**2017 Lycoming County PHARE Application Form**

**Section I – Applicant Information**

**Applicant Name (Agency/Municipality):**

**Primary Contact Person:**

**Address:**

**Phone:**

**Email:**

**Section II - Project Overview**

**Project Title:**

**Project Location:**

**Project Type (program, new construction, rehab, etc.):**

**Amount of PHARE funds requested:**

*(Please list the minimum and the maximum amount desired. In some cases partial awards may be granted depending on funds availability and number of applications received.)*

**Project Total Cost:**

**Anticipated Project Deliverables:**

2.1) Number of persons (or families) expected to be assisted:

2.2) Average amount expected to be awarded or utilized per household:

2.3) Identify the amount of PHARE funds that will benefit persons/families BELOW 50% of the median area income (MAI):

*(\*No less than 30% of PHARE funds must assist persons/families below 50% MAI ($30,250.)*

2.3) Identify the targeted populations to be served by the program:

*(Example: 50% of the PHARE Funds will assist persons/households below 50% of the county MAI; the remaining 50% of the PHARE Funds will assist persons/households between 50% and 100% of the county MAI)*

**Section III – Project Narrative**

**3.1) Project Description:**

*Provide a brief description of the project.*

**3.2) Project Need** **(5 points)**

*Describe the housing need your project addresses (short and/or long-term housing needs, etc.).*

**3.3) Describe how the project meets one or more of the PHARE Criteria (30 points)**

***A) Maximize resource leveraging*** *– To the greatest extent possible, the resources allocated will be used as*

*leverage for other public and private resources. Additionally, local non-financial assets should be identified*

*and leveraged where possible – including transportation, schools, recreation, employment, health,*

*community and economic development support and other amenities.*

***B) Affordability*** *- PHFA encourages grantees to address the issue of long term affordability based on the*

*local housing market conditions. To the greatest extent possible, programs and projects should be*

*designed in ways to both maintain the investment made in the housing stock and to continue affordability*

*after initial assistance. This could include revolving loan programs, shared equity homeownership and*

*other strategies for addressing this objective.*

***C) Address greatest need*** *– Funding will be allocated in communities where the greatest housing needs*

*are identified based on housing needs studies and assessments, interviews, real estate price factors,*

*housing stock analysis and market studies. The limited resources available should be used to meet the*

*most significant and pressing housing needs but may also be used to address longer term housing needs.*

*Preference: Projects/programs that: 1.) Assist with the rehabilitation of blighted, abandoned or otherwise*

*at risk housing and the reuse of vacant land where housing was once located; 2.) Provide funding for*

*owner- occupied rehabilitation, first time homebuyers, and rental assistance; or 3.) Address ongoing needs*

*for homeless families and individuals including veterans.*

***D) Foster partnerships*** *– Funds should be used to maximize sustainable partnerships that will be*

*committed to addressing the housing needs in these communities over a significant period of time. While*

*the funds are to be used to directly support housing to meet community needs, the projects should also*

*help establish capacity to address those needs over the long term. Preference: Projects/programs that*

*incorporate social service entities which offer additional services to the residents within the community*

*where the project/program is taking place. Are you working in collaboration with other entities? If so,*

*identify who and describe the nature of the support (financial assistance, in-kind services or general*

*support).*

***E) Effective and efficient implementation*** *– Ensure that the resources are used effectively and efficiently*

*to meet the housing needs. Given the expectation that demand for many types of housing will greatly*

*exceed the funds available, it will be critical to maximize the effectiveness and efficiency for housing*

*investments by the PHARE Fund. Preference: Projects/programs that assist the residents with the greatest*

*need in that particular region and can document highly effective strategies to address unmet need.*

***F) Equitable and transparent*** *– Create a plan and equitable allocation process that provides transparency*

*to all stakeholders. Funding decisions and reporting will be done in accordance with legislative*

*requirements.*

**3.4)Organizational Capacity (5 points)**

*Please describe your previous experience on recent projects of similar type, scope and magnitude.* *Explain how you have managed them and how you expect to effectively manage this proposed project, in particular. Please submit resumes of project leads.*

**Section IV – Project Budget and Timeline**

**4.1) Project Budget:** **(5 points)**

*Please fill in the below line item budget, including cost estimate, sources and uses of funds, and what portion of the project proposed to use Lycoming County or PHARE funds. Attach additional budget information or sheets if needed.*

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| --- | --- | --- | --- |
| ***Item Description*** | ***Lycoming County PHARE Request*** | ***Other Funds\****  ***(include sources)*** | ***Item Total*** |
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| **Project Total:** |  |  |  |

*\*This includes other requested county funds (i.e. Act 137, CDBG, etc.), and othering funding source. Please indicate it these funding is secured or pending.*

**4.2) Please provide a brief budget description. (5 points)**

*Include the status of other pending funds. Please indicate if PHARE funds are match to other funding and if there is a timeline associated with those funds.*

**4.5) Include a timeline for project completion: (5 points)**

**Section V - Attachment(s)**

*Please include any draft project plans or other supporting project summaries as needed. (If applicable)*