

Commissioners:

R. JACK MCKERNAN
Chairman

TONY R. MUSSARE
Vice Chairman

RICHARD MIRABITO
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*

J. DAVID SMITH
Solicitor

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**Minutes of the Meeting of
July 11, 2017
Board Room, Executive Plaza
Pine Street, Williamsport**

Commissioner McKernan - Present
Commissioner Mussare - Present
Commissioner Mirabito - Present

Solicitor Smith - Present

1.0 OPERATIONS

1.1 CONVENE COMMISSIONERS MEETING. Mr. McKernan convened the Commissioners Meeting 10:04 a.m.

1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved the minutes of the previous meeting as they are recorded.

1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mr. McKernan opened the floor to public comment on agenda items only, and none were received.

1.3 BID OPENING. Deputy Controller Rogers opened bids for Lycoming County Bridge Repair (2nd bid) (11 bidders). Mr. Mussare commented that there is a very large range in prices. Mark Murawski said that the apparent low bidder, Lycoming Supply, has done all previous contract work on the covered bridges. However, the paperwork will be closely looked at.

2.0 ACTION ITEMS

2.1 APPROVE CASH REQUIREMENT REPORT. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved accounts payable cash requirement report through July 19, 2017, for payment on July 12, 2017 in the amount of \$644,706.26.

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2.2 APPROVE AMENDMENT TO PSA WITH MARKS, MCLAUGHLIN & DENNEHY.

A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved amendment to professional service agreement with Marks, McLaughlin & Dennehy for Mental Health Hearings for the Public Defender's Office.

2.3 APPROVE SUB CONTRACT WITH JAMES V. BROWN LIBRARY.

A motion by Mr. McKernan and seconded by Mr. Mirabito and passed (3-0), approved subrecipient monitoring contract with the James V. Brown Library for the Keystone Recreation, Park and Conservation Fund grant in the amount of \$40,000.

2.4 APPROVE FIRST COMMUNITY FOUNDATION PARTNERSHIP GRANT

APPLICATION. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved Williamsport Lycoming Community Fund grant application with First Community Foundation Partnership in the amount of \$89,610 for expansion of the re-entry programming.

2.5 APPROVE PSA WITH ENGINUITY.

A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved professional service agreement with Enginuity-LY for cooling tower in the amount of \$59,561.68.

2.6 APPROVE PSA WITH BARR CONSTRUCTION.

A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved professional service agreement with Barr Construction for pre-release center roof in the amount of \$11,850.

2.7 APPROVE CHANGE ORDER WITH PORT ELEVATOR.

A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved change order from Port Elevator Inc. in the amount of \$24,530.

Mr. George explained that the current elevators are old and parts for repairs for them are hard to be found.

2.8 APPROVE UPDATE TO TDA.

A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved update to TDA - DPS Communications - the addition of a full time Temporary Assistant Communications Specialist - Pay grade 9.

2.9 APPROVE PERSONNEL ACTIONS.

A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved the following personnel actions:
Pre-Release - Lisa M. Norton as full time replacement Female Resident Supervisor - Pay grade 5 - \$15.22/hour effective 7/16/17.

Prison - Dustin C. Heiser as full time replacement Correctional Officer Relief - COI - \$16.01/hour effective 7/31/17.

Information Services - Christopher B. Cooley as full time replacement Network Engineer - Pay grade 8 - \$38,548.49/annually effective 7/31/17.

Sheriff – Ryan I. Kepner as full time replacement Deputy Sheriff– Pay grade 7 - \$18.08/hour effective 8/13/17.
Sheriff – Stacey M. Lepley as full time replacement Deputy Sheriff– Pay grade 7 - \$18.08/hour effective 7/17/17.
DPS Communications – promotion of Jacob E. Winter as full time replacement Telecommunicator II – Pay grade 8 - \$20.67/hour effective 7/2/17.

Mr. McKernan recessed the Commissioners' Meeting at 10:42 a.m.

3.0 SALARY BOARD

3.1 CONVENE SALARY BOARD. Deputy Controller Collins was present.

3.2 DPS COMMUNICATIONS - A motion by Mrs. Collins and seconded by Mr. Mirabito and passed (4-0), approved the. Approve update to the Salary Schedule: DPS Communications - full time Temporary Assistant Communications Specialist – Pay grade 9.

3.3 ADJOURN SALARY BOARD. A motion by Mrs. Collins and seconded by Mr. Mussare and passed (4-0), adjourned the Salary Board at 10:42 a.m.

Mr. McKernan reconvened the Commissioners' Meeting at 10:42 a.m.

2.10 APPROVE PERSONNEL ACTION. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved the following personnel action:
DPS Communications – promotion of Scott W. Konkle as full time Temporary Assistant Communications Specialist – Pay grade 9 - \$30.06/hour effective 7/16/17.

5.0 REPORTS / INFORMATION ITEMS.

5.1 John Yingling announced the Lycoming County Commissioners/Department of Public Safety will be hosting a Lycoming County Fire Service Leadership / Local Government Symposium on Saturday, July 15 from 8:00 a.m. – 1200 noon at the Trade & Transit II Center.

6.0 COMMISSIONER COMMENT.

Mr. McKernan explained the reason that there is a formal meeting today instead of a work session is that the Commissioners were invited to Washington DC on Thursday.

Mr. Mussare presented a fact sheet that allows for retired individuals to pay less for vehicle registration. Additionally he commented on the state budget passage and the training cuts for the Sheriff's Deputies.

Mr. Mirabito announced that they Commissioners held a conference call with Senator Casey regarding the opioid overdoses and local impacts. He said that the Medicaid expansion has helped in this regard.

Mr. McKernan suggested that a relaxation of HIPPA laws would better help those who are treated for overdoses in certain situations.

7.0 PUBLIC COMMENT. Mr. McKernan opened the floor to public comment and the following were received:

Todd Lauer of Jersey Shore asked questions regarding several action items. Mr. Mirabito and Mr. McKernan answered those questions.

Todd Lauer of Jersey Shore asked who sets pay grades for the hiring of county employees.

Mr. McKernan said the salary board does, made up of the Commissioners and the Controller.

Todd Lauer of Jersey Shore asked if any comment could be made on the lawsuit. Mr. McKernan said there is no comment.

8.0 NEXT REGULARLY SCHEDULED MEETING. Mr. McKernan announced the next regularly scheduled meeting as a work session on Tuesday, July 18, 2017. No meeting this Thursday, July 13, 2017.

9.0 ADJOURN COMMISSIONERS' MEETING. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), adjourned the Commissioners' Meeting at 11:02 a.m.