

**LYCOMING COUNTY, PENNSYLVANIA MARRIAGE LICENSE INFORMATION: BEFORE calling Dartha for an appointment (570-327-2260) please read the information below.**

1. Both applicants must appear in the presence of the Marriage Clerk to apply for the Marriage License AFTER SETTING UP AN APPOINTMENT with Dartha (570-327-2260).
2. Both applicants must have a photo ID. We will ask for a social security number or passport number.
3. Both applicants must be 18 years of age or older.
4. The fee is \$40.00 cash or check. If cash, an exact dollar amount is required.
5. If either applicant is divorced, a divorce decree copy is required for ALL divorces.
6. If either applicant had a spouse that is deceased, a date of death is required (month, day and year).
7. There is a three day waiting period between the application for a marriage license and the ISSUANCE of the same. A Marriage License is VALID for a period of 60 days AFTER THE ISSUANCE DATE.
8. In rare instances, it is possible to get the three day waiting period waived. To be considered, it is necessary to call well in advance with a verifiable reason. For example, there could possibly be an exception made for military personnel serving out-of-state. There is no guarantee a waiver would be allowed. To request a waiver, please call 570-327-2260.
9. Applicants are eligible for a marriage license 30 days after a divorce is final.
10. A marriage license issued anywhere in the Commonwealth of Pennsylvania is only valid in the Commonwealth of Pennsylvania. The Marriage License may not be used in any other state or country.

**INFORMATION YOU WILL NEED TO KNOW WHEN APPLYING FOR A MARRIAGE LICENSE:**

- \*Make an appointment as soon as possible. Time slots fill up quickly.
- \*Name and mailing address to include the city, township or borough.
- \*Your Occupation, date of birth, age, state (or country) where you were born.
- \*Parents' names and their current place of residence. Also their occupation and birthplace. What is the maiden name of the mother?

**- THE THREE PART FORM WITHIN THE MARRIAGE LICENSE PACKET AFTER APPLYING:**

**TOP PART:** Will stay with the person who marries you for their records.

**MIDDLE PART:** After signed by the Officiant who performs the marriage, you keep this for your records.

**BOTTOM PART:** Filled in by the person who marries you that **MUST** be returned within 10 days of the marriage. Please include a phone number in case there are any questions. Include a return address with the lines provided on the return envelope.

**EVERYTHING SUBMITTED MUST BE PRINTED. NO HANDWRITING PLEASE. FORMS WILL BE RETURNED IF INCOMPLETE OR IF THEY ARE NOT LEGIBLE. NOTE: THE BASICS OF WHAT MOST APPLICANTS NEED TO KNOW IN THE PROCESS IS INCLUDED HERE.**