Lycoming County
Pennsylvania

Popular Annual Financial Report
For the Year Ended December 31, 2016
Prepared by the Office of the Controller
Krista B. Rogers, Controller
www.lyco.org
To the Residents of Lycoming County:

I am pleased to present to you the Lycoming County Popular Annual Financial Report (PAFR) for the year ending December 31, 2016. The information contained in the annual report summary was derived from Lycoming County’s 2016 Comprehensive Annual Financial Report (CAFR). The CAFR was prepared in conformance with Generally Accepted Accounting Principles (GAAP) and audited by the firm of Baker Tilly Virchow Krause, LLP. Readers desiring more detailed information are encouraged to read the CAFR, which is comprised of detailed financial statements, notes, schedules and reports.

Printed copies of the CAFR and PAFR are available for viewing at the County Controller’s Office located on the second floor, suite 201, of the Executive Plaza Building at 330 Pine Street in Williamsport. Both reports may also be viewed online on the County’s website at www.lyco.org on the Controller’s page under the Elected Officials tab. You may also request a copy by calling 570-327-2295.

Since the annual report summary is presented in a simple and easy to understand format, it does not conform to Generally Accepted Accounting Principles. The Popular Annual Financial Report is unaudited and excludes many material disclosures, financial statement, schedules and notes to the financial statements that can be found in the CAFR. Responsibility for the accuracy of these financial reports rests with me, as I fulfill the responsibilities of the Controller of Lycoming County.

I hope you find this report informative.

Sincerely,

Krista B. Rogers
Controller
Lycoming County

Formed on April 13, 1795, from the existing land of Northumberland County, Lycoming County lies in the heart of north central Pennsylvania on the west branch of the Susquehanna River. Encompassing 1,244 square miles, the county is comprised of 52 municipalities; including 42 townships, 9 boroughs and the City of Williamsport.

Williamsport, the county seat, was incorporated as a borough on March 1, 1806, and as a city on January 15, 1866. The city, known as the “Birthplace of Little League Baseball,” is the home of the Little League World Series which is played each year in August by children from around the world.

More than 70 million people live within 300 miles of Williamsport. With its convenient centralized location, Williamsport is in close proximity to New York City, Philadelphia, Baltimore, Washington DC, Pittsburg and the Great Lakes.

As a fifth class county, the county operates under the elected Board of Commissioners form of government. Three commissioners are elected to serve a four-year term with no term limitations. The commissioners serve as managers and administrators of county government awarding contracts, setting salaries, preparing an annual budget and appointing individuals to various boards, commissions and authorities.

Residents and visitors alike, can discover our rich and diverse history by visiting the Thomas T. Taber Museum, Peter J. McGovern Little League Museum, Peter Herdic Transportation Museum or the Rowley House Museum. A stroll down Millionaires’ Row or a little exercise and fresh air on the Susquehanna Riverwalk and Timber Trail will familiarize you with our history.

Come and join us in Lycoming County to celebrate our past, enjoy the present and build our future.
Residents
Approximately 115,248 people live in the County. The population is comprised of approximately 51% women and 49% men. The median age of a resident is 41.4 years.

Education
There are eight public school districts and a variety of private and parochial schools that provide quality education to our youth. Two institutions of higher education are located in the County. Lycoming College dates back to 1812 as one of the oldest liberal arts colleges in the state. Pennsylvania College of Technology, an affiliate of Penn State University, is one of the premier technical schools in Pennsylvania.

Entertainment
For big-name talent, visit the Community Arts Center which offers inspiring art programs ranging from music to dance, comedy and Broadway Theatre. The Community Theatre League, a modern theatre in the round, showcases local talent in musicals, comedies, dramas and children’s productions.

Homes
The median value of a single-family home is $138,500. Approximately 70% of County residents own their home.

Transportation
Transportation throughout the County is easily accessible whether you are traveling by air, bus or by car. The mean travel time to work for residents is 20.2 minutes.

Recreation
As part of the Pennsylvania Wilds, there are plenty of recreational opportunities for hiking, biking, hunting, fishing, camping many other types of outdoor activities.

