

Commissioners:

R. JACK MCKERNAN
Chairman

TONY R. MUSSARE
Vice Chairman

RICHARD MIRABITO
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*

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Solicitor

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**Minutes of the Meeting of
February 22, 2018
Board Room, Executive Plaza
Pine Street, Williamsport**

Commissioner McKernan - Present
Commissioner Mussare - Present
Commissioner Mirabito - Absent

Assistant Solicitor Wiley - Present

1.0 OPERATIONS

1.1 CONVENE COMMISSIONERS MEETING. Mr. McKernan convened the Commissioners Meeting 10:04 a.m.

1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Mussare and seconded by Mr. McKernan and passed (2-0), approved the minutes of the previous meeting as they are recorded.

1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mr. McKernan opened the floor to public comment on agenda items only, and the following were received:

Todd Lauer from Jersey Shore asked questions about items 2.4, 2.5 and 2.6.

2.0 ACTION ITEMS

2.1 ADOPT RESOLUTION 2018-05. A motion by Mr. Mussare and seconded by Mr. McKernan and passed (2-0), adopted resolution 2018-05 for RACP grant for the levee project.

2.2 ADOPT RESOLUTION 2018-06. A motion by Mr. Mussare and seconded by Mr. McKernan and passed (2-0), adopted resolution 2018-06 for RACP grant for Route 15 water line project.

2.3 APPROVE AGREEMENT FOR SAVIN. A motion by Mr. Mussare and seconded by Mr. McKernan and passed (2-0), approved agreement for SAVIN for the Prison with the PA District Attorney's Institute.

2.4 APPROVE PURCHASE FROM CBEC, INC. A motion by Mr. Mussare and seconded by Mr. McKernan and passed (2-0), approved purchase from Cleveland Brothers Equipment Company, Inc. for a Certified Power Train Rebuild within the 2012 Caterpillar 836H Articulating Landfill Compactor in the amount of \$450,000.

2.5 APPROVE PURCHASE FROM CBEC, INC. A motion by Mr. Mussare and seconded by Mr. McKernan and passed (2-0), approved purchase from Cleveland Brothers Equipment Company, Inc. for a Certified Power Train Rebuild within the 2007 Caterpillar D8T Track Type Tractor in the amount of \$423,759.62.

2.6 APPROVE PURCHASE FROM GREEN MACHINE SALES. A motion by Mr. Mussare and seconded by Mr. McKernan and passed (2-0), approved purchase from Green Machine Sales, LLC, for the installation of new replacement repair and wear parts (Stars) used within the Single Stream Recycling System in the amount of \$22,492..

2.7 APPROVE PURCHASE FROM SUSQUEHANNA MOTOR COMPANY. A motion by Mr. Mussare and seconded by Mr. McKernan and passed (2-0), approved purchase from Susquehanna Motor Company, Inc, for the installation of a reconditioned Mack Truck Engine and related parts within a 2006 Mack CV713 Roll Off Truck in the amount of \$25,747.04.

2.8 APPROVE PURCHASE FROM ATLANTIC TACTICAL. A motion by Mr. Mussare and seconded by Mr. McKernan and passed (2-0), approved purchase from Atlantic Tactical for 18-Ballistic Helmets in the amount of \$12,873.

2.9 APPROVE PERSONNEL ACTION. A motion by Mr. Mussare and seconded by Mr. McKernan and passed (2-0), approved the following personnel action: Courts – MDJ Kemp – Karen O. Bullis as full time replacement Clerk IV – Pay grade 5 - \$18.47/hour effective 4/1/18.

Mr. McKernan recessed the Commissioners' Meeting at 10:34 a.m.

4.0 BOARD of ASSESSMENT REVISION

4.1 CONVENE BOARD OF ASSESSMENT REVISION. Mr. McKernan convened the Board of Assessment Revision at 10:34 a.m.

4.2 APPROVE REAL ESTATE EXONERATIONS. A motion by Mr. McKernan and seconded by Mr. Mussare and passed (2-0), approved real estate exonerations (see attached list).

4.3 APPROVE REAL ESTATE REFUND. A motion by Mr. Mussare and seconded by Mr. McKernan and passed (2-0), approved real estate refund: Parcel 43-349-123.R – Gregory & Donna Banzhaf - \$356.76.

4.4 ADJOURN BOARD OF ASSESSMENT REVISION. A motion by Mr. Mussare and seconded by Mr. McKernan and passed (2-0), adjourned the Board of Assessment Revision at 10:37 a.m.

Mr. McKernan reconvened the Commissioners' Meeting at 10:37 a.m.

5.0 REPORTS / INFORMATION ITEMS.

5.1 The Commissioners present a JWD award to Nicki Brelsford. Ms. Brelsford's staff nominated her for this award for the outstanding job she has done in covering for the Controller during her unfortunate long term absence. Ms. Brelsford showed exceptional dedication, enthusiasm and hard work.

5.2 Kim Wheeler and Jenny Picciano presented this week's Comprehensive Plan presentation "Economy".

6.0 COMMISSIONER COMMENT. Mr. McKernan opened the floor to commissioner comment and the following were received:

Mr. Mussare spoke about a meeting the Commissioners had with Congressman Marino on Wednesday, and the discussion about concerns with the online shopping vs brick and mortar stores and the tax base. The technology needs to be addressed soon.

Mr. McKernan explained that Comm. Mirabito is absent due to illness.

Mr. McKernan also commented that Monday was the start of medical marijuana in Pennsylvania.

