

Commissioners:

R. JACK MCKERNAN
Chairman

TONY R. MUSSARE
Vice Chairman

RICHARD MIRABITO
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*

J. DAVID SMITH
Solicitor

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**LYCOMING COUNTY BOARD OF COMMISSIONERS
PUBLIC MEETING AGENDA
THURSDAY, December 5, 2019
10:00 A.M.**

1.0 OPERATIONS

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Meeting
- 1.4 Approve the Minutes of the Previous Meeting
- 1.5 Public Comment (Agenda Items Only)

2.0 EMPLOYEE SERVICE AWARDS

None this week

3.0 TDA ACTIONS

- 3.1 Roxanne Grieco – Approve update to the TDA Report Effective 12/1/2019.
 - 3.1.1 DPS - EMA – Training and Operation Coordinator pay grade 7/8 to
Emergency Management Specialist- Training pay grade 7/8.
 - 3.1.2 DPS-EMA Change Energy Development Emergency Response
Coordinator pay grade 8/9 to Emergency Management Specialist – Planning
Paygrade 8/9.

4.0 PERSONNEL ACTIONS

- 4.1 Roxanne Grieco – Approve HR Activity report for the month of November 2019
- 4.2 Roxanne Grieco – Approve the following personnel actions:
 - 4.2.1 DPS-EMA- Paula R. Young- as Full-time replacement/promotion
Emergency Management Specialist/Training- Paygrade 8 – Salary of \$41,929.65 Salary- Effective 12/1/19.
 - 4.2.2 Pre-Release- Riley Thomas- as Part-time replacement Resident
Supervisor- Paygrade 5- \$14.14 per hour. Effective 12/8/19.
 - 4.2.3 Prison- Nathaniel E Kendall – as Full-time replacement Correctional
Officer Relief- Paygrade CO1- \$16.81 per hour. Effective 12/16/19.
 - 4.2.4 Prison- Trevor E Campbell- as Full-time replacement Correctional Officer
Relief- Paygrade CO1- \$16.81 per hour. Effective 12/8/19
 - 4.2.5 Adult Probation- Erick Fortin- as Fulltime Replacement Probation
Supervisor- Paygrade 10- Salary of \$70,892.25 – Effective 12/1/19.
(Refer to MOU as position is being funded by County General \$67,604.78
and by ACT 35 funds \$3,287.47.).

Recess Commissioners' Public Meeting

5.0 SALARY BOARD ACTIONS

- 5.1 Convene Salary Board
- 5.2 Roxanne Grieco – Approve update to Salary Schedule. Effective 12/1/2019.
 - 5.2.1 DPS / EMA – Training and Operation Coordinator pay grade 7/8 to
Emergency Management Specialist- Training pay grade 7/8.
 - 5.2.2 DPS / EMA Change Energy Development Emergency Response
Coordinator pay grade 8/9 to Emergency Management Specialist –
Planning Paygrade 8/9.
 - 5.2.3 Adult Probation – Probation Supervisor- paygrades 9/10.
(Refer to MOU as position is being funded by County General \$67,604.78
and by ACT 35 funds \$3,287.47.).
- 5.3 Adjourn Salary Board

Reconvene Commissioners' Public Meeting

6.0 REPORTS/INFORMATION ITEMS

None

7.0 ACTION ITEMS

- 7.1 Roxanne Grieco – Approve Memorandum of Understanding- (MOU) - Mr. Fortin to be paid at the rate of \$70,892.25, consisting of \$67,604.78 from County Funds & \$3,287.47 from Court controlled ACT 35 Funds.
- 7.2 Mya Toon – Approve agreement with William A. Cox, M.D., FCAP for \$25,000.00.
- 7.3 Mya Toon – Agreement for Bulk Flare Purchase with Tiadaghton Valley Regional Police Department, Muncy Township, Lycoming County Sheriff's Office.
- 7.4 Beth Johnston – Enactment of Ordinance 2019-05.
- 7.5 Chelsea Blair – Change Order #1 to Flood Mitigation and Demolition Project 90 Bear Trap Lane & 1182 Pleasant Stream Rd. for \$6,000.00.
- 7.6 Chelsea Blair – Change Order #2 to Flood Mitigation Acquisition & Demolition Project 1915 Upper Bodine Rd. Amount of \$2,200.00.
- 7.7 Mya Toon – Amendment to Agreement with Kourt Security Partners, LLC d/b/a Select Security.

Recess Commissioners' Public Meeting

8.0 BOARD OF ASSESSMENT REVISIONS

- 8.1 Convene Board of Assessment Revision
- 8.2 Brooke Wright – Approve Real Estate Refunds:
 - 57-429-129.E Daniel & Linda Lapp – \$270.87
 - 15-002-414 Nikki Lynstrom – \$90.12
- 8.3 Brooke Wright – Approve Real Estate Exemption:
 - 43-349-119 Community Action Realty
- 8.4 Adjourn Board of Assessment Revision

Reconvene Commissioners' Public Meeting

9.0 COMMISSIONER COMMENT

10.0 PUBLIC COMMENT

Speakers who wish to address the Board of Commissioners will be limited for No More than Three (3) minutes on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

11.0 NEXT SCHEDULED MEETING

The next scheduled work session is on Tuesday, December 10, 2019. The next public meeting will be held on Thursday, December 12, 2019. Both meetings begin at 10:00 A.M. in the Commissioner's Briefing Room, 1st Floor, Executive Plaza, 330 Pine Street, Williamsport, PA 17701.

12.0 ADJOURN THE COMMISSIONERS' PUBLIC MEETING