

Commissioners:

R. JACK MCKERNAN  
*Chairman*

TONY R. MUSSARE  
*Vice Chairman*

RICHARD MIRABITO  
*Secretary*



MATTHEW A. McDERMOTT  
*Director of Administration  
and Chief Clerk*

J. DAVID SMITH  
*Solicitor*

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## ***Commissioners' Meeting Agenda*** ***September 6, 2018***

### ***Opening Prayer***

### ***Pledge to the Flag***

## **1.0 OPERATIONS**

- 1.1 Convene Commissioners' meeting.
- 1.2 Approve the minutes of the previous meetings.
- 1.3 Receive public comments (agenda items only).

## **2.0 ACTION ITEMS**

- 2.1 Approve contract for 2018 Siemens Healthcare Diagnostics Inc. for urinalysis machine and supplies for Lycoming County Pre-Release Center not to exceed \$25,000. (Mya Toon)
- 2.2 Approve Casale and Bonner Lease Renewal. (Mya Toon)
- 2.2 Approve update to TDA: (Roxanne Greico)  
Commissioners- Create a part time Clerk I paygrade 2  
Department of Public Safety – Change full time Clerk III to part time Clerk III, paygrade 4.  
District Attorney – Addition of one (1) Assistant District Attorney
- 2.3 Approve following personnel actions: (Roxanne Greico)  
Commissioners – Dylan H. Perry - a new position as part time Clerk I – Pay grade 2 - \$10.94/hour effective 9/10/18 not to exceed 1000 hours annually.  
Planning & Community Development – Chelsea Myers – as Full time replacement Zoning Officer–Pay Grade 7 - \$38,500 annually effective 10/1/18.  
Pre-Release – Megan Donahay–as part time replacement Female Resident Supervisor– Pay grade 6–\$15.41/hour effective 9/10/18 not to exceed 1000 hours annually.  
Public Safety – Communications – Daniel J. Worthington – full time replacement as Telecommunicator I/WOE – paygrade 6 - \$16.59/hour effective 9/9/18.

Public Safety – Communications – Brian M. Gottschall – as full time replacement  
Telecommunicator I – paygrade 7 - \$18.08/hour effective 9/10/18.

***Recess Commissioners' Meeting***

**3.0 SALARY BOARD**

3.1 Convene Salary Board.

3.2 Approve update to the 2018 Salary Schedule –  
Commissioners' Office- create a part time Clerk I pay grade 2.  
Department of Public Safety – change full time Clerk III to part time Clerk III, pay  
grade 4.

District Attorney – Addition of one (1) Assistant District Attorney

3.4 Adjourn Salary Board.

***Reconvene Commissioners' Meeting***

**5.0 REPORTS/INFORMATION ITEMS**

5.1 Present Service Pin  
10 Year Pin  
Willy Weber District Attorney's Office

**6.0 COMMISSIONER COMMENT:**

**7.0 PUBLIC COMMENT:**

**8.0 NEXT REGULARLY SCHEDULED MEETING:** Planning Session on Tuesday,  
September 11, 2018.

**9.0 ADJOURN COMMISSIONERS' MEETING.**