Healthcare
There are four hospitals that provide quality healthcare to our communities.
County Information

Employment
The local economy is supported by approximately 3,265 establishments that employ over 55,400 individuals. The unemployment rate as of December 2016 was 6.2%, compared to the state rate of 5.4% and the national rate of 4.7%. Employment levels are supported by the presence of major employers in healthcare services, government sector, education, retail and manufacturing industries.

Income
The median household income is $47,313. The income per capita is $24,194 which includes all adults and children.

Top Employers
1. UPMC Susquehanna
2. Commonwealth of Pennsylvania
3. Pennsylvania College of Technology
4. Williamsport Area School District
5. Weis Markets, Inc.
6. County of Lycoming
7. West Pharmaceutical Services, Inc.
8. Aramark Facility Services, LLC
9. CS Group Payroll Services, LLC
10. Primus Technologies Corporation

### Lycoming County, PA Historical Temperatures

<table>
<thead>
<tr>
<th>Month</th>
<th>Average</th>
<th>Max Average</th>
<th>Min Average</th>
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</thead>
<tbody>
<tr>
<td>January</td>
<td>27.5°</td>
<td>35.37°</td>
<td>19.62°</td>
</tr>
<tr>
<td>February</td>
<td>30.42°</td>
<td>38.58°</td>
<td>22.2°</td>
</tr>
<tr>
<td>March</td>
<td>41.68°</td>
<td>51.53°</td>
<td>31.77°</td>
</tr>
<tr>
<td>April</td>
<td>52.8°</td>
<td>64.67°</td>
<td>40.83°</td>
</tr>
<tr>
<td>May</td>
<td>61.9°</td>
<td>73.7°</td>
<td>50.06°</td>
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<tr>
<td>June</td>
<td>70.9°</td>
<td>81.84°</td>
<td>59.91°</td>
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<tr>
<td>July</td>
<td>74.85°</td>
<td>86.23°</td>
<td>63.42°</td>
</tr>
<tr>
<td>August</td>
<td>71.64°</td>
<td>82.1°</td>
<td>61.16°</td>
</tr>
<tr>
<td>September</td>
<td>64.8°</td>
<td>75.13°</td>
<td>54.4°</td>
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<tr>
<td>October</td>
<td>53.55°</td>
<td>63.48°</td>
<td>43.53°</td>
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<tr>
<td>November</td>
<td>42.65°</td>
<td>51.35°</td>
<td>33.88°</td>
</tr>
<tr>
<td>December</td>
<td>33.33°</td>
<td>40.88°</td>
<td>25.75°</td>
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</table>

### Annual Average Temperature

<table>
<thead>
<tr>
<th>Year</th>
<th>Lycoming County</th>
<th>Pennsylvania</th>
<th>U.S.</th>
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</thead>
<tbody>
<tr>
<td>2017</td>
<td>42.3°</td>
<td>41.8°</td>
<td>44.5°</td>
</tr>
<tr>
<td>2016</td>
<td>42.3°</td>
<td>41.8°</td>
<td>44.5°</td>
</tr>
</tbody>
</table>
Major Accomplishments and Initiatives

The County continues to undertake major initiatives to provide a wide range of services to all residents to make Lycoming County a better place to live, learn and conduct business.

During 2016…

Information Services: The Information Services Department completed several projects during 2016, which included: installing a new network firewall for the protection of data on the County computer network. The County purchased and installed new network switches that support Power Over Ethernet for Voice-Over IP. Voice-Over IP was then deployed in the courthouse to eliminate legacy phones and obsolete phone system equipment. The County installed new software to bring together all Register of Wills functions under one software package allowing for better accounting and reporting.

Public Safety: The Department of Public Safety (DPS) continued to participate in a multi-county project to review the sharing of equipment and services. In 2016, the focus was on a replacement 9-1-1 phone system. The County and other regional counties allied for PEMA 9-1-1 Special Projects funds for the project and an agreement was approved. DPS sponsored and participated in multiple exercises and training events that included: a severe weather exercise with infrastructure damage and a hazmat component, a mass casualty exercise involving the need for multiple patient decontamination, and the Susquehanna Steam Electric power plant multi-day exercise. DPS also completed the installation and acceptance testing of the new microwave system during the first quarter of 2016. This project was completed and integrates the County’s public safety microwave communication systems with the Commonwealth of Pennsylvania’s system.

