

Commissioners:

R. JACK MCKERNAN
Chairman

TONY R. MUSSARE
Vice Chairman

RICHARD MIRABITO
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*

J. DAVID SMITH
Solicitor

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COUNTY of LYCOMING
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**Minutes of the Meeting of
August 3, 2017
Board Room, Executive Plaza
Pine Street, Williamsport**

Commissioner McKernan - Present
Commissioner Mussare - Present
Commissioner Mirabito - Present

Solicitor Smith - Present

1.0 OPERATIONS

1.1 CONVENE COMMISSIONERS MEETING. Mr. McKernan convened the Commissioners Meeting 10:04 a.m.

1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved the minutes of the previous meeting as they are recorded.

1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mr. McKernan opened the floor to public comment on agenda items only, and none were received.

2.0 ACTION ITEMS

2.1 ADOPT RESOLUTION 2017-19. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), adopted resolution 2017-19 accepting grant from Muncy Bank in the amount of \$12,500. Josh Schnitzlein explained this is an example of a public/private partnership and will be used toward a flood risk study in Muncy.

2.2 APPROVE PSA WITH STEELFUSION. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved professional service agreement with SteelFusion for the Coroner's Office.

2.3 APPROVE AIR QUALITY COMPLIANCE CERTIFICATION. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved Air Quality Annual Compliance certification submission to PADEP.

2.4 APPROVE QUOTE FROM GREEN MACHINE SALES. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved quote from Green Machine Sales, LLC, for repair and parts in the amount of \$34,865.80.

2.5 APPROVE QUOTE FROM SNYDER EQUIPMENT COMPANY. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved quote from Snyder Equipment Company in the amount of \$34,460.

2.6 APPROVE QUOTE FROM EPLUS. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved quote from ePlus for the annual Smartnet Nexus renewal in the amount of \$12,906.

2.7 APPROVE PERSONNEL ACTIONS. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved the following personnel actions:
Prison – Maggie L. Marshall as full time replacement Female Correctional Officer Relief (M/F) – COI - \$16.01/hour effective 8/14/17.
DPS Communications – Stephanie L. Knepp as full time replacement Telecommunicator I w/o/e – pay grade 6 - \$16.59/hour effective 8/7/17.

Mr. McKernan recessed the Commissioners' Meeting at 10:28 a.m.

4.0 BOARD OF ASSESSMENT REVISION

4.1 CONVENE BOARD OF ASSESSMENT REVISION. Mr. McKernan convened the Board of Assessment Revision at 10:28 a.m.

4.2 APPROVE REAL ESTATE EXONERATIONS. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved the following real estate exonerations:

- Parcel 34-009-200 for P&C LLC 175 Streibeigh Lane in the amount due to Property Split/Clerical Error.
- Parcel 37-003-123 for Casi & Jesse Confer 8 Center Ave due to Veteran's Exemption.
- Parcel 75-013-713 for George & Karn Wolfe 318 Woodland Ave due to Veteran's Exemption.

4.3 ADJOURN BOARD OF ASSESSMENT REVISION. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), adjourned the Board of Assessment Revision at 10:30 a.m.

Mr. McKernan reconvened the Commissioners' Meeting at 10:30 a.m.

5.0 REPORTS / INFORMATION ITEMS.

5.1 The Commissioners recognize Karl Baldys for serving as the only solicitor to the Zoning Hearing Board for 25 years.

John Lavelle detailed Attorney Baldys' positive presence and explained how he was always supportive and encouraging. His calm and cool demeanor helped especially during tense hearings.

Karl Baldys thanked the Commissioners and everyone for the recognition. He said it was a privilege to represent the Zoning Hearing Board.

5.2 Michael Hnatin announced that LCRMS is requesting bids for HDPE pipe and landfill gaswell accessories.

5.3 Kristin McLaughlin of SEDA COG presented 2017 CDBG project review (see attached).

6.0 COMMISSIONER COMMENT.

Mr. Mirabito had answers for the questions Todd Lauer previously raised but since Mr. Lauer was not present felt he should provide his comments at a later time in Mr. Lauer's presence.

Mr. Mussare talked about the MS4 regulations meeting he attended, and the extreme cost to municipalities. He said that Congressman Marino is huge advocate for us. He urges citizens to contact their congressmen and other elected officials to encourage them to provide a solution.

Mr. Mirabito agreed and said this needs to be a national solution.

Mr. McKernan commented about marijuana legalization. He said he does not support recreational use, but he highly supports medicinal uses.

Mr. McKernan commented on the Repasz band historical marker. The program for the marker was a good one. John Piper gave an historical overview of the band.

Mr. Mirabito clarified the difference between decriminalization and legalization of marijuana. The focus instead needs to be on the more serious problems such as heroin.

