

WATS Coordinating Committee Members
Lycoming County Board of Commissioners
Lycoming-Sullivan Boroughs Association
SEDA-COG Joint Rail Authority
Mayor, City of Williamsport
River Valley Transit
Williamsport City Council
Williamsport Regional Airport
PennDOT Engineering District 3-0
Lycoming County Association of Township Officials
PennDOT Center for Program Development & Management



WATS Technical Committee Members
Lycoming County Planning & Community Development
PennDOT Engineering District 3-0
City of Williamsport
River Valley Transit
Williamsport Regional Airport
Lycoming County Planning Commission
PennDOT Center for Program Development & Management

The WATS MPO is staffed by the Lycoming County
Department of Planning & Community Development
48 W. Third St, Williamsport PA 17701 • (570) 320-2130



WILLIAMSPORT AREA TRANSPORTATION STUDY TECHNICAL COMMITTEE TELECONFERENCE PUBLIC MEETING MINUTES

April 6, 2020 Technical Committee Teleconference Public Meeting: Held at various locations via teleconference.

CALL TO ORDER (Regular WATS Technical Committee Teleconference Public Meeting)

Chairperson Mullins called the meeting to order at 10:00 A.M.

INTRODUCTIONS/ROLL CALL

MINUTES

January 6, 2020 Technical Committee Public Meeting

Chairperson Mullins called for a motion to approve the January 6, 2020 Technical Committee meeting minutes. Joe Reighard motioned for approval of the meeting minutes, which was seconded by Shannon Rossman and unanimously approved.

PUBLIC COMMENT

There was no public comment.

ACTION ITEMS

Draft FFY 2021-2024 WATS TIP

Scott Williams presented the request that the Technical Committee recommend to the WATS MPO Coordinating Committee for the authorization to advertise the Draft FFY 2021-2024 WATS TIP for public comment. If approved by the Coordinating Committee the Draft TIP public comment period will begin on Wednesday, April 22 and end on Friday, May 22, 2020. Scott Williams asked Technical Committee members to provide any comments or suggested revisions to him prior to the beginning of the public comment period.

Scott Williams stated that FHWA guidance regarding draft TIP's was to create the document as a mini-Long Range Transportation Plan, and gear the TIP towards the general public by making it more readable/user friendly. Scott Williams stated that the Draft TIP was created with that goal in mind and to make the document easy to understand, and explain why the WATS MPO is performing certain projects.

Scott Williams asked if there were any initial comments on the Draft TIP. Shannon Rossman stated that other than a few minor clarifications that the Draft FFY 2021-2024 TIP was very well written. Scott Williams then presented a few highlights of items in the Draft TIP submission packet. Scott Williams stated that the Draft TIP contains 62 projects with a fairly even split of new projects and projects being carried over (31 new projects and 31 carry over projects), with 34 bridge projects, 22 highway projects, 3 safety projects, 3 slide repair project, 6 local bridge projects, and 11 transit projects from the Transit Tip. Scott Williams stated that some reconstruction projects on the TIP were pushed back, however PennDOT District 3-0 has outlined interim repair options for the reconstruction projects.

Joe Reighard inquired if any of the approximately \$7.3 million in federal funds allocated to RVT will change the WATS MPO budget. Scott Williams stated that because those funds come from a federal funding source, and geared for transit operations, the funds more than likely will be allocated to the Transit TIP.

Scott Williams stated that in preparing the Draft TIP the MPO utilized the TIP Checklist that we received from PennDOT. The approach to preparing this Draft TIP was to weave the different projects into a more unified narrative instead of treating the projects as separate items. For this Draft TIP the MPO put more effort into explaining why these particular projects were chosen and continue making the effort to draw more distinct connections between all of the MPO documents (UPWP, LRTP, TIP, etc.). Scott Williams stated that during the public comment period the MPO will be hosting a teleconference to receive public comment as well as using the MPO social media accounts to better communicate the Draft TIP to the public.

Mark Murawski asked if a date was chosen to hold the Draft TIP public comment teleconference. Scott Williams stated that the date had not been finalized and that he was working with Chairperson Mullins to finalize the date. Mark Murawski suggested that the MPO attempt to hold the teleconference at some date in the middle of the public comment period. Scott Williams stated that the goal is to set the public comment teleconference date earlier in the public comment period, possibly May 7 or May 8, 2020.

Chairperson Mullins called for a motion for the Technical Committee to recommend to the WATS MPO Coordinating Committee to authorize the advertisement of the Draft FFY 2021-2024 TIP for public comment. Joe Reighard motioned for the approval, which was seconded by Gerald Wertz and unanimously approved.

Reaffirm January 22, 2020 Technical Committee Montour Street Extension TIP Amendment e-Ballot Vote

Scott Williams reviewed the Montour Street Extension TIP Amendment and the e-ballot question that the Technical Committee recommended for approval to the Coordinating Committee. The e-ballot was unanimously adopted by the Technical Committee and the Montour Street Extension TIP Amendment was ratified by the Coordinating Committee at its January 27, 2020 meeting.

Per the WATS By-laws the Technical Committee must reaffirm the Montour Street Extension TIP Amendment at this public meeting, Chairperson Mullins called for a motion for the reaffirmation of the e-ballot vote for the Montour Street Extension TIP Amendment from the Technical Committee's January 22, 2020 public meeting. Shannon Rossman motioned for the reaffirmation, which was seconded by Gerald Wertz and unanimously approved.

Mark Murawski asked Gerald Wertz if there was an update on the Montour Street Extension project. Gerald Wertz stated that the design has started and that everything is moving forward. Mark Murawski asked if there was a LET date for the project. Chris King responded that currently, late 2021 is the anticipated LET date. Mark Murawski asked who the consultant for the project was, and Chris King stated that Kimble was the consultant for the project.