Resource Management Services: The County constructed a 5.5 million gallon leachate storage tank to control leachate flows from all existing fields and additional flows from expansion fields 11 & 12. Testing of the tank for acceptance is ongoing. Excavation of the subgrade material from future field 12 continued as well as preparing the anchor trench and protective stone material. The County completed an agreement with Gregg Township Municipal Authority (GTMA) for leachate capacity and force main construction. This project will allow Resource Management Services to split flows between Gregg Township Municipal Authority and the West Branch Regional Authority facilities and is based on the capacity designs of each plant and how much leachate each can tolerate without an upset of processes.
Major Accomplishments and Initiatives

For the Future…

**Information Services:** Information Services (IS) plans to implement a new Virtual Voicemail System and a new Virtual Phone System and then migrate all County phones to it. This allows for elimination of obsolete voicemail hardware and leverages our Virtualization system to provide backup and failover for continuity of operations and will allow elimination of obsolete phone system hardware. It will also provide a new layer of redundancy for County Continuity of operations. IS also plans to implement a new Court Scheduling System to allow for efficient court scheduling and publishing of information to the public. There will be a new Security Camera System deployed to the Courthouse which will provide additional security cameras, enhancing the security at the Courthouse. A new Sheriff Records Management System will be installed to allow for more efficient management of Sheriff operations including sheriff sales, warrant tracking and serving, and licenses to carry. There will also be an upgrade and virtualization the County’s eFinance software.

**Planning & Community Development:** The Planning & Community Development Department is working on several projects for 2017, including: the Water Tower at Fairfield Interchange of I-180, flood buyouts, The Muncy flood mitigation project, construction of the Muncy Green Senior Housing Development and the completion of the construction of the Pathway to Health. The Planning & Community Development Department will also begin the Letter of Map Amendment (LMOA) project in Nisbet. This project will assist persons whose homes may be in the flooded zone but above the base flood elevation to get mapped out of the flood zone.

**Resource Management Services:** Field 12 expansion and construction will continue through the year of 2017.
Commissioners

The Board of Commissioners constitutes the chief governing body of the County. The Commissioners ensure compliance with provisions of the County Code and are granted authority to establish the annual County operating budget, approve expenditure of County dollars, authorize all County government contracts and manage all County properties and buildings. The functions of the Commissioners also include delivery of public services, regional planning and economic development, finance and budget management, and personnel administration. Under Pennsylvania law, the Commissioners also serve as members of various specialized boards such as the Board of Elections, Salary Board, Prison Board and Retirement Board.

In Lycoming County, our Commissioners hold public meetings on Tuesdays and Thursdays of each week, unless proper notification is made that there will be no meetings that week. At those meetings, the County Commissioners enter into contracts on behalf of the County. They also approve purchases with County funds, approve grant applications and receipts, adopt ordinances, adopt resolutions and carry out other business pertaining to the County.

The Commissioners appoint a Chief Clerk. The Chief Clerk shall keep the books and accounts of the board of county commissioners, record and file their proceedings and papers, attest all orders and voucher checks issued by them and perform all other duties pertaining to his office as chief clerk. He shall have general power to administer oaths and affirmations, pertaining to the business of the office of the county commissioners.

Our three current County Commissioners are pictured from right to left: Rick Mirabito (Secretary), Jack McKernan (Chairman), and Tony Mussare (Vice Chairman).
Commissioners

R. Jack McKernan, Chairman
Mr. McKernan is commencing his first term as Commissioner. He is a lifelong resident of Lycoming County. He graduated from Williamsport Area High School and has an accounting degree from St. Bonaventure University. He is President of Williamsport Moving and Storage and Keystone Relocation, LLC of State College, PA. He currently serves as President of the Tristate Household Goods Tariff Bureau. He is a 1988 graduate of the inaugural Leadership Lycoming Class and served on the Leadership Lycoming Board. He also served on the allocation committee for the United Way, the YMCA board, the First Community Foundation Board and Williamsport Zoning Hearing Board. Mr. McKernan is also a member of the St. Joseph the Worker Parrish.

