement, Correctional Officer Relief, Paygrade CO1, \$17.23/Hourly. Effective 10/11/20.
- 3.2 Prison- Acacia J. Bobotas, Full-Time Replacement, Female Correctional Officer Relief, Paygrade CO1, \$17.23/Hourly. Effective 10/11/20.
- 3.3 Vote on Personnel actions report for the month of September 2020.

Mr. Mussare moved to approve. Mr. Mirabito 2nd the motion. Approved 3-0.

4.0 **REPORTS/INFORMATION ITEMS**

- 4.1 Mya Toon- Announce the RFP for the installation of kitchen hood fire suppression system.

5.0 **ACTION ITEMS**

- 5.1 Jerry Kennedy- Vote on the renewal purchase of network monitoring services with Center for Internet Security in the amount of \$10,680.00. **Mr. Mirabito moved to approve both. Mr. Mussare 2nd the motion. Approved 3-0.**
- 5.2 Lauren Strausser- Vote on Municipal Recycling Program Performance Grant Application. **Mr. Mirabito moved to approve both. Mr. Mussare 2nd the motion. Approved 3-0.**
- 5.3 Jeff Hutchins- Vote on Declaration of Disaster Emergency. **Mr. Mirabito moved to approve both. Mr. Mussare 2nd the motion. Approved 3-0.**
- 5.4 Mya Toon- Recommend award for ITB for Food Products. **Mr. Mussare moved to approve both. Mr. Mirabito 2nd the motion. Approved 3-0.**

- 5.5 Mya Toon- Vote on License Agreement with Dean L. Edwards to license access to property to complete necessary and required surveys and land clearing, activities to construct a public safety radio tower and related structures in the amount of \$1500.00/annually. Mr. Mussare moved to approve both. Mr. Mirabito 2nd the motion. Approved 3-0
- 5.6 Mya Toon- Vote on Amendment to Lease Agreement with McMorris Family Trust to extend the lease term for (20) years to use land space for Bald Eagle Tower in the amount of \$500.00/annually. Mr. Mussare moved to approve both. Mr. Mirabito 2nd the motion. Approved 3-0.
- 5.7 Mya Toon- Recommend award RFP for engineering and surveying services for Hughesville Water Authority tower site to PennCore Consulting in the amount of \$109,880.00. Mr. Mussare moved to approve both. Mr. Mirabito 2nd the motion. Approved 3-0 .
- 5.8 Mya Toon- Recommend award RFP for Professional Consulting Engineering Services to Century Engineering, Inc. as the primary consultant engineer and Larson Design Group as the backup consultant engineer to the Lycoming County Planning Commission. Mr. Mussare moved to approve both. Mr. Mirabito 2nd the motion. Approved 3-0
- 5.9 Mya Toon- Vote on Pennsylvania Commission on Crime & Delinquency Subgrant Award Letter for the Coronavirus Emergency Supplemental Funding In the amount of \$87,771.00. Mr. Mussare moved to approve both. Mr. Mirabito 2nd the motion. Approved 3-0
- 5.10 Mya Toon- Vote on Amendment to Professional and Administrative Services Agreement with SEDA-COG related to the COVID-19 County Relief Block Grant. Mr. Mirabito moved to approve both. Mr. Mussare 2nd the motion. Approved 3-0

8.0 COMMISSIONER COMMENT

Mr. Mussare- Comments to budget. We have cut 2021 budget significantly.
Mr. Metzger- Commented on Covid-19 Statistics. Students are frustrated with home schooling. Believes we need to find a way to get back to 5 days a week.
Mr. Mirabito- Believes we shouldn't rush to get back because the cases may increase. Keep spirits up and masks on.

7.0 PUBLIC COMMENT

Speakers who wish to address the Board of Commissioners will be limited for no more than three (3) minutes on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

John Shireman- Jersey Shore-

*To read article from WHYY-Philadelphia. Regarding the closing of Shop-Vac. He asked Mr. Mirabito to read for him. Commissioners' are deeply concerned and trying to do something about the Shop Vac situation. That's all he can comment on at this time.

Bill Fenderson- Linden-

*Why is it that we took 2-3 months to get the colleges to look at the Covid situation? Why not Report sooner? He said, he'll let that alone because that's another problem.

*Asked Commissioners' if they are aware about the situation in Muncy with the man not wearing a mask and being pushed to the ground? Commissioners said yes. Bill says it is strange we are going down this route. He commented on Commissioners' past comment about not wearing masks. He believes that "this" should be re-evaluated. We have people still getting sick, people still not wearing masks. "Let's do it the right way".

*Commented on jobs and business. We can't get any good paying jobs in the area. We don't need more hotels. He asked the Board to reply about getting more jobs in the area.

Commissioners commented that there are some things in the horizon that are very promising. However they can't comment on it at this time. They would be good paying jobs. Bill says he knows all about budget crunch. But, we have to do something soon!

*Bill and John both discussed with Commissioners' about the old Williamsport Technical Program for school students. They believe the students did to have this program back again.

11.0 NEXT SCHEDULED MEETING

The next Commissioners Public Meeting will be held on Tuesday October 6, 2020, at 10:00 A.M. in the Commissioner's Briefing Room, 1st Floor, Executive Plaza, 330 Pine Street, Williamsport, PA 17701.

****Please refer to video
recording of meeting for
more detailed information.**

[https://www.youtube.com/channel/UCSRDC
V2YEbfonPDRfPMnEuw/videos](https://www.youtube.com/channel/UCSRDCV2YEbfonPDRfPMnEuw/videos)

