**Lycoming County**

**Brownfield Revolving Loan Fund**

**Application**

**Application Submissions**

Submit the completed application form and attachments to:

Lycoming County Department of Planning and Community Development

Mail: 48 West Third Street, Williamsport, PA 17701

In-person: 330 Pine Street, 3rd Floor, Williamsport, PA 17701

ATTN: Jenny Picciano, Community Development/Lead Planner

Email: [jpicciano@lyco.org](mailto:jpicciano@lyco.org)

*Note: Electronic submissions must not exceed 10 MB.*

# Section 1: Applicant Information

## Contact information:

Name and title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Entity/organization: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mailing address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Applicant Type:**

## Corporation Municipal Non-profit corporation (501c3)

## Other (specify) \_\_\_\_\_\_\_\_\_\_\_

## Funding Request: $ Click or tap here to enter text.

Financing request type: Loan Grant Both

Is the Applicant or owner delinquent in the payment of any state or municipal property taxes? Choose an item.

Is the Applicant or owner delinquent in the payment of any income tax obligation? Choose an item.

Is the Applicant or owner delinquent in the payment of any loans? Choose an item.

Is the Applicant or owner currently in default on any of its loans? Choose an item.

Are there currently any unsatisfied judgments against the Applicant? Choose an item.

Are there currently any unsatisfied judgments against any of the Applicant’s principals? Choose an item.

Has the Applicant ever filed for bankruptcy? Choose an item.

Have any of the Applicant’s principals ever personally filed for bankruptcy or in any way sought protection from creditors? Choose an item.

If this is a current business, are you delinquent or have you been delinquent in the past 12 months in the payment of your sales tax? Choose an item.

Has the Applicant ever been cited for environmental compliance issues by the PADEP? Choose an item.

If the answer to any of the questions above is “Yes,” please provide additional comments on a separate page and attach to the application.

# Section 2: Site Information

## Site Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

## Site Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

## Municipality: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

## Tax ID/ UPI Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

## Acreage: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

How does the Applicant plan to demonstrate site control?

## Owns Leases Other (describe):\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

If the Applicant owns the property, please indicate the means of acquisition:

Purchase Donation Lease Other (describe): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

## Acquisition date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

## If no, list the current owner, anticipated timing, and method for obtaining control:

## Environmental Information

## Describe the existing site conditions (current and previous use).

## Please indicate and provide copies of all environmental reports and assessments that have been completed for the project site.

Phase I ESA:

Date:

Phase II ESA:

Date:

List and provide copies of any other cleanup planning documents (Ex.: Remedial Action Workplan, Analysis of Brownfield Cleanup Alternatives, etc.):

Date:

Is the project site enrolled in Pennsylvania’s Land Recycling Program (Act 2)?

Yes No  Unknown If yes, date of enrollment: \_\_\_\_\_\_\_\_\_\_\_\_

Describe the nature and extent of site contamination

# Section 3: Project Description

## Describe the existing site conditions. Describe the proposed cleanup plan and redevelopment. Include project benefits. Describe how funds will be used.

Proposed start date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Anticipated completion date: \_\_\_\_\_\_\_\_\_\_

**Cost Estimate**

Provide a detailed cost estimate of the remediation costs indicating which line items are expected to be provided as match contribution and which line items comprise the loan / subgrant funding request.

**Developer Experience**

Describe the developer’s expertise and qualifications.

**Project readiness**

Have you received any relevant approvals for the project at this time? If so, please provide copies (NPDES, Land Development, Zoning, HOP, DEP, Sewage Facilities Planning) Yes No

Section 4: Financing Information and Financial Plan

If your application is accepted, you may be asked to provide additional details (financial statements, development plans). Private sector entities should provide three years of financial statements, federal income tax returns, and financial references.

Describe the status of funding for this project. Have sufficient funds, inclusive of the requested County funds, been committed/acquired to ensure project success? Please attached a copy of your funding plan for this project (other funding sources, investors, or loans)

### Total Amount of Funds Secured ($): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Total Project Cost ($): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Track record for completing projects**

Organizational and Financial Capacity: List developments (name/address) completed within the past five years.

# Section 4: Certification

# An authorized official for the applicant must certify the enclosed application information.

## To the best of my knowledge, the information provided is complete and accurate. I certify that all funds received will be used solely for the outlined project and the intended purpose.

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Name Title

\_**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Signature Date