Tony R. Mussare, Vice Chairman
Mr. Mussare is beginning his second term serving as Commissioner. He earned a business management degree from the former Williamsport Area Community College. He has served as the vice president of ARM Services, Inc. since 1987. He owns a real estate company with his two sons. He sat on the leadership council of the NFIB. He is a current member of the South Williamsport Lions Club and volunteers for numerous not for profit organizations. A life-long Lycoming County resident, he lives in South Williamsport with his wife Mary.

Richard Mirabito, Secretary
Mr. Mirabito is commencing his first term on the Board of Commissioners. He first came to Williamsport in 1989 when he was selected to be the law clerk by the Honorable Malcolm Muir. For over 25 years, he has built businesses by renovating area buildings helping to creating jobs for residents, tax revenues for the area, and improvements to neighborhoods. He served three terms as state representative for the 83rd District. He graduated Cornell University and the Boston College Law School. He is a member of the Firetree Place Board, an ex officio member of the Penn State Cooperative Extension Board and a life member of the James V. Brown Library Board. He is the founder and former president of the Williamsport Landlord Association and a member of St. Boniface Church. He is married, has one child and lives in Hepburn Township.
Elected Officials

Tony R. Mussare
Vice Chairman

R. Jack McKernan
Chairman

Richard Mirabito
Secretary

Board of Commissioners
The Board of Commissioners constitutes the chief governing body of the County. The Commissioners ensure compliance with provisions of the County Code and are granted authority to establish the annual County operating budget, approve expenditure of County dollars, authorize all County government contracts and manage all County properties and buildings. The functions of the Commissioners also include delivery of public services, regional planning and economic development, finance and budget management, and personnel administration. Under Pennsylvania law, the Commissioners also serve as members of various specialized boards such as the Board of Elections, Salary Board, Prison Board and Retirement Board.

Krista B. Rogers, Controller
The Controller is responsible for auditing the departments of the County and the accounts of all County Officers who collect and disburse funds, oversight of the accounts payable process, contract management and the supervision of the County employees’ retirement plan. Under Pennsylvania law, the Controller also serves as a member of various specialized boards such as Salary Board, Prison Board and Retirement Board.

Charles Kiessling, Jr., Coroner
The Coroner investigates deaths in the County that are sudden, unexpected, medically unattended, suspicious or violent. Deaths are investigated to determine the identity of the deceased and the cause and manner of death. The Coroner is also responsible for maintaining the security of the scene, determining medical history, notifying the next of kin, securing the property on or about the decedent and issuing death certificates.
Elected Officials

**Eric R. Linhardt**, District Attorney
The District Attorney will ensure that justice is done in a fair, effective and efficient manner. Pursuant to 71 Pa.C.S.A. 732-206, as Chief Law Enforcement Officer of Lycoming County, the District Attorney will investigate and prosecute all crimes regardless of lack of resources of other criminal justice agencies.

**Suzanne M. Fedele**, Prothonotary / Clerk of Courts
The Prothonotary is the official “record keeper” for the courts of the County. The office is responsible for the records of cases that include, but are not limited to, civil lawsuits, lien filings, divorce, custody, protection from abuse, support and criminal actions. Applications for passports are processed in the office as well. All records maintained in the office are available to the public unless sealed by the court.

**Kathy Rinehart**, Register of Wills & Recorder of Deeds / Clerk of Orphan’s Court
The Register of Wills processes inheritance tax forms and estate filings. The Recorder of Deeds maintains records of deeds, mortgages and other documents related to real estate within the County. The Clerk of Orphan’s Court issues marriage licenses and handles all adoptions filed in the County.

**R. Mark Lusk**, Sheriff
The mission of the Office of the Sheriff is to enforce court orders issued from the Lycoming County Court of Common Pleas and to maintain peace throughout the county by enforcement of the Commonwealth’s: Crimes Code, Vehicle Code, and the Pennsylvania Rules of Court.

