

Commissioners:

SCOTT L. METZGER  
*Chairman*

TONY R. MUSSARE  
*Vice Chairman*

RICHARD MIRABITO  
*Secretary*



MATTHEW A. McDERMOTT  
*Director of Administration  
and Chief Clerk*

J. DAVID SMITH  
*Solicitor*

---

Telephone (570) 320-2124  
Fax (570) 320-2127

COUNTY of LYCOMING  
48 WEST THIRD STREET  
WILLIAMSPORT, PA 17701

---

www.lyco.org  
county.commissioners@lyco.org

**LYCOMING COUNTY BOARD OF COMMISSIONERS  
PUBLIC MEETING MINUTES  
THURSDAY, JUNE 16, 2022  
10:00 A.M.**

**Present In-Person: Commissioner Metzger, Commissioner Mussare, Commissioner Mirabito, and Director McDermott. Via Telephone: Austin White, Solicitor**

**1.0 OPERATIONS**

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Public Meeting
- 1.4 Approve the Minutes of the Previous Meeting

**Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0**

- 1.5 Public Comment on Agenda Items Only

**2.0 BID OPENING**

- 2.1 Krista Rogers – (presented by Nicki Gottschall via telephone) Open the following bid:

- **Bids for Leachate Hauling**

Xtreme Trucking, LLC	6/7/2022 4:57 PM
Miller Environmental Group Inc.	6/9/2022 4:28 PM

**3.0 REPORTS**

- 3.1 Jessica Segraves– Vote to approve the personnel actions report for the month of May.

**Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0**

- 3.2 Jessica Segraves – Vote to approve TDA action.

**Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0**

- 3.3 Reighanna Mellott – Vote to approve accounts payable cash requirement reports for invoices due through 06/15/2022, paid 06/08/2022 in the amount of \$1,129,601.05

**Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0**

Ratify invoices due through 06/22/2022. paid on 06/15/2022, in the amount of \$677,672.14

**Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0**

*Recess Commissioners' Public Meeting for the Salary Board*

**4.0 SALARY BOARD**

4.1 Convene Salary Board.

4.2 Jessica Segraves –Vote to approve salary board actions.

**Ms. Gottschall moved to approve. Mr. Mirabito 2<sup>nd</sup> the motion. Approved 4-0**

4.3 Adjourn Salary Board.

*Reconvene Commissioners' Public Meeting*

**5.0 ACTION ITEMS**

5.1 Mya Toon – Vote to approve 2022-2023 Medical Assistance Transportation Program Participation Grant Agreement & Assurance of Compliance.

**Mr. Mirabito moved to approve. Mr. Mussare 2<sup>nd</sup> the motion. Approved 3-0**

5.2 Mya Toon – Vote to award ITB for Food Products to Keyco Distributors, Inc., Feesers, Inc., and Sysco Central PA (2022 budgeted item).

**Mr. Mirabito moved to approve. Mr. Mussare 2<sup>nd</sup> the motion. Approved 3-0**

5.3 Mya Toon – Vote to award ITB for Bread Products to Bimbo Bakeries USA, Inc. (2022 budgeted item).

**Mr. Mirabito moved to approve. Mr. Mussare 2<sup>nd</sup> the motion. Approved 3-0**

5.4 Mya Toon – Vote to approve Change Order #7 with Lecce Electric, Inc. for the construction of a health center (2022 budgeted item).

**Mr. Mirabito moved to approve. Mr. Mussare 2<sup>nd</sup> the motion. Approved 3-0**

5.5 Mya Toon – Vote to award Auction for Miscellaneous Surplus Computer Equipment to Michael Tetteh.

**Mr. Mirabito moved to approve. Mr. Mussare 2<sup>nd</sup> the motion. Approved 3-0**

5.6 Mya Toon – Vote to approve Emergency Management Performance Grant (EMPG) application.

**Mr. Mirabito moved to approve. Mr. Mussare 2<sup>nd</sup> the motion. Approved 3-0**

5.7 Jason Yorks – Vote to approve purchase of Posi Shell Material from LCS Environmental Services (2022 budgeted item).

**Mr. Mirabito moved to approve. Mr. Mussare 2<sup>nd</sup> the motion. Approved 3-0**

5.8 Jason Yorks – Vote to approve submittal of Annual Compliance History Report for the Landfill and Transfer Station to Department of Environmental Protection.

**Mr. Mirabito moved to approve. Mr. Mussare 2<sup>nd</sup> the motion. Approved 3-0**

5.9 Jason Yorks – Vote to approve the purchase of signage for RMS from Sign Shop (2022 budgeted item).

**Mr. Mirabito moved to approve. Mr. Mussare 2<sup>nd</sup> the motion. Approved 3-0**

5.10 Nancy Ackley – Vote to approve Service Agreement with the County of Jefferson (2022 budgeted item).

**Mr. Mirabito moved to approve. Mr. Mussare 2<sup>nd</sup> the motion. Approved 3-0**

5.11 Nancy Ackley – Vote to approve Agreement with Crossroads Counseling, Inc. (2022 budgeted item).

**Mr. Mirabito moved to approve. Mr. Mussare 2<sup>nd</sup> the motion. Approved 3-0**

5.12 Nancy Ackley – Vote to approve Agreement with Community Solutions, Inc. (2022 budgeted item).

**Mr. Mirabito moved to approve. Mr. Mussare 2<sup>nd</sup> the motion. Approved 3-0**

5.13 Beth Baylor – Vote to approve Amendment to Agreement with Daley Tower Service, Inc. (2022 budgeted item).

**Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0**

5.14 Shannon Rossman – Vote to approve Amendment to Master Services Agreement with Wood Environment and Infrastructure Solutions, Inc. (2022 budgeted item).

**Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0**

5.15 Shannon Rossman – Vote to approve Amendment to Change Order #3 with Wood Environment and Infrastructure Solutions, Inc. (2022 budgeted item).

**Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0**

5.16 Shannon Rossman – Vote to approve Amendment to Change Order #4 with Wood Environment and Infrastructure Solutions, Inc. (2022 budgeted item).

**Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0**

5.17 Shannon Rossman – Vote to approve Amendment to Relief Well Oversight and Access Ramp Design Agreement with Wood Environment and Infrastructure Solutions, Inc. (2022 budgeted item).

**Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0**

## 6.0 COMMISSIONER COMMENT

**Mr. Metzger spoke positively of the recent trip to Washington DC, to gain support for the Levee project.**

**Mr. Mirabito gave an invitation to the *Airport Listening Session*, to be held at the Williamsport Airport, June 20, 2022, call for details at 570-320-1887; encouraged the public to attend, speak and to be heard. Reminder that Saturday June 25<sup>th</sup> they will be opening the 13 miles on Route 147 that includes a connector from new highway to Route 61, opening for biking and hiking before opening to traffic. Also, invited public to attend Juneteenth June 18<sup>th</sup> at Brandon Park, 12-5 p.m.**

**Mr. Mussare discussed Commissioners attendance at Tuesdays, Flags Across America event held at Penn College and commented on how enjoyable it is, wishes more public would attend. Very impressed with the dedicated scouts (girls and boys) that attend. He is thankful to the leaders of those troops for the valuable lessons they are teaching our future leaders.**

## 7.0 GENERAL PUBLIC COMMENT

Speakers who wish to address the Board of Commissioners will be limited for no more than three (3) minutes on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

**Shannon Rossman, Planning Department, also attended the Washington DC trip and was very pleased with the amount of time they were allotted to discuss the Levee project.**

**Mark Sortman / Representing Loyalsock Township: Notes the Levee in Loyalsock is in good shape. Would like to see once upcoming Levee project the County is working on is completed; that the Commissioners would make it a legal obligation to follow core engineering recommendation and have city and municipalities be financially responsible for the future maintenance.**

*Public Comment continued*

**Thomas Adams / Williamsport (topics):**

**(Levee) Assumes they have 3-D scans to check pumps; (Airport) talks are very important – important to protect airport from flooding; (Flag Day) is important (Juneteenth) is an interesting piece of history. (George Washington -Military Troops punished for cursing) Mr. Adams feels like cursing lowers morals and morality.**

YouTube Public Comment:



To View This Meeting Go To:

<https://www.youtube.com/watch?v=qv9uV6hXsmU>

#### **8.0 NEXT SCHEDULED MEETING**

The next Commissioners Public Meeting will be held on **Thursday, June 23, 2022, at 10:00 A.M.** in the Commissioner's Board Room, 1st Floor, Executive Plaza, 330 Pine Street, Williamsport, PA 17701.