DISCUSSION ITEMS

Management Action Report

Chris King presented information on a small price increase on preliminary engineering for the T-556 bridge rehabilitation project, a deck replacement, in Upper Fairfield Township. Chris King stated that PennDOT has the funds on hand to cover the cost of the increase.

WATS Staffing Update

Scott Williams provided an update on the WATS MPO staffing changes. Scott Williams explained the John Lavelle (former WATS MPO Transportation Supervisor) was promoted to Deputy Director of Lycoming County Planning & Community Development. Scott Williams was promoted to the WATS MPO Transportation Supervisor position. Sal Vitko remains in his Transportation Planner position. The Transportation Planner position vacated by Scott Williams has been posted and advertised, however, with the current public health emergency the MPO does not have a timeline on when the position will be filled.

Scott Williams informed the Technical Committee that the MPO Transportation staff are still working remotely and reachable via their email addresses or their phone numbers.

CSVIT Impact Study Update

Scott Williams presented an update on the CSVIT Impact Study. The MPO selected Michael Baker International as the consultant to perform the CSVIT Impact Study. Scott Williams stated that the MPO and Michael Baker International are in the process of finalizing the CSVIT Impact Study contract.

Scott Williams thanked PennDOT for their assistance in obtaining funding for the increased scope of work. Because of the additional funding the Study will now include Route 147 in Northumberland County and U.S. 15 in Union County as well as some enhanced supplemental items. Scott Williams stated that the contract should be finalized very soon. Michael Baker is currently working remotely; however, they are able to start on the data analysis, data collection, plan review, and ordinance review components of the Study once the contract is finalized.

WATS MPO Logo, Letterhead, and Social Media

Sal Vitko presented information on the new WATS MPO Logo, MPO Letterhead, and MPO Social Media accounts. Sal Vitko explained that the logo and letterhead were created in an effort to be more transparent and maintain the distinction between how the WATS MPO staff represents themselves while performing MPO business. Sal Vitko stated that the letterhead lists all of the Technical Committee and Coordinating Committee member organizations as well as a statement that WATS MPO is staffed by Lycoming County Department of Planning & Community Development. To highlight the need for clarity/transparency Sal Vitko gave the

example of providing Letters of Support for an upcoming Planning & Community Development BUILD grant application, and how if the WATS MPO is providing the letter of support, doing so on Planning & Community Development letterhead can cause confusion or be unclear.

Sal Vitko stated that the MPO is increasing the usage of our Facebook page (BUILD grant survey, Technical Committee Teleconference public meeting announcement, posts, etc.) to perform public outreach and increase public engagement.

Mark Murawski asked if there have been any changes to the BUILD grant application deadline. Sal Vitko and Scott Williams stated that there has been no communication stating that the BUILD grant application deadline has been pushed back, and that the application is being finalized for submission.

OTHER BUSINESS / PUBLIC COMMENT

Chairperson Mullins asked if there was any other business or any other public comments. Hearing no further business or public comment, Chairperson Mullins called for a motion to adjourn.

ADJOURN

Gerald Wertz offered a motion to adjourn, Joe Reighard seconded. The motion to adjourn unanimously passed and the meeting adjourned at 10:49 A.M.

Respectfully, Submitted,

Scott Williams
WATS Secretary

WATS Technical Committee

SIGN IN SHEET (Please **PRINT** clearly)

LOCATION: Due to the current public health emergency the meeting was held

DATE: Tuesday, April 6, 2020

Via teleconference, Dial-in # (267) 332-8737 Conference Code: 446860613#

	Name	Organization (Voting Members)	E-mail	Phone Number
1	Carrey Mulling	PennDOT Center for Program Development & Management Representative	cmullins@pa.gov	717-783-2265
2	Gerald Wertz	PennDOT Engineering District 3-0 Executive	gwertz@pa.gov	570-368-4281
3	Shannon Rossman	Lycoming County Planning and Community Development Director	srossman@lyco.org	570-320-2130
4	Joe Reighard	Lycoming County Planning Commission Member	jlr@goh-inc.com	570-368-2636
5	N/A	River Valley Transit General Manager		
6	N/A	Williamsport Regional Airport Executive Director		
7	N/A	City of Williamsport Engineer/Community Development Director		
8	N/A	Organization (Non-Voting Members)		
9	N/A	Federal Highway Administration		
10	N/A	Federal Transit Administration		
11	N/A	Fullington Trailways Company		
12	Mark Murawski	WATS MPO/PCD	mmurawski@lyco.org	570-320-8117
13	Scott Williams	WATS MPO/PCD	swilliams@lyco.org	570-320-2138
14	Brand James	Larson Design Group	bjames@larsondesigngroup.com	570-323-6603 ext. 5215
15	Virginia Feigles-Kaar	Dewberry	vfeigles-kaar@dewberry.com	
16	Chris King	PennDOT Engineering District 3-0	chriking@pa.gov	570-368-4222
17	Sal Vitko	WATS MPO/PCD	svitko@lyco.org	570-320-2140

I attest that the information contained in WATS MPO Technical Committee 4/6/2020 sign-in sheet is accurate: Salvatore Vitko April 9, 2020

This information is a public record and may be subject to public inspection and duplication if not protected by federal or state law.

WATS Technical Committee

SIGN IN SHEET (Please **PRINT** clearly)

LOCATION: Due to the current public health emergency the meeting was held

DATE: Tuesday, April 6, 2020

Via teleconference, Dial-in # (267) 332-8737 Conference Code: 446860613#

	Name	Organization	E-mail	Phone Number
18				
19				
20				
21				
22				
23				
24				
25				
26				
27				
28				
29				
30				
31				
32				
33				
34				
35				