**Connie L. Rupert**, Treasurer
The Treasurer’s Office is a licensing agent for the PA Fish & Boat Commission, and the PA Game Commission as well as an issuing agent for the Department of Agriculture’s Dog Law Enforcement to issue dog licenses. The office is responsible for collecting and disbursing the County Hotel Tax, issuing Bingo and Small Games of Chance Licenses and processing the current year Tax Collector’s reports and deposits.
Financial Position

The summary of the County’s financial position provides a snapshot of the County’s resources and obligations at year-end. The net position figure represents the amount that the County owns (assets) versus the amount that the County owes (liabilities). Net position may serve over time as a useful indicator of a government’s financial position. In the case of the County, assets exceeded liabilities by $47.1 million at the close of the most recent fiscal year.

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<tbody>
<tr>
<td>Cash and Cash Equivalents</td>
<td>$53,851,557</td>
<td>$55,697,035</td>
<td>$62,493,561</td>
<td>$63,027,634</td>
<td>$64,586,070</td>
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<tr>
<td>Investments</td>
<td>73,646,078</td>
<td>64,810,762</td>
<td>53,166,666</td>
<td>50,824,593</td>
<td>56,999,059</td>
</tr>
<tr>
<td>Accounts Receivable</td>
<td>28,596,403</td>
<td>27,302,994</td>
<td>22,577,827</td>
<td>28,997,008</td>
<td>22,164,882</td>
</tr>
<tr>
<td>Capital Assets</td>
<td>85,356,406</td>
<td>86,118,839</td>
<td>86,803,449</td>
<td>84,332,231</td>
<td>82,103,348</td>
</tr>
<tr>
<td>Other Current Assets</td>
<td>3,014,171</td>
<td>2,025,506</td>
<td>2,063,451</td>
<td>777,464</td>
<td>781,135</td>
</tr>
<tr>
<td><strong>Total Assets</strong></td>
<td><strong>$244,464,615</strong></td>
<td><strong>$235,955,136</strong></td>
<td><strong>$227,104,954</strong></td>
<td><strong>$227,958,930</strong></td>
<td><strong>$226,634,494</strong></td>
</tr>
</tbody>
</table>

| Deffered Outflows of Resources | $0 | $0 | $764,233 | $5,931,222 | $5,026,738 |

<table>
<thead>
<tr>
<th>Liabilities</th>
</tr>
</thead>
<tbody>
<tr>
<td>Current Liabilities</td>
</tr>
<tr>
<td>Long term Liabilities</td>
</tr>
<tr>
<td><strong>Total Liabilities</strong></td>
</tr>
</tbody>
</table>

| Net Position*            | **$104,773,418** | **$92,193,445** | **$77,203,379** | **$54,228,997** | **$47,161,597** |

*The following component units are not included in the table above: Recreation Authority, Water & Sewer Authority, Soil Conservation, Industrial Development Authority and Municipal Airport Authority.
Financial Position

General Government - Daily operations of county administrative departments. Includes Commissioners, Voter Registration, Controller, Fiscal Services, Tax Collectors, Central Collections, Planning & Community Development and Zoning.

Judicial - Services provided by the Register and Recorder, Prothonotary, Courts, Sheriff, District Attorney, Narcotics Enforcement Unit, Constables, Public Defender, Coroner, Domestic Relations, and District Magistrate Judges.

Human Services - Expenditures for programs promoting general health and well being of residents such as Children & Youth Services and Military Affairs.

Public Safety - Services provided by Adult Probation, Re-Entry Center, Juvenile Probation, Prison, Pre-Release Center, DUI Center, Central Processing Center, Communication Center, Emergency Management Agency, Emergency Medical Services and Hazmat.

Conservation and Development - Services provided for social, economic and environmental issues to help achieve a suitable environment for the community. Includes County Farm, Cooperative Extension and Conservation District.

Public Works - Expenditures for improvements to county infrastructure to provide safe, dependable and efficient transportation.

Culture and Recreation - Expenditures for maintenance and operations of county libraries, historical landmarks and the SPCA.
County governmental revenues totaled $68,677,211 in 2016.

