Commissioners’ Meeting Agenda

***December 14, 2017***

***Opening Prayer***

***Pledge to the Flag***

**1.0 OPERATIONS**

1.1 Convene Commissioners’ meeting.

1.2 Approve the minutes of the previous meetings.

1.3 Receive public comments (agenda items only).

**2.0 ACTION ITEMS**

2.1 Adopt Resolution 2017-36 for renewal of collateral security note for the Joinder Board line of credit. (Beth Johnston)

2.2 Approve professional service agreement with Contrast Communications, not to exceed $100,000. (Leslie Kilpatrick)

2.3 Approve quote from Mitel Business Systems in the amount of $13,167.14. (Leslie Kilpatrick)

2.4 Approve professional service agreement with Barton Associates in an amount not to exceed $16,900. (Ken George).

2.5 Approve amendment 3 to Act 13 Agreement with South Williamsport extending the agreement to November 30, 2017. (Kurt Hausammann)

2.5 Approve professional service agreement with Tetra Tech, Inc not to exceed $74,000. (Kurt Hausammann)

2.6 Approve professional service agreement with Delta Development not to exceed $124,000. (Kurt Hausammann)

2.7 Approve revision to policy 504.1 Expense Reimbursement of the county policy & procedure manual. (Mya Toon)

2.8 Approve update to policy 410 Reclassification and Promotion of the county policy & procedure manual. (Roxanne Grieco)

2.9 Approve the following personnel actions: (Roxanne Grieco)

Courts – Lois I. Ulmer as part time replacement Clerk III – Pay grade 4 - $12.96/hour effective12/18/2017, not to exceed 1,000 hour annually.

Treasurer – Katherine A. Zay as full time replacement Clerk III – Pay grade 4 - $13.95/hour effective 12/18/2017.

Maintenance – Charles Young as full time replacement Custodial Worker – Pay grade I - $10.84/hour effective 12/18/2017.

District Attorney – promotion of Kacey L. Prichard as full time replacement Clerk III – Pay grade 4 - $13.95/hour effective 12/31/17.

Pre-Release – promotion of Witold Malek as full time replacement Resident Supervisor II – Pay grade 8 - $26.89/hour effective 12/17/17.

Coroner – Jennifer L. Nolan as part time replacement Deputy Coroner/On Call – Pay grade 7 - $21.54/hour effective 12/31/17, not to exceed 1,000 hours annually.

Coroner – Olivia A. Forney as full time replacement Deputy Coroner - Pay grade 7 - $18.08/hour effective 12/31/17.

**5.0 REPORTS/INFORMATION ITEMS**

5.1 Recognize Leadership Lycoming Class of 2018.

**6.0 COMMISSIONER COMMENT:**

**7.0 PUBLIC COMMENT:**

**8.0 NEXT REGULARLY SCHEDULED MEETING:** Planning Session on Tuesday, December 19, 2017.

**9.0 ADJOURN COMMISSIONERS’ MEETING.**