

Commissioners:

SCOTT L. METZGER
Chairman

TONY R. MUSSARE
Vice Chairman

RICHARD MIRABITO
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*

J. DAVID SMITH
Solicitor

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**LYCOMING COUNTY BOARD OF COMMISSIONERS
PUBLIC MEETING MINUTES
TUESDAY, DECEMBER 14, 2021
10:00 A.M.**

Present:

Commissioner Metzger

Commissioner Mussare

Commissioner Mirabito

Director McDermott

Solicitor Wiley

ADDITIONS TO AGENDA NOT PREVIOUSLY POSTED

- Chris Ebner – Approve Telemental Health Services Agreement (**Action Item, 9.5**).

1.0 OPERATIONS

1.1 Opening Prayer

1.2 Pledge of Allegiance

1.3 Convene Commissioners' Public Meeting

1.4 Approve the Minutes of the Previous Meeting

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.

1.5 Public Comment (Agenda Items Only)

*Moved *7.3 to 1.6*

1.7 County Department Informational Series: "What They Do for You?"

- Krista Rogers – Controller's Office

Note: Due to Ms. Rogers Pending Litigation she declined giving any departmental information for Controllers Office.

2.0 BID OPENING

2.1 Krista Rogers – Open the following bids:

- Timber Run Industrial Park Access Improvements:

HRI Inc.-West Region, \$1,063,360

New Enterprise Stone and Lime, \$1,029,012.50

Dave Gutelius Excavating, Inc. \$965,879

Glenn Hawbaker, Inc. \$829,995

- Collection and Disposal of Trash and Recyclable Materials for Lycoming County Facilities.

Fred Hamm will be reviewed due to bidding components

3.0 ACCOUNTS PAYABLE CASH REQUIREMENT

3.1 Brandy Clemens – Approve accounts payable cash requirement report for invoices due through 12/22/2021 to be paid on 12/15/2021, added one Poll Worker check for \$215.12 bringing total to \$1,062,828.53

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.

4.0 SERVICE AWARDS

4.1 Acknowledge the following employee service award:

- Steve Smith, 10 years of service

Note: Mr. Smith received his service award on 12/13/2021 at the RMS Holiday Luncheon.

5.0 TDA ACTIONS

5.1 Roxanne Grieco – Approve update to the TDA Report:

- Pre-Release Center: Change Female Resident Supervisor II, Paygrade 7/8 to Resident Supervisor II, Paygrade 7/8, Effective immediately.

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.

6.0 PERSONNEL ACTIONS

6.1 Roxanne Grieco – Approve the following personnel action(s):

- Courts: Helen Mastracco, Clerk III, Part Time Replacement, Paygrade 4, \$13.09/hour, not to exceed 1,000 hours annually, Effective 12/20/21.
- Courts: Christine B. Swisher, Scheduling Technician, Full Time Replacement, Paygrade 6, \$16.76/hour, Effective 12/27/21.
- Sheriff: Tami Lin Wenner, Clerk III, Full Time Replacement, Paygrade 4, \$14.09/hour, Effective 12/20/21.
- Pre-Release Center: Christopher Heisley, Resident Supervisor, Full Time Replacement, Paygrade 5, \$15.37/hour, Effective 12/20/21.
- Information Services: Jason A. Clarke, Senior Network Engineer, Reclassification, Paygrade 10, \$58,327.50/salary, Effective 12/12/21.

Mr. Mirabito moved to approve all actions. Mr. Mussare 2nd the motion. Approved 3-0.

7.0 INFORMATION ITEMS

7.1 Mya Toon/Austin Daily – Acknowledge the County will be requesting bids for Construction of Bridge Bundling 2 and 3.

7.2 Mya Toon/Austin Daily – Acknowledge the County will be requesting proposals for Construction Inspection Services for Bridge Bundling 2, 3, and 4.

***7.3** Commissioner Mussare – Acknowledge Barry Rake for his effort and distribution of 15,000 water bottles to youth in Lycoming County toward the “Say No to Drugs” campaign.

***NOTE: THIS ITEM WAS MOVED TO ITEM 1.6**

Commissioner Mussare introduced Barry Rake:

Barry Rake reported the Anti-Drug Awareness Program that began in 2017, “To Smart to Start” and voluntarily distributed 15,000 to our student communities, which included a book mark for their parents that highlighted how to speak to children about drugs. All Bottles were purchased via a Grant Program.

Recess Commissioners’ Public Meeting for the Board of Assessment Revisions

8.0 BOARD OF ASSESSMENT REVISIONS

8.1 Convene Board of Assessment Revisions.

8.2 Brooke Wright – Approve the following real estate refunds:
• 72-002-428 – Larry & Connie Paulhamus - \$132.27

8.3 Adjourn Board of Assessment Revisions.

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.

Reconvene Commissioners’ Public Meeting

9.0 ACTION ITEMS

9.1 Brandy Clemens – Vote to approve Resolution 2021-16 for 2022 Operating Budget.
Mr. Mirabito moved to approve and adopt. Mr. Mussare 2nd the motion. Approved 3-0.

9.2 Brandy Clemens – Vote to approve Resolution 2021-17 for 2022 5-Year Capital Plan.
Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.

9.3 Brandy Clemens – Vote to approve Resolution 2021-18 for 2022 Millage Rate.
Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.

9.4 Brandy Clemens – Vote to approve Resolution 2021-19 for 2022 Predetermined Ratio.
Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.

9.5 Chris Ebner – Vote to approve Telemental Health Services Agreement (Paid for by the Joinder).
Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.

9.6 Matthew Long – Vote to approve the transfer of Nutrient Trading program funds to the Countywide Clean Water Action Plan (CAP).
Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.

9.7 Mya Toon – Vote to approve Agreement with Geisinger Clinic on behalf of itself and employees, Dr. Pat Bruno (2022 Budgeted Item).
Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.

9.8 Mya Toon – Vote to approve Proposal and Sales Agreement with Supply Source (2022 Budgeted Funds Available).
Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.

- 9.9 Mya Toon – Vote to approve Act 137 Agreement with Sojourner Truth Ministries, Inc. (Act 137 Funds approved).
Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.
- 9.10 Mya Toon – Vote to approve Agreement with Oasis Management Systems, Inc. (2022 Budgeted Item).
Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.
- 9.11 Jerry Kennedy – Vote to approve purchase quote with CDW-G (2022 Budgeted Item).
Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.
- 9.12 Steven Simms – Vote to approve Agreement with Susquehanna Motor Company, Inc. (2022 Budgeted Item). (presented via telephone by Jason Yorks)
Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.
- 9.13 Billy Clees – Vote to approve additional funds request form to the Department of Environmental Protection for the CAP Implementation Grant (100% grant funded).
Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.
- 9.14 Kristin McLaughlin – Vote to approve Amendment 1 to Subrecipient Agreement with Franklin Township (100% CDBG funded).
Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.
- 9.15 Kristin McLaughlin – Vote to approve Resolution 2021-20 CDBG FFY 2021 Funding.
Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.
- 9.16 Leslie Kilpatrick – Vote to approve Amendment to Agreement with Windstream Communications (2022 Budgeted Item).
Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.
- 9.17 Matthew McDermott – Vote to reappoint/appoint member(s) to the following:
- Lycoming County Housing Authority (5 Year Term)
Reappoint: Nicoya Catino
Term Start: January 01, 2022 Term End: December 31, 2026

- Lycoming County Agriculture and Land Preservation Board (4 Year Term)
 Reappoint: Donald Hepburn
 Term Start: January 01, 2022 Term End: December 31, 2025

 Reappoint: John Schon
 Term Start: January 01, 2022 Term End: December 31, 2025

 Appoint: Daryl Krotzer
 Term Start: January 01, 2022 Term End: December 31, 2025
- Lycoming County Planning Commission Board (4 Year Term)
 Reappoint: Chase Kelch
 Term Start: January 01, 2022 Term End: December 31, 2025

 Appoint: Denise Reis
 Term Start: January 01, 2022 Term End: December 31, 2025
- Lycoming County Zoning Hearing Board (4 Year Term)
 Reappoint: Dan Clark
 Term Start: January 01, 2022 Term End: December 31, 2025

Mr. Mirabito moved to approve all. Mr. Mussare 2nd the motion. Approved 3-0.

10.0 COMMISSIONER COMMENT

Mr. Mussare thanked our local Representatives for all their hard work on RCAP funds. He also thanked Mr. Hutchison for agreeing to a month-to-month lease for the Solomon Building.

Mr. Mirabito would also like to thank Governor Wolf & Senator Yaw who have also worked hard to bring RCAP funds back to the County that are so worthwhile to our constituents.

Mr. Metzger read highlights of an article from Golf Magazine author Sean Zak writes about Lycoming County and our self-sustaining Municipal Golf Course, White Deer Run and the fact they were able to hand the County a check for \$25,000- He also thanked his friend from Texas for sharing the article.

11.0 PUBLIC COMMENT

Speakers who wish to address the Board of Commissioners will be limited for no more than three (3) minutes on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

YouTube/Public Chat Comments:

T

Thomas Adams December 18'th is the day of the public prayer meeting, beginning 10am - noon; come in and leave as you are able. It is being held at the Savoy Plaza in a meeting room next to Pudgies. This is for the

T

Thomas Adams purpose of turning our hearts, minds and souls back to the direction of God, as our Founders understood to be necessary for liberty, justice and peace to thrive, we must, as a society, in all humility

T

Thomas Adams and repentance of personal, community and national sin, seek His Wisdom, Direction, Mercies and Grace to take a stand against the tyrannical efforts of ideologues steeped in selfishness, I

T

Thomas Adams misinformation (by ignorance or manipulation) and the use of coercion to control and destroy Freedom, Truth and Happiness of our citizens as individuals and our society as a whole. This is also for

T

Thomas Adams the purpose to bring people together to encourage their pastors and churches to get involved with Truth and Righteousness in the public square as our Founders practiced following the examples of Jesus



Jeff Will Try While I'm sure we could have a rousing discussion on the values Jesus espoused @Thomas Adams, I don't think this comments section would be the best place; let's do our part to keep it spam free

T

Thomas Adams the prophets and the apostles as recorded in The Bible. We cannot have the things our forefathers fought, suffered and died for without God's people taking a stand against evil in all humility. May

T

Thomas Adams Divine Providence grant us the Wisdom, Meekness and Courage to do what is Right in accordance to our state and federal constitutions in the Spirit of The Declaration of Independence and its' preamble!

T

Thomas Adams Thank-you Tom Adams, Williamsport.

C

Chad Riley I'm sad to see the carbon nutrient credit program go away. that benefitted/incentivised a lot of farmers who were doing their part to help keep the environment clean.

C

Chad Riley I also am happy that the county is purchasing a no til drill and is helping the local farmers be able to use this piece of equipment to help the environment at a discounted rental rate.

C

Chad Riley However, I feel sad for the farmers who have already spent a significant amount of money to purchase this piece of equipment and are not able to reap the benefits of this new piece of equipment.

C

Chad Riley Especially, those farmers who were doing their part with the carbon nutrient credits and also already had no til drills and are now losing the benefits of both.

C

Chad Riley Maybe consider giving the farmers who already have/own/use no till drills who spent the money on the equipment who don't benefit from the new piece of equipment and also lost out on the carbon nutrient

C

Chad Riley nutrient credits and have been doing their part to help the environment a tax break of so many dollars an acre for using their own equipment? Just my thoughts! Thanks

12.0 **NEXT SCHEDULED MEETING** The next Commissioners Public Meeting will be held on Tuesday, December 21, 2021, at 10:00 A.M. in the Commissioner's Board Room, 1st Floor, Executive Plaza, 330 Pine Street, Williamsport, PA 17701.

<https://www.youtube.com/watch?v=dSZU6rCp2OM>