**Property Taxes** - Levied by resolution of the Board of Commissioners on real property located in the County. The estimated value of taxable real estate for 2016 was $5,683,245,016.

**Occupancy Taxes** - Levied by resolution of the Board of Commissioners on the use of occupancy of a room in an establishment held out to the public for overnight accommodations.

**Licenses and Permits** - Fee income consisting of marriage license fees, gun permits, hunting licenses, dog licenses and other charges assessed by the County.

**Intergovernmental Revenues** - Funds that one level of government receives from another level of government, such as grants.

**Charges for Services** - Fee income for services of various County departments.

**Sale of County Products** - Income from sale of property and assets.

**Investment Earnings** - Earning on County investments.

**Court Costs & Fines** - Fee income from costs and fines assessed by the courts.
Financial Position

Major Governmental Fund Types:
General Fund:
The general fund is the chief operating fund of the County, which is used to account for all financial resources, except those accounted for in another fund.

At the end of the current fiscal year, the unassigned fund balance was $21 million (a decrease of $0.9 million from the prior year). The total fund balance decreased $1.1 million from $31.7 million to $30.6 million in 2016.

General fund revenues increased $2.1 million from $52.5 million to $54.6 million over the prior year. Expenditures increased $1.6 million from $54.4 million to $56 million.

Increases in revenue can be attributed to $.06 million more in Intergovernmental revenues due to increased grant spending with the largest areas being the Title IV-E grant and the Title 148 grant. There was also a one-time refund of prior years’ health expenditures in the amount of $1.2 million. Increases in expenditures can be attributed to an additional $1 million of spending in Public Works for the Route 15 water and sewer extension project.

Act 13 Gas Impact Fees:
The County receives funds from the State’s unconventional gas well impact fees. In 2016, a total of $3.9 million was received from the State to be utilized for eligible projects.

Proprietary Fund
The County maintains one proprietary fund (enterprise) to account for its solid waste and resource recovery operations. Enterprise funds are used to report the same functions presented as business-type activities in the government-wide financial statements, only in more detail. The unrestricted net position of Resource Management Services at year-end amounted to a negative $4.3 million.
Sensory Garden

The Lycoming County’s Master Gardeners designed and planted a simple nature paradise for its grand opening on June 12, 2016 at the Lysock View Complex on Farm Road in Loyalsock Township. There are 54 Master Gardeners in Lycoming County, and it has been their dream to see the sensory garden become a reality since 2014.

Anyone from the public may come and walk through the budding bushes, freshly planted flowers and newly ground mulch whenever they wish.

Originally intended for people with special needs and disabilities, the garden is filled with safe-to-eat plants, flowers that heighten the senses and are soft to the touch and raised flower beds for individuals in wheelchairs to be able to reach.

The garden is adorned with flower beds, blue wooden benches donated with a grant from PPL Electric Utilities, a pergola, an in-ground water fountain and a section filled with vegetables and edible flowers. The entire scene looks over a valley of rolling green fields and the last remaining county-owned farm in the county.
Sensory Garden

The trail runs next to the garden at the Lysock View Complex and when the gardeners asked from some land to use for the sensory garden, the Commissioners gave them the parcel near the trail to use.

The garden also received donations from community nonprofits and individuals, as well as a grant from PPL and money from Act 13, oil and gas impact fee, funds.

Community members volunteered to help as well, and members of the pre-release program contributed long hours and expertise to the project. Penn College’s masonry students assisted with the raised garden beds.

The garden will never be finished they say, “it will always keep changing.”
The Government Finance Officers Association of the United States and Canada (GFOA) has given an Award for Outstanding Achievement in Popular Annual Financial Reporting to County of Lycoming for its Popular Annual Financial Report for the fiscal year ended December 31, 2015. The Award for Outstanding Achievement in Popular Annual Financial Reporting is a prestigious national award recognizing conformance with the highest standards for preparation of state and local government popular reports.

In order to receive an Award for Outstanding Achievement in Popular Annual Financial Reporting, a government unit must publish a Popular Annual Financial Report, whose contents conform to program standards of creativity, presentation, understandability and reader appeal.