7.0 PUBLIC COMMENT. Mr. McKernan opened the floor to public comment and the following were received:

Jerry Walls from Loyalsock said he is very pleased with the approach taken regarding the comp plan update. The transformation of the economy is a huge challenge.

Chad Riley of Cogan House Township commented on poverty and drugs. The approach needs to be preventive and creative in order to not have kids head down the wrong path. He talked about the budget for the NEU vs. the budget for the constables. This is an area that needs to be improved.

8.0 NEXT REGULARLY SCHEDULED MEETING. Mr. McKernan announced the next regularly scheduled meeting as a work session on Tuesday, February 27, 2018.

9.0 ADJOURN COMMISSIONERS' MEETING. A motion by Mr. McKernan and seconded by Mr. Mussare and passed (2-0), adjourned the Commissioners' Meeting at 11:08 a.m.

Date	Parcel Number	Owner's Name	Site Location	From Value	To Value	Diff	City Taxes	Reason	Years Exoned
2/22/2018	59-374-154.A-031	Adam Summers	55 Willow St	7650	0	-7650	(\$49.73)	Trailer Razed	2016-2017
2/22/2018	11-310-136.10-008	Thomas Pittenger	170 Pinecrest Dr Lt 8	2030	0	-2030	(\$13.20)	Trailer Razed	2017
2/22/2018	12-331-142	Harold & Dena Mesaris	952 Rt 87 Hwy	202320	0	-202320	(\$1,315.08)	Veteran's Exemption	2018
2/22/2018	61-004-701	Water Tower Square	1020 Commerce Park Dr	1615920	1532820	-83100	(\$540.15)	Lerta (2 years left)	2018
2/22/2018	71-001-301	Lundy Industrial Realty	240R Arch St	3961940	3729790	-232150	(\$1,508.98)	Lerta (2 years left)	2018
2/22/2018	63-001-101	Paul G Enterprises Inc	100 Pine St	8662060	8188740	-473320	(\$3,076.58)	Lerta (1 year left)	2018
2/22/2018	62-004-402	Blackhorse Holdings	209 E Third St	696800	673000	-23800	(\$154.70)	Lerta (3 years left)	2018
2/22/2018	62-004-403	Blackhorse Holdings	215 E Third St	247750	230250	-17500	(\$113.75)	Lerta (3 years left)	2018
2/22/2018	64-005-605	Bennardi Sisters LLC	414 W Fourth St	309500	268390	-41110	(\$267.22)	Lerta (3 years left)	2018
2/22/2018	65-007-328	Staiman Real Estate	206 Walnut St	659820	465090	-194730	(\$1,265.75)	Lerta (3 years left)	2018
2/22/2018	63-002-308.A	Chartwell Church St LLC	10 W Church St	3728070	2288070	-1440000	(\$9,360.00)	Lerta (3 years left)	2018
2/22/2018	63-002-602	Chartwell Church St LLC	150 W Church St	4551800	2147330	-2404470	(\$15,629.06)	Lerta (5 years left)	2018
2/22/2018	62-003-100	Bradi & Casey Stopper	300 E Church St	365180	178600	-186580	(\$1,212.77)	Lerta (5 years left)	2018
2/22/2018	72-002-218	Baltic Avenue Properties	621 Hepburn St	613350	475310	-138040	(\$897.26)	Lerta (6 years left)	2018
2/22/2018	23-338-132	Watson Irrev Grantor Trust	4930 Rt 239 Hwy	69750	40070	-29680	(\$192.92)	2nd cabin is assessed in Columbia Cty	2018
2/22/2018	23-338-132	Watson Irrev Grantor Trust	4930 Rt 239 Hwy	29680	0	-29680	(\$192.92)	Void interim for 2nd cabin	2018
2/22/2018	59-314-157.G	Gwen Lentz	415 Lower Rynearson Rd	131060	0	-131060	(\$851.89)	Duplicate Interims Combined w/ 332 per appeal	2017
2/22/2018	34A-008-331	James & Lisa Bennett	Willow St	36580	0	-36580	(\$237.77)		2018
2/22/2018	34A-008-332	James & Lisa Bennett	815 Willow St	254100	182120	-71980	(\$467.87)	Change per appeal	2018
2/22/2018	34A-008-332	James & Lisa Bennett	815 Willow St	32380	0	-32380	(\$210.47)	No Interim	2017
2/22/2018	43-005-111	Lock-Cuff Inc	2254 Mill Ln	121040	22110	-98930	(\$643.05)	Spec House	2018
2/22/2018	43-005-111	Lock-Cuff Inc	2254 Mill Ln	98940	0	-98940	(\$643.11)	Spec House No Interim	2017
2/22/2018	56-002-103	Aaron Hepler	1971 Rt 87 Hwy	204050	0	-204050	(\$1,326.33)	Veteran's Exemption	2018
2/22/2018	24-001-100	Paul & Julie Santos	131 Truman St	113800	0	-113800	(\$739.70)	Veteran's Exemption	2018
2/22/2018	59-354-191.44	Luke & Mitzi Herron	171 Trinity Dr	198560	191270	-7290	(\$47.39)	Change per appeal	2018
2/22/2018	59-354-191.44	Luke & Mitzi Herron	171 Trinity Dr	198560	191270	-7290	(\$47.39)	Correct Interim	2017
2/22/2018	15-001-203.A	Hepburn Township	336 W Creek Rd	72530	0	-72530	(\$471.45)	Fema Buyout	2018
2/22/2018	17-002-111	Buck Lumber Company	171 S Railroad St	78260	23340	-54920	(\$356.98)	House razed	2018