7.0 PUBLIC COMMENT. Mr. McKernan opened the floor to public comment and the following were received:

Scott Miller of Tucker Street in Williamsport talked about elusive medical care. He detailed the issue his sister has due to being in chronic pain. He said it is easier and cheaper to get in the methodone clinic to than to manger her pain properly. He added that very few places take Geisinger in surance. He suggested that the Commissioners get rid of Susquehanna Health since they are not doing their mission. He gave details of his autistic daughter

needing a root canal and said there was a six month wait. Geisinger insurance is so defective Geisinger won't even take it.

Melissa Farnich from Amerihealth and of Montoursville and Tammy Pursell from the Special Kids Network of Bloomsburg spoke about the community education for emergency preparedness for the special needs community. There are five different places to register to prepare for an emergency for a special needs person. This is frustrating and the information should be integrated and shared among the entities.

Mr. Mirabito agreed to look into this.

Larry Stout from the Webb Weekly thanked the Commissioners and commended them on their work. He said this board is responsive and engaged in the community.

Mr. Mirabito thanked Mr. Stout for covering the county.

8.0 NEXT REGULARLY SCHEDULED MEETING. Mr. McKernan announced the next regularly scheduled meeting as a work session on Tuesday, August 1, 2017.

9.0 ADJOURN COMMISSIONERS' MEETING. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), adjourned the Commissioners' Meeting at 11:21 a.m.

**COUNTY OF LYCOMING
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
PROJECT REVIEW
FFY 2017**

**LYCOMING COUNTY EXECUTIVE PLAZA BUILDING
COMMISSIONERS' MEETING ROOM**

August 3, 2017, 10:00 a.m.

I. County of Lycoming's FFY 2017 CDBG Allocation:

- | | |
|------------------------------|------------|
| • County | \$ 247,101 |
| • Jersey Shore Borough | \$ 85,006 |
| • Montoursville Borough | \$ 87,045 |
| • South Williamsport Borough | \$ 101,204 |
| • Total Combined | \$ 520,356 |

II. Project Evaluation Criteria:

- Eligibility
- Fundability
- Timeliness
- Financial Need
- Fair Share when applicable
- Attendance at Workshop and First Public Hearing

III. Projects Proposed for County FFY 2017 CDBG Funding:

1. **Applicant:** YWCA Northcentral PA
Activity: Texting Services for Individuals Served by the YWCA
Project Cost: \$16,838
CDBG Request: \$16,838

Description: Develop public service to provide 24/7 comprehensive crisis care for victims of domestic violence and sexual assault via text messaging and online chat. This project is eligible as a public service and fundable based on presumed benefit to low- to moderate-income persons (battered spouses, abused children).

2. **Applicant:** YWCA Northcentral PA
Activity: Plumbing Renovation
Project Cost: \$40,000
CDBG Request: \$20,800

Description: Remove and replace almost 100-year-old water piping and install new shut-off valves, which would allow the YWCA to complete plumbing repairs, when necessary, without shutting off all water to the building. This project is eligible as a public facility and fundable based on presumed benefit to low- to moderate-income persons (homeless persons, battered spouses, abused children).

3. **Applicant:** Franklin Township/Lycoming County Water and Sewer Authority
Activity: Lairdsville Sanitary Sewer
Project Cost: \$2,000,000
CDBG Request: \$250,000
Description: Construction of low-pressure system to service the village of Lairdsville, Franklin Township. This project is eligible as a public facility; fundability would be based on the outcome of a resident survey to demonstrate low- to moderate-income benefit (currently underway).
4. **Applicant:** STEP, Inc.
Activity: Lycoming County Homes in Need, Borough of Muncy.
Project Cost: \$750,000
CDBG Request: \$75,000
Description: Owner-occupied housing rehabilitation in the Borough of Muncy. This project is eligible as housing rehabilitation and fundable based on the income of the property owner.
5. **Applicant:** American Rescue Workers, Inc
Activity: Elmira Street Building Renovations
Project Cost: \$360,000
CDBG Request: \$187,200
Description: Phase II of repairs to bricks and mortar, as well as painting to the American Rescue Workers building which houses the organization's homeless shelter for men, long-term residential job training program, store and recycling operations. This project would be eligible as a public facility improvement and fundable based on presumed benefit to low- to moderate- income persons (homeless).
6. **Applicant:** Washington Township
Activity: Back Road Reconstruction
Project Cost: \$203,280
CDBG Request: \$203,280
Description: Reconstruction and raising of Back Road southeast of the village of Elimspport, Washington Township, for flood hazard mitigation. This project is eligible as a public improvement; fundability would be based on the outcome of a resident survey to demonstrate low- to moderate-income benefit (currently underway).
7. **Administration:** 18% of total contract \$93,640
- County staff time while working directly on CDBG related activities
 - Planning studies related directly to community development in the County
 - SEDA-COG contract based on Scope of Services discussed
 - This will include the administration of the County's CDBG funds, as well as South Williamsport, Jersey Shore, and Montoursville Boroughs that now will receive their CDBG funds through the County's contract.

IV. Project Finalization

- The Project Finalization meeting, at which time the Commissioners will approve project rankings and funding amounts, will be held on September 7, 2017, at 10:00 a.m.