An Award for Outstanding Achievement in Popular Annual Financial Reporting is valid for a period of one year only. The County of Lycoming has received a Popular Award for the last seven consecutive years (fiscal years ended 2008, 2009, 2010, 2011, 2012, 2013, 2014 and 2015). We believe our current report continues to conform to the Popular Annual Financial Reporting requirements, and we are submitting it to GFOA.
**Fraud, Waste and Abuse Hotline**

Please report tips, if you suspect or have knowledge of specific instances of any of the following:

1. Theft of money, equipment, or supplies;
2. Illegitimate invoices for goods or services or other false claims;
3. False reporting of hours worked;
4. False reporting of travel or other expense reimbursements;
5. Mismanagement of taxpayer dollars;
6. Gross disregard of policies or procedures;
7. Any other suspected fraud, waste, or abuse.

If you suspect or have knowledge of fraud, waste, or abuse of taxpayer dollars, please report tips by calling 570-327-2208, or

Clicking on the secure WEB-FORM at www.lyco.org on the Controller’s page; or

Mailing your tip to:

FRAUD, WASTE and ABUSE HOTLINE CONFIDENTIAL
c/o Lycoming County Controller
48 West Third Street
Williamsport, PA 17701

**How to report suspected fraud, waste, and abuse:**

You may report confidential tips by secure telephone, web form, or the regular mail system. Be sure to include as much detail in your report. Some suggestions are as follows:

1. **What?** Explain in as much detail as possible what happened or what is happening.
2. **When?** When did the fraud, waste, or abuse occur? Is it still occurring?
3. **Where?** Where did the suspected fraud, waste, or abuse occur? In what office or department? Or does it involve a particular vendor, contract, or program?
4. **Who?** Who is involved? Who else knows about it?
5. **How much?** How much money is involved?

Tipsters should provide as much detail as possible, including contact information. Anonymous tips will be accepted. Reports of fraud, waste, or abuse in the office of the District Attorney will be referred by the Controller’s office directly to the local office of the FBI. Reports of fraud, waste, or abuse in the Controller’s office should be made directly to the District Attorney’s office. The Controller’s office or the District Attorney’s office may not be able to substantiate vague or frivolous reports.

**Contact information for other important resources:**

1. PA Auditor General, Office of the Taxpayer Advocate: 800-922-8477
2. PA State Police in Montoursville: 570-368-5700
3. Local Office of the FBI: 570-323-3791
## Lycoming County Elected Officials

### Commissioners
- R. Jack McKernan, Chairman  570-320-2124  jmckernan@lyco.org
- Tony R. Mussare, Vice Chairman  570-320-2124  tmussare@lyco.org
- Richard Mirabito, Secretary  570-320-2124  rmirabito@lyco.org

### Controller
- Krista B. Rogers  570-327-2300  krogers@lyco.org

### Coroner
- Charles E. Kiessling, Jr.  570-327-2305  ckiessling@lyco.org

### District Attorney
- Eric R. Linhardt  570-327-2456  elinhardt@lyco.org

### Prothonotary
- Suzanne M. Fedele  570-327-2256  sfedele@lyco.org

### Register of Wills and Recorder of Deeds / Clerk of Orphan’s Court
- Kathy Rinehart  570-327-2210  krinehart@lyco.org

### Sheriff
- R. Mark Lusk  570-327-2280  mlusk@lyco.org

### Treasurer
- Connie L. Rupert  570-327-2248  crupert@lyco.org

### Court of Common Pleas
- **President Judge**  Honorable Nancy L. Butts
- **Judges**  
  - Honorable Dudley N. Anderson
  - Honorable Richard A. Gray
  - Honorable Marc F. Lovecchio
  - Honorable Joy Reynolds McCoy

### Magisterial District Justices
- 29-1-01  Christian Frey  570-322-6159
- 29-1-02  Allen P. Page, III  570-327-2275
- 29-3-01  Jerry C. Lepley  570-398-4880
- 29-3-02  Gary A. Whiteman  570-326-1714
- 29-3-03  Jon E. Kemp  570-546-7480
- 29-3-04  William C. Solomon  570-323-9982