

Commissioners:

SCOTT L. METZGER
Chairman

TONY R. MUSSARE
Vice Chairman

RICHARD MIRABITO
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*

J. DAVID SMITH
Solicitor

Telephone (570) 320-2124
Fax (570) 320-2127

COUNTY of LYCOMING
48 WEST THIRD STREET
WILLIAMSPORT, PA 17701

www.lyco.org
county.commissioners@lyco.org

**LYCOMING COUNTY BOARD OF COMMISSIONERS
PUBLIC MEETING MINUTES
THURSDAY, AUGUST 11, 2022
10:00 A.M.**

**Present In-Person: Commissioner Metzger, Commissioner Mirabito, Commissioner Mussare
Director Matthew McDermott and , Christopher Kenyon, Solicitor.**

ADDITIONS/CHANGES TO AGENDA NOT PREVIOUSLY POSTED

- Add Personnel Actions 4.0: Jessica Segraves – Vote to approve personnel actions for the month of August (new process).
- Clarify Reports Item 3.3: Jessica Segraves – Vote to approve personnel actions for the month of July (old process).

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Public Meeting
- 1.4 Approve the Minutes of the Previous Meeting

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

- 1.5 Public Comment on Agenda Items Only
NONE
- 1.6 Proclamation – National Breastfeeding Month

1.0 SERVICE AWARDS

- 1.1 Board of Commissioners – Recognize the following individual(s) on their service to Lycoming County:
 - Judge Tira: Kate Ferguson – 10 years

3.0 REPORTS

- 3.1 Brandy Clemens – Vote for ratification of the invoices due through 08/17/2022 that were paid on 08/10/2022 in the amount of \$1,558,242.11.

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

- 3.2 Mya Toon – (via telephone) Acknowledge the list of contracts approved by the Director of Administration for the month of July.

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

- 4.0 Jessica Segraves – Vote to approve personnel actions for the month of July. PERSONNEL

ACTIONS

VOTE TO TABLE 4.0

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

*****Recess Commissioners' Public Meeting for Executive Session
Reconvene Commissioners' Public Meeting***

4.1 Jessica Segraves – Approve the following Personnel Actions for the month of August:

- Public Defender: Taylor Paulhamus, Temporary Law Clerk, Full-time new position, Paygrade 9, \$43,666.73 annually, 75 hours per pay period, Effective 8/15/2022.
- Facilities Management: Kaylee Richhart, Custodial Worker, Full-time replacement, Paygrade 2, \$12.21 per hour, 75 hours per pay period, Effective 8/15/2022.
- Resource Management Services: Michael Brown, Truck Driver – Transfer Station, Full-time replacement, Paygrade 6, \$18.00 per hour, 80 hours per Pay Period, Effective 8/15/2022.
- Prison: Richard Rakestraw, CO I, Full-time replacement, \$18.10 per hour, 80 hours per pay period, Effective 8/15/2022.
- Prison: Michael White, Lieutenant, Promotion, Full-time replacement, Paygrade 10, \$29.96 per hour, 80 hours per Pay Period, Effective 8/21/22.
- Pre-Release Center: James Hine, Morning Driver, Part-time replacement, Paygrade 4, \$13.42 per hour, not to exceed 1000 hours annually, Effective 8/22/2022.
- Planning and Community Development: Maleick Fleming, Community and Development Planner, Full-time replacement, Paygrade 9, \$43,666.73 annually, 75 hours per pay period, Effective 8/29/2022.
- Courts: Heather Klem, Law Library Director, Part-time replacement, \$22.39 per hour, Not to exceed 1000 hours annually, Effective 9/5/2022.

- Courts: Taaha Rehmani, Law Clerk I, Full-time replacement, Paygrade 9, \$43,666.73, 75 hours per pay period, Effective 9/13/2022, CHANGED TO 08/29/2022

Mr. Mirabito moved to approve 4.1. Mr. Mussare 2nd the motion. Approved 3-0

Recess Commissioners' Public Meeting for the Salary Board

5.0 SALARY BOARD

5.1 Convene Salary Board.

5.2 Jessica Segraves –Vote to approve the following salary board actions:

- Human Resources: Benefit Specialist Paygrade 6 to Benefit Specialist Paygrade 7.
- Human Resources: HR Generalist Paygrade 9 to Paygrade 6.
- Human Resources: Eliminate Clerk IV position.
- Human Resources: Eliminate Clerk III/Floater position.
- Commissioners: Administrative Manager Paygrade 8 to Administrative Coordinator Paygrade 6.
- Commissioners: Executive Secretary Paygrade 5 to Administrative Coordinator Paygrade 6.
- Information Services: JNET Coordinator, part-time position, not to exceed 1,000 hours per year, \$20.00/hour.

Mrs. Roger moved to approve. Mr. Mussare 2nd the motion. Approved 4-0

5.3 Adjourn Salary Board.

Reconvene Commissioners' Public Meeting

6.0 TDA ACTIONS

6.1 Jessica Segraves – Vote to approve the following TDA actions:

- Human Resources: Change Benefit Specialist from Paygrade 6 to Paygrade 7.
- Human Resources: Change HR Generalist from Paygrade 9 to Paygrade 6.
- Human Resources: Eliminate Clerk IV position.

- Human Resources: Eliminate Clerk III/Floater position.
- Commissioners' Office: Change Administrative Manager, Paygrade 8 to Administrative Coordinator, Paygrade 6.
- Commissioners' Office: Change Executive Secretary, Paygrade 5 to Administrative Coordinator Paygrade 6.
- Information Services: Addition of (1) JNET Coordinator, Part-Time, not to exceed 1,000 hours annually, \$20.00/hr.

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

Recess Commissioners' Public Meeting for the Board of Assessment Revisions

7.0 BOARD OF ASSESSMENT REVISIONS

7.1 Convene Board of Assessment Revisions.

7.2 Brooke Wright – (via telephone) Approve the following real estate refunds:

- 45-366-189.B – Douglas & Deborah Hopple - \$313.29

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

7.3 Adjourn Board of Assessment Revisions.

Reconvene Commissioners' Public Meeting

8.0 ACTION ITEMS

8.1 Kristin McLaughlin – (via telephone) Vote to approve Subrecipient Agreement with Montgomery Water Authority (CDBG FFY21).

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

8.2 Mya Toon – (via Vote to approve Resolution 2022-14 regarding the filing of an electronic Redevelopment Assistance Capital program application for Old City Williamsport Mixed-Use Development.

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

8.3 Forrest Lehman – Vote to approve Resolution 2022-15 regarding federal election records (2022 budgeted item).

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

8.4 Forrest Lehman – Vote to approve the submittal of an Election Integrity Grant Program grant application to Department of Community and Economic Development.

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

8.5 Leslie Kilpatrick – Vote to approve Amendment Maintenance Agreement with Marco Technologies LLC. (2022 budgeted item).

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

8.6 Nancy Ackley – Vote to approve Service Agreement with Chester County (2022 budgeted item).

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

8.7 Beth Baylor – (via telephone) Vote to approve Agreement with McClure Company (2022 budgeted item).

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

8.8 Jason Yorks – (Steve Sims presenting) Vote to award bid for leachate hauling to Xtreme Truckin, LLC and Miller Environmental Group Inc. (2022 budgeted item).

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

8.9 Ken George – Vote to approve Agreement with Lezzer Commercial Door (2022 budget funds available).

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

9.0 COMMISSIONER COMMENT

Mr. Mussare topics from CCAP Act 77 flaws, loss of many Directors of Election Administration, digital divides, and economic development futuristically requires us to rethink our funding resources and strategically

Mr. Mirabito thanked employees for their diligence during times of transition in departments and to all those that do other duties to keep the County going. Expressed concerns for the need for more mental health funding and public education.

Mr. Metzger spoke of South West Regional Championship event - reminds us we each get 24 hours a day – and to make our moments count—by kindness and helping one another.

10.0 GENERAL PUBLIC COMMENT

Speakers who wish to address the Board of Commissioners will be limited for no more than three (3) minutes on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

John Yingling/Limestone Township: Representing Nippenose Fire Department (President and Safety Officer) sending heartfelt thanks to Commissioners for allotting funds to local fire departments.

Bob Pryor/Limestone Township: Thanked Commissioners for all they do and also Forrest Lehman, Director of Voters Services for all he does.

Mary Ann Beam/Plunketts Creek: America250PA vacancy. Would like to have Jim Mothersbaugh appointed (<https://www.america250pa.org>).

Jim Mothersbaugh/Plunketts Creek Road Radio USA: 30th year reaching out to youth about dangers of underage drinking and drug use. Hoping to join merica250PA

Gary /Lycoming County: Topics- Funding for the Career Center, the need for more Law Enforcement, Need for more Mental Health Funding, Local Fentanyl Crisis and Gas Company's.

Tom Adams/Williamsport: Mobile phone companies, newspaper ads, and upcoming events he doesn't support.

YouTube General Public Comment:

J

0:24 Jacob StopperFirst

M

1:05:56 M C-G Regarding the need for poll workers according to Director Lehman: My belief is that there are many applicants for this position that have never been contacted. Why do county employees need to be used?



1:21:08 Jeff Will Try Would any of the commissioners or voter services staff be willing to concede that some of the vacancies were caused by the actions of proponents of the now discredited "stop the steal" movement?



1:21:15 Jeff Will Try It seems conceivable that some people left because they no longer wanted to deal with associated FOIA requests, slander, threats, or harassment from those claiming election fraud.

11.0 NEXT SCHEDULED MEETING

The next Commissioners Public Meeting will be held on **Thursday, August 18, 2022, at 10:00 A.M.** in the Commissioner's Board Room, 1st Floor, Executive Plaza, 330 Pine Street, Williamsport, PA 17701.

To View This Meeting Go To:

https://www.youtube.com/watch?v=fJ_Li2auMk

Proclamation National Breastfeeding Month

WHEREAS, human milk feeding is the biological norm for infant and young child feeding and a proven primary prevention strategy that builds a foundation for life-long health and wellness; and

WHEREAS, all major medical authorities recommend exclusive human milk feeding for the first six months of life, with continued human milk feeding after solid foods are introduced for up to 2 years and beyond; and

WHEREAS, protecting and supporting human milk feeding is essential to ensure critical food security, especially during natural disasters, and immunologic protection for our youngest citizens; and

WHEREAS, Lycoming County recognizes access to parent-friendly and breastfeeding-friendly workplaces and public spaces is a human right; and

WHEREAS, 8 out of 10 of newborns receive human milk at birth, low income families face the most significant barriers for continuation, resulting in only 3 out of 10 of these infants still receiving any human milk at 6 months; and

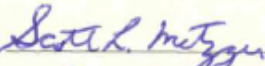
WHEREAS, there are substantial racial and ethnic disparities in access to culturally congruent lactation support resulting in lower initiation and continuation of chest/breastfeeding, which increases preventable diseases and health risks for parent and child; and

WHEREAS, National Breastfeeding Month in August provides an opportunity to identify and address racial inequities and barriers to human milk feeding within Lycoming County with recognition of World Breastfeeding Week, Native Breastfeeding Week, Asian-American Native Hawaiian Pacific Islander Breastfeeding Week, and Black Breastfeeding Week; and

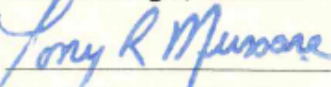
WHEREAS, the consistent and well-documented health, economic, and environmental benefits of human milk feeding show that this is an investment that will continue to produce measurable dividends across the county and many times over for families, employers, and the government.

NOW, THEREFORE BE IT RESOLVED, that Lycoming County Commissioners, designate August 2022 as "Breastfeeding Month" and recognize the essential role of elected and appointed leadership, healthcare systems, non-healthcare support groups, correctional facilities, local businesses and organizations, and education systems in creating a Breastfeeding Family-Friendly Community.

Lycoming County Commissioners



Scott L. Metzger, Chairman



Tony R. Mussare, Vice Chairman



Richard Mirabito, Secretary

