

# LYCOMING COUNTY ASSESSMENT OFFICE

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R. JACK MCKERNAN  
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*Secretary*

Telephone: (570)327-2301



48 West Third Street, Williamsport PA 17701  
Assessment@lyco.org

## ASSESSMENT

BROOKE E. WRIGHT, CPE  
*Chief Assessor*

MARK J. ANDERSON, CPE  
*Deputy Chief Assessor*

Fax: (570) 327-2309

Parcel #

Dear Taxpayer:

Our records indicate that you recently purchased property located at \_\_\_\_\_ for \$ \_\_\_\_\_

Pennsylvania law requires the Assessment Office to establish market value for all properties within the county. One important tool used to determine an accurate market value is the analysis of sales data.

We want to verify that our information regarding the above sale is correct. Please assist us by completing the questionnaire and returning it to the Assessment Office. Your assistance will ensure that your property assessment, as well as your taxes, is fair and equitable. **This information will be considered confidential.**

Date of Sale \_\_\_\_\_ Total Sale Price \_\_\_\_\_

Was the property advertised as being for sale? \_\_\_\_ Yes \_\_\_\_ No For how long? \_\_\_\_\_

How did you learn of the sale? \_\_\_\_\_

Was this a sale between relatives? \_\_\_\_ Yes \_\_\_\_ No Business Partners? \_\_\_\_ Yes \_\_\_\_ No

Was the seller forced to sell the property? \_\_\_\_ Yes \_\_\_\_ No If yes, please explain \_\_\_\_\_

Was the buyer forced to buy this property? \_\_\_\_ Yes \_\_\_\_ No If yes, please explain \_\_\_\_\_

Please list any personal property items (i.e. appliances, fixtures, hot tubs) included in the total sales price and an estimated value:  
Description \_\_\_\_\_ Value \_\_\_\_\_

Please describe any modifications made to the property since the sale (i.e. outbuilding added or removed, remodeling, new carpet)  
\_\_\_\_\_

Thank you for your cooperation in this matter. If you have further questions please contact the Assessment Office at (570